

**Brimfield Township Board of Trustees
Regular Meeting
April 27, 2016**

The Brimfield Township Board of Trustees met for a regular meeting on the above date at the Brimfield Town Hall. Present were Trustees, Mike Kostensky C.J. Sprague, Jr., Sue Fields and Fiscal Officer John Dalziel.

The meeting was called to order by Sue Fields, Chairman, at 2:56 PM.

MOTION #2016-119

Sue Fields moved to open the meeting and adjourned outside to the ribbon cutting ceremony for the Little Free Library. Mike Kostensky second.

Mike Kostensky – yea	Sue Fields - yea
C.J. Sprague, Jr. – yea	Motion Passed

Announcements -

Thank you to:

Serle & Associates, Greg & Patricia Ulrich, and Accurate Electrical Services for their donations to the Farmakidis Senior Project.

MOTION #2016-120

C. J. Sprague, Jr. moved to approve the Community Hometown Christmas Party, Sunday November 27nd at the Town Hall. Brimfield Lions, Brimfield Chamber, and Brimfield Historical Society will coordinate. Jill Reitz is the main contact for the program. Mike Kostensky second.

Mike Kostensky – yea	Sue Fields - yea
C.J. Sprague, Jr. – yea	Motion Passed

MOTION #2016-121

Sue Fields moved to schedule the Community Cemetery Walk and Ice Cream Social at the Restland Cemetery on 8/14/16, 1 to 4 PM. Brimfield Lions will coordinate. Mike Kostensky second.

Mike Kostensky – yea	Sue Fields - yea
C.J. Sprague, Jr. – yea	Motion Passed

MOTION #2016-122

C. J. Sprague, Jr. moved to approve the minutes from the March 22, 2016 meeting. Sue Fields second.

Mike Kostensky – yea	Sue Fields - yea
C.J. Sprague, Jr. – yea	Motion Passed

MOTION #2016-123

Sue Fields moved to approve the amended agenda to include: Adm. Portage County Development Board, Concealed Carry, Grand Marshall, Letter to the Kent JEDD Board. Mike Kostensky second.

Mike Kostensky – yea	Sue Fields - yea
C.J. Sprague, Jr. – yea	Motion Passed

MOTION #2016-124

Sue Fields moved to accept the purchase orders as presented. C. J. Sprague, Jr. second.

Mike Kostensky – yea	Sue Fields - yea
C.J. Sprague, Jr. – yea	Motion Passed

MOTION #2016-125

Mike Kostensky moved to approve the warrants. C. J. Sprague, Jr. second.

Mike Kostensky – yea Sue Fields - yea
C.J. Sprague, Jr. – yea Motion Passed

Safety Concerns:

Gene Lowenski – Lor-ron Road – Questions on paving issue. Robert Keller Addressed

Don Husk – Lor-ron Road – issues with lights on 18 and asked if we could do something about delay

Police: - No Action

Fire: - No Action

Zoning: -

MOTION #2016-126

Mike Kostensky moved to request a new title search for 1988 Old Forge Road and send a certified letter to the land owner if they would like to have a public hearing. C. J. Sprague, Jr. second.

Mike Kostensky – yea Sue Fields - yea
C.J. Sprague, Jr. – yea Motion Passed

Township Executive -

MOTION #2016-127

Mike Kostensky moved to limit parking to one side of the street in all residential subdivisions in Brimfield Township. No parking signs will be installed. Sue Fields second.

Mike Kostensky – yea Sue Fields - yea
C.J. Sprague, Jr. – yea Motion Passed

Administration: -

MOTION #2016-128

Mike Kostensky moved to allow a concealed carry training class to be held in the Town Hall meeting room at the normal room rental rate. Sue Fields second.

Mike Kostensky – yea Sue Fields - yea
C.J. Sprague, Jr. – yea Motion Passed

MOTION #2016-129

Sue Fields moved to adjourn to executive session at 4:15 PM to discuss non-union township hourly employees pay scales for 2016 and Employment Contract. Mike Kostensky second. In attendance TE, Trustees, and Fiscal Officer.

Mike Kostensky – yea Sue Fields - yea
C.J. Sprague, Jr. – yea Motion Passed

MOTION #2016-130

Mike Kostensky moved to return from executive session at 4:40 PM. C. J. Sprague, Jr. second.

Mike Kostensky – yea Sue Fields - yea
C.J. Sprague, Jr. – yea Motion Passed

MOTION #2016-131

Mike Kostensky moved to approve the 2016 administrative pay increases as follows for the following employees, Richard Messner, Wendi O'Neal, Jendy Miller, and Dave Rufener effective 4/24/16. Sue Fields second.

Richard Messner	3%
Wendi O'Neal	3%
Jendy Miller	\$12.00 per hour
Dave Rufener	\$63,500.00 per year

Mike Kostensky – yea	Sue Fields - yea
C.J. Sprague, Jr. – yea	Motion Passed

MOTION #2016-132

Mike Kostensky moved to approve the 2016 administrative pay increases as follows for the following employee Nancy C Rodd effective 4/24/16. Sue Fields second.

Nancy C Rodd	3%
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Mike Kostensky – yea	Sue Fields - yea
C.J. Sprague, Jr. – no	Motion Passed

MOTION #2016-133

Mike Kostensky moved to approve the Township Executive amended contract dated 4/27/16 for an effective date of 5/8/16. Sue Fields second.

Mike Kostensky – yea	Sue Fields - yea
C.J. Sprague, Jr. – no	Motion Passed

There being no further business to come before this meeting of the Brimfield Township Board of Trustees Mike Kostensky moved at 4:47 PM to adjourn. Motion seconded by Sue Fields and upon a roll call vote passed unanimously.

We, the Trustees of Brimfield Township, do hereby set our hands as approval of the foregoing minutes as a true and accurate record of the proceedings.

Chairman

Fiscal Officer