

**Brimfield Township
Rental and Reservation Information**

The following facilities are available for rental by the authority of the Brimfield Township Board of Trustees and Parks & Recreation Department.

A completed “Liability Agreement for Use of Township Property” form with appropriate deposit and fee must be returned to the Parks & Recreation Department and verified for the reservation to be complete (No holds on facilities). A \$50 refundable deposit is required for all rentals.

Rentals are on a first-come, first-served basis. Renters must be at least 21 years of age and have a photo I.D. to make a reservation. The Renter must be in attendance during the rental.

Facility	Brimfield Resident Rate	Non-Resident Rate
	<i>(all rates are per day)</i>	
<u>Lion’s Community Park - 4484 Edson Road</u>		
Shelter house (Enclosed)	\$45	\$75
Picnic shelter (Open Air)	\$45	\$75
Baseball Field	\$10	\$20
Volleyball court	\$10	\$20
<u>Town Square Gazebo - 1333 Tallmadge Road</u>		
Gazebo	\$45	\$75
<u>Community Room - 1333 Tallmadge Road</u>		
	\$30	\$60

Outdoor camping is available and permitted for scouting groups. Please contact the Parks and Recreation office for further information.

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Liability Agreement for Use of Brimfield Township Property

I, the undersigned, understand that the below stated Township Property will be reserved for me for use under the following conditions which I agree to observe. If I do not observe the following conditions, I will not be refunded my deposit.

1. Parks are open from 7:00 a.m. to 9:00 p.m. Please vacate the park, shelter or rental area by 9:00 p.m. Permission is needed from the Township Trustees and the Parks & Recreation Department to be on park grounds at all other times.
2. All tobacco products or alcoholic beverages are prohibited in Township facilities or on Township property.
3. No commercial fundraising is permitted. Nonprofit groups must state their fundraising intentions and have permission granted by the Township Trustees and the Parks & Recreation Department for fundraising activities on township property.
4. Grills are available throughout the parks for your use. Please follow safe fire practices and clean up after your use. No open pit fires or fireworks are permitted on Township property.
5. Renter is responsible for cleanup of the rental area. Trash is to be put into dumpsters and be sure all doors and windows are locked.
6. Renter may not block driveways, entrances, exits or walkways in the park. Vehicles must remain in the parking lots and driveways.
7. Cancellation or change of a Township reservation should be done as soon as possible. The rental fee may be forfeited if cancellation is made with less than a 10 day notice.
8. Renter can make arrangements to pick up a key for the shelter house up to 48 hours before their event with the Parks & Recreation Department at 330-678-0739 ext. 10. The \$50 deposit will be forfeited if the key is not returned to Parks & Recreation Department within 48 hours after the event.
9. Renter is responsible for damage or destruction of shelters, facilities, equipment or grounds by his/her guests. Renter may be assessed charges to cover the cost of damage, and may be denied use of the township property in the future at the discretion of the Township Trustees.

If you experience any problems or have questions about your reservation or the facilities, please call: Amy Arnold at 330-678-0739 Ext. 10 or Nancy Rodd at 330-541-3224

Rental and Reservation Information

Name of Renter _____

Address of Renter _____

Home Phone # _____ Other Phone _____

Email _____

Organization Name _____

Type of Event _____

Facility/ Area Reserved _____

Date of Event _____ Time requested _____

I, the undersigned, understand and hereby acknowledge that the Brimfield Township Trustees shall not be responsible or liable for personal injury or property damage occurring to persons or their guests and invitees, while using Brimfield Township property for their own personal matters, or for matters unrelated to the business of the Trustees. I understand that I am responsible for the actions of any guests, invitees, relatives, friends or attendees of my function or organization. I have read, understand and agree to the Liability Agreement for Use of Brimfield Township Property established by the Brimfield Parks and Recreation Department and made official by resolution 2009-078 of the Brimfield Township Trustees on 4/8/09. I, the undersigned releases and discharges the Brimfield Township Trustees from any liability, claims, demands, injuries, damages, actions or causes of action that might occur arising from the use of the Township property.

Signature of Renter

Date Agreement Signed

Please keep pages 1 and 2 for your reference.

***Return page 3 to Brimfield Township Parks & Recreation Department
1333 Tallmadge Rd., Kent, OH 44240.***

For office use only

Rental Fee:

\$_____ cash \$_____ check Check #_____

Rec'd by _____

Deposit:

\$_____ cash \$_____ check Check #_____

Rec'd by _____

Type of Photo ID Copied: _____

Copy of ID attached

Key pick-up date _____

Key # issued _____ **Issued by** _____

Key returned date _____

Key return rec'd by _____

Damages to property: **yes** **no**

Determined By: _____

List damages:

Damages to be Assessed: **yes** **no**

Itemization (if necessary):

Cost of Damages: \$ _____