

**Brimfield Township Board of Trustees
Regular Meeting
February 6, 2013**

The Brimfield Township Board of Trustees met in a regular meeting on the above date at the Brimfield Town Hall. Present were Trustees Sue Fields, Mike Kostensky, C.J. Sprague, Jr. and Fiscal Officer John Dalziel.

The meeting was called to order at 3:00 p.m.

PUBLIC COMMENT:

Talks about the Farmers Market and the continuing of the program

MOTION #2013-054

C. J. Sprague, Jr. moved to allow Farmers Market to use the SE corner of the Brimfield Township property for the Farmers Market (Wednesday in the Summer) Second by Mike Kostensky.

Mike Kostensky – yea	Sue Fields - yea
C.J. Sprague, Jr. – yea	Motion Passed

MOTION #2013-055

Mike Kostensky moved to table the Minutes from 1/2/2013, 1/2/2013 organizational, and 1/14/2013 inventory meeting until Trustees can approve. Second by C. J. Sprague, Jr.

Mike Kostensky – yea	Sue Fields - yea
C.J. Sprague, Jr. – yea	Motion Passed

MOTION #2013-056

Mike Kostensky moved to approve the agenda as amended. Add #8 Working Partners renewal under administration. Second by C.J. Sprague.

Mike Kostensky – yea	Sue Fields - yea
C.J. Sprague, Jr. – yea	Motion Passed

MOTION #2013-057

Mike Kostensky moved to table the PO's as presented. Second by Sue Fields.

Mike Kostensky – yea	Sue Fields - yea
C.J. Sprague, Jr. – yea	Motion Passed

MOTION #2013-058

Mike Kostensky moved to approve Warrant as presented. Second by C. J. Sprague, Jr.

Mike Kostensky – yea	Sue Fields - yea
C.J. Sprague, Jr. – yea	Motion Passed

SAFETY CONCERNS: None

Fire:

No Action

Police:

No Action

Zoning:

MOTION #2013-059

Mike Kostensky moved to set up a restricted fund for Capital Improvements for future development of Brimfield. A deposit of \$100.00 will be moved from the General Fund to the restricted fund. Additional deposits will be determined at a later date. Second by Sue Fields.

Mike Kostensky – yea	Sue Fields - yea
C.J. Sprague, Jr. – yea	Motion Passed

MOTION #2013-060

Sue Fields moved to create a citizens committee to review the master plan and land use plan for the future of Brimfield. Second by Mike Kostensky.

Mike Kostensky – yea	Sue Fields - yea
C.J. Sprague, Jr. – yea	Motion Passed

MOTION #2013-061

Mike Kostensky moved to add a demolition cost of \$350.00 per each property demo in the Township. A certificate will need to be obtained in the zoning office and at that time the fee needs to be paid. Second by C. J. Sprague, Jr.

Mike Kostensky – yea	Sue Fields - yea
C.J. Sprague, Jr. – yea	Motion Passed

MOTION #2013-062

C. J. Sprague, Jr. moved to select NDS as the respected developer as the Trustees priority to submit the 2013 LIHTC application for the 60 unit elderly housing project in the Township Town Center District. Second by Mike Kostensky.

Mike Kostensky – yea	Sue Fields - yea
C.J. Sprague, Jr. – yea	Motion Passed

MOTION #2013-063

Sue Fields moved to adopt the Portage County Engineer’s recommendation for street signage at the corner of Meloy and Edson Road. Curve Study attached. Cost for signage from Municipal Sign’s is not to exceed \$500.00 and payable out of 2031. Second by Mike Kostensky.

Mike Kostensky – yea	Sue Fields - yea
C.J. Sprague, Jr. – yea	Motion Passed

MOTION #2013-064

Mike Kostensky moved to contract with MP productions to create a Brimfield Township informational commercial. The cost is not to exceed \$2500.00. Payable out of the Kent and Tallmadge JEDD. Second by C. J. Sprague, Jr.

Mike Kostensky – yea	Sue Fields - yea
C.J. Sprague, Jr. – yea	Motion Passed

MOTION #2013-065

Sue Fields moved to renew the Working Partners agreement with Robinson Memorial Health Affiliates and be a part of the Portage County Drug & Alcohol Testing Consortium effective 1/1/2013. Second by Mike Kostensky.

Mike Kostensky – yea
C.J. Sprague, Jr. – yea

Sue Fields - yea
Motion Passed

MOTION #2013-066

Mike Kostensky moved to adjourn to executive session at 4:52 PM. To discuss personnel. Administration – Compensation request. Second by Sue Fields.

Mike Kostensky – yea
C.J. Sprague, Jr. – yea

Sue Fields - yea
Motion Passed

MOTION #2013-067

Mike Kostensky moved to return to regular session at 5:00 PM. Second by Sue Fields.

Mike Kostensky – yea
C.J. Sprague, Jr. – yea

Sue Fields - yea
Motion Passed

As a result of executive session.

ADMINISTRATION

MOTION #2013-068

Mike Kostensky moved to increase Amy Arnold’s pay from \$35,000.00 a year to \$40,000.00 a year per Amy’s request. Second by C. J. Sprague, Jr.

Mike Kostensky – no
C.J. Sprague, Jr. – no

Sue Fields - no
Motion Failed

There being no further business to come before this meeting of the Brimfield Township Board of Trustees Mike Kostensky moved at 5:03 PM to adjourn. Motion seconded by Sue Fields. Upon a roll call vote passed unanimously.

We, the Trustees of Brimfield Township, do hereby set our hands as approval of the foregoing minutes as a true and accurate record of the proceedings.

Chairman

Fiscal Officer