

**Brimfield Township Board of Trustees  
Regular Meeting  
January 22, 2014**

The Brimfield Township Board of Trustees met in a regular meeting on the above date at the Brimfield Town Hall. Present were Trustees Sue Fields, Mike Kostensky, C.J. Sprague, Jr. and Fiscal Officer John Dalziel.

The meeting was called to order at 3:00 PM by Chairman C. J. Sprague, Jr.

**MOTION #2014-043**

Mike Kostensky moved to approve the Meeting Minutes from 12/11/2013 as amended. C. J. Sprague, Jr. second.

Mike Kostensky – yea	Sue Fields - yea
C.J. Sprague, Jr. – yea	Motion Passed

**MOTION #2014-044**

C. J. Sprague, Jr. moved to approve the Meeting Minutes from 1/2/14 as presented. Sue Fields second.

Mike Kostensky – yea	Sue Fields - yea
C.J. Sprague, Jr. – yea	Motion Passed

**MOTION #2014-045**

Sue Fields moved to approve the Meeting Minutes from 12/23/2013 Special meeting as presented. C. J. Sprague, Jr. second.

Mike Kostensky – yea	Sue Fields - yea
C.J. Sprague, Jr. – yea	Motion Passed

**MOTION #2014-046**

Mike Kostensky moved to approve the Meeting Minutes from 1/2/2014 Organizational as presented. C. J. Sprague, Jr. second.

Mike Kostensky – yea	Sue Fields - yea
C.J. Sprague, Jr. – yea	Motion Passed

**MOTION #2014-047**

C. J. Sprague, Jr. moved to approve the Meeting Minutes from 1/8/2014 as amended. C. J. Sprague, Jr. second.

Mike Kostensky – yea	Sue Fields - yea
C.J. Sprague, Jr. – yea	Motion Passed

**MOTION #2014-048**

C. J. Sprague, Jr. moved to approve the Meeting Minutes from 1/13/14 inventory meeting as presented. Sue Fields second.

Mike Kostensky – yea	Sue Fields - yea
C.J. Sprague, Jr. – yea	Motion Passed

MOTION #2014-049

C. J. Sprague, Jr. moved to approve the amended agenda. To include 4. Tax Advance Letter. Mike Kostensky second.

Mike Kostensky – yea Sue Fields - yea  
C.J. Sprague, Jr. – yea Motion Passed

MOTION #2014-050

Sue Fields moved to accept the PO's as presented. C. J. Sprague, Jr. second.

Mike Kostensky – yea Sue Fields - yea  
C.J. Sprague, Jr. – yea Motion Passed

MOTION #2014-051

C. J. Sprague, Jr. moved to approve Warrants as presented. Sue Fields second.

Mike Kostensky – yea Sue Fields - yea  
C.J. Sprague, Jr. – yea Motion Passed

**Township Executive:** No Action

**Fire:** No Action

**Police:** No Action

**Zoning:** No Action

MOTION #2014-052

C. J. Sprague, Jr. moved to adjourn to executive session at 3:54 PM to discuss administration personnel issues. Mike Kostensky second.

Mike Kostensky – yea Sue Fields - yea  
C.J. Sprague, Jr. – yea Motion Passed

MOTION #2014-053

Mike Kostensky moved to return from executive session at 4:35 PM to discuss personnel issues in the Police Department and the Township Administrative office. C. J. Sprague, Jr. second.

Mike Kostensky – yea Sue Fields - yea  
C.J. Sprague, Jr. – yea Motion Passed

No Action as a result of the executive session.

**Public Works:**

MOTION #2014-054

C. J. Sprague, Jr. moved to open the Mowing proposals for the cemetery mowing program for the mowing season of 2014. Sue Fields second.

Below is the list of bids:

Protouch Landscapes	\$4725.00 per month	\$37,800.00
ABC Landscaping	\$3,300.00 X 8 months	\$26,400.00
Advanced Restoration	2014	\$37,440.00

	2015	\$38,693.00
Davey	2014	\$32,652.00
AC Landscaping	2014	\$11,520.00
	2015	\$11,520.00
Land & Site Contractor Services	2014	\$32,050.00
	2015	\$33,050.00

Jim Nethken will conduct due diligence and provide a recommendation.

Mike Kostensky – yea	Sue Fields - yea
C.J. Sprague, Jr. – yea	Motion Passed

**MOTION #2014-055**

Sue Fields moved to move the Chrysler Town & Country van from the Police Department Impound lot to the Road Crew Department. The van will be added to the current Public Works inventory. C. J. Sprague, Jr. second.

Mike Kostensky – yea	Sue Fields - yea
C.J. Sprague, Jr. – yea	Motion Passed

**MOTION #2014-056**

C. J. Sprague, Jr. moved to accept the 2014 present road mileage certificate as presented by the Ohio Department of Transportation. Brimfield added Brimfield Crossing Drive – 0.172 miles, Falcon Drive – 0.160 miles. Brimfield’s total mileage is 41.509 as of 12/16/2013. Mike Kostensky second.

Mike Kostensky – yea	Sue Fields - yea
C.J. Sprague, Jr. – yea	Motion Passed

**Administration:**

**MOTION #2014-057**

C. J. Sprague, Jr. moved to request 2014 Budget Tax advances from the Portage County Auditor. Mike Kostensky second.

Mike Kostensky – yea	Sue Fields - yea
C.J. Sprague, Jr. – yea	Motion Passed

**MOTION #2014-058**

C. J. Sprague, Jr. moved to accept the 2013 inventories for all departments as presented. Sue Fields second.

Mike Kostensky – yea	Sue Fields - yea
C.J. Sprague, Jr. – yea	Motion Passed

There being no further business to come before this meeting of the Brimfield Township Board of Trustees C. J. Sprague, Jr. moved at 5:19 PM to adjourn. Motion seconded by Mike Kostensky. Upon a roll call vote passed unanimously.

We, the Trustees of Brimfield Township, do hereby set our hands as approval of the foregoing minutes as a true and accurate record of the proceedings.

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Chairman

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Fiscal Officer