

**Brimfield Township Board of Trustees
Organizational Meeting
Wednesday , January 4, 2017**

The Brimfield Township Board of Trustees met in an organizational meeting on the above date, at the Brimfield Town Hall. Present were Trustees Sue Fields, Mike Kostensky, C.J. Sprague, Jr. and Fiscal Officer John Dalziel.

The meeting was called to order at 2:00 PM by Fiscal Officer John Dalziel.

MOTION #2017-001

C. J. Sprague, Jr. moved to name Sue Fields as 2017 Board Chairman.
Second by Mike Kostensky.

Mike Kostensky - yea	Sue Fields - yea
C.J. Sprague, Jr. – yea	Motion Passed

Meeting turned over to 2017 Chairman by Fiscal Officer John Dalziel.

MOTION #2017-002

C. J. Sprague, Jr. moved to name Mike Kostensky as vice chairman.
Second by Sue Fields.

Mike Kostensky – yea	Sue Fields - yea
C.J. Sprague, Jr. – yea	Motion Passed

MOTION #2017-003

Sue Fields moved to appoint Mike Kostensky as Police Department Liaison.
C. J. Sprague, Jr. second.

Mike Kostensky – yea	Sue Fields - yea
C.J. Sprague, Jr. – yea	Motion Passed

MOTION #2017-004

Mike Kostensky moved to appoint C. J. Sprague, Jr. as liaison to Road Department. Second by Sue Fields.

Mike Kostensky – yea	Sue Fields - yea
C.J. Sprague, Jr. – yea	Motion Passed

MOTION #2017-005

Mike Kostensky moved to appoint Sue Fields as liaison to the Fire Department. Second by C.J. Sprague, Jr.

Mike Kostensky – yea	Sue Fields - yea
C.J. Sprague, Jr. – yea	Motion Passed

MOTION #2017-006

Mike Kostensky moved to appoint Sue Fields as liaison to Parks, Administration, Zoning and Cemetery. Second by C. J. Sprague, Jr.

Mike Kostensky – yea	Sue Fields - yea
C.J. Sprague, Jr. – yea	Motion Passed

MOTION #2017-007

Mike Kostensky moved to have Chad Murdock as Legal Counsel/Human Resource Contact to Brimfield Township. Second by Sue Fields.

Mike Kostensky – yea	Sue Fields - yea
C.J. Sprague, Jr. – yea	Motion Passed

MOTION #2017-008

Sue Fields moved to retain Chase as the 2017 Township financial institute. Second by Mike Kostensky.

Mike Kostensky – yea	Sue Fields - yea
C.J. Sprague, Jr. – yea	Motion Passed

MOTION #2017-009

C. J. Sprague, Jr. moved to have town hall hours Monday-Friday from 8 a.m. to 4 p.m. Mike Kostensky second.

Mike Kostensky – yea	Sue Fields - yea
C.J. Sprague, Jr. – yea	Motion Passed

MOTION #2017-010

C. J. Sprague, Jr. moved to reappoint Bob Keller, Sue Fields and Patti Harjung as trustees of the Brimfield Food Cupboard. Mike Kostensky second.

Mike Kostensky – yea	Sue Fields - yea
C.J. Sprague, Jr. – yea	Motion Passed

MOTION #2017-011

Mike Kostensky moved to retain the Record Courier as the Township public notice avenue. Second by C.J. Sprague.

Mike Kostensky – yea	Sue Fields - yea
C.J. Sprague, Jr. – yea	Motion Passed

MOTION #2017-012

Mike Kostensky moved to appoint Sue Fields and Bob Keller as the representatives to the Portage Development Board. C. J. Sprague, Jr. second.

Mike Kostensky – yea	Sue Fields - yea
C.J. Sprague, Jr. – yea	Motion Passed

MOTION #2017-013

C.J. Sprague, Jr. moved to accept the Federal Standards for year 2017 as stated by the Township Manual for holiday closings. Mike Kostensky second.

Mike Kostensky – yea
C.J. Sprague, Jr. – yea

Sue Fields - yea
Motion Passed

MOTION #2017-014

C. J. Sprague, Jr. moved to approve a temporary budget for 2017 to match the 1/1/2017 Fund Status sheet. Sue Fields second.

Mike Kostensky – yea
C.J. Sprague, Jr. – yea

Sue Fields - yea
Motion Passed

MOTION #2017-015

Mike Kostensky moved to schedule the 2017 inventory meeting for 1/9/2017 at 9:00 AM. Sue Fields second.

Mike Kostensky – yea
C.J. Sprague, Jr. – yea

Sue Fields - yea
Motion Passed

MOTION #2017-016

Mike Kostensky moved to pay the Township Trustees and Fiscal Officer as determined by the 2017 annual budget, per the ORC. Sue Fields second.

Mike Kostensky – yea
C.J. Sprague, Jr. – yea

Sue Fields - yea
Motion Passed

MOTION #2017-018

C. J. Sprague, Jr. moved to approve the IRS standard for mileage reimbursement for 2017. Mike Kostensky second.

Mike Kostensky – yea
C.J. Sprague, Jr. – yea

Sue Fields - yea
Motion Passed

MOTION #2017-019

Mike Kostensky moved to set the 2017 meeting schedule as follows. C. J. Sprague, Jr. second.

ALL WEDNESDAYS

1/4/2017	3:00 PM
1/18/2017	3:00 PM
2/1/2017	3:00PM
2/15/2017	3:00 PM
3/1/2017	3:00 PM
3/15/2017	3:00 PM
3/29/2017	3:00PM
4/12/2017	3:00 PM
4/26/2017	3:00 PM
5/10/2017	3:00 PM

5/24/2017	3:00PM
6/7/2017	3:00PM
6/21/2017	3:00 PM
7/5/2017	3:00PM
7/19/2017	3:00PM
8/2/2017	3:00PM
8/16/2017	3:00PM
8/30/2017	3:00PM
9/13/2017	3:00 PM
9/27/2017	3:00PM
10/11/2017	3:00PM
10/25/2017	3:00PM
11/8/2017	3:00 PM
11/22/2017	3:00 PM
12/6/2017	3:00PM
12/20/2017	3:00 PM

Mike Kostensky – yea
C.J. Sprague, Jr. – yea

Sue Fields - yea
Motion Passed

There being no further business to come before this meeting of the Brimfield Township Board of Trustees Mike Kostensky moved at 2:20 PM to adjourn. Motion seconded by Sue Fields. Upon a roll call vote passed unanimously.

We, the Trustees of Brimfield Township, do hereby set out hands as approval of the foregoing minutes as a true and accurate record of the proceedings.

Chairman

Fiscal Officer