

**Brimfield Township Board of Trustees  
Regular Meeting  
April 17, 2013**

The Brimfield Township Board of Trustees met in a regular meeting on the above date at the Brimfield Town Hall. Present were Trustees Sue Fields, Mike Kostensky, C.J. Sprague, Jr. and Fiscal Officer John Dalziel.

The meeting was called to order at 2:00 p.m. by Chairman Mike Kostensky.

**MOTION #2013-118**

Sue Fields moved to approve the Regular Meeting Minutes from 4/3/2013 as presented. Second by Mike Kostensky.

Mike Kostensky – yea	Sue Fields - yea
C.J. Sprague, Jr. – yea	Motion Passed

**MOTION #2013-119**

Mike Kostensky moved to approve the PO's as presented. Second by C. J. Sprague, Jr.

Mike Kostensky – yea	Sue Fields - yea
C.J. Sprague, Jr. – yea	Motion Passed

**MOTION #2013-120**

Mike Kostensky moved to approve Warrants as presented. Second by C. J. Sprague, Jr.

Mike Kostensky – yea	Sue Fields - yea
C.J. Sprague, Jr. – yea	Motion Passed

**MOTION #2013-121**

Mike Kostensky moved to approve the agenda as amended. Administration add – Visitor's Bureau Discussion. Second by Sue Fields.

Mike Kostensky – yea	Sue Fields - yea
C.J. Sprague, Jr. – yea	Motion Passed

**MOTION #2013-122**

Mike Kostensky moved to adjourn to executive session at 2:16 PM. To discuss administration personnel. Second by C. J. Sprague, Jr.

Mike Kostensky – yea	Sue Fields - yea
C.J. Sprague, Jr. – yea	Motion Passed

**MOTION #2013-123**

Mike Kostensky moved to return to regular session at 2:44 PM. Second by C. J. Sprague, Jr.

Mike Kostensky – yea	Sue Fields - yea
C.J. Sprague, Jr. – yea	Motion Passed

**MOTION #2013-124**

Mike Kostensky moved to change Amy Arnold's direct supervisor to Chief Robert Keller effective 04/14/2013. Amy will follow the Fire Department's call off and payroll procedures. Second Sue Fields.

Mike Kostensky – yea  
C.J. Sprague, Jr. – yea

Sue Fields - yea  
Motion Passed

**PUBLIC COMMENTS:**

None

**Fire:** No Action

**Police:** No Action

**Zoning:** No Action

**Public Works:** No Action

**ADMINISTRATION**

MOTION #2013-125

Mike Kostensky moved to require the Portage County Visitor’s Bureau to provide a quarterly breakdown of the Bed Tax disbursements. Second C. J. Sprague, Jr.

Mike Kostensky – yea  
C.J. Sprague, Jr. – yea

Sue Fields - yea  
Motion Passed

There being no further business to come before this meeting of the Brimfield Township Board of Trustees Mike Kostensky moved at 3:55 PM to adjourn. Motion seconded by C. J. Sprague, Jr. Upon a roll call vote passed unanimously.

We, the Trustees of Brimfield Township, do hereby set our hands as approval of the foregoing minutes as a true and accurate record of the proceedings.

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Chairman

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Fiscal Officer