

BRIMFIELD TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING
WEDNESDAY December 12, 2012

The Brimfield Township Board of Trustees met in a regular meeting on the above date, at the Brimfield Town Hall. Trustee Mike Kostensky, Trustee Sue Fields, Trustee C. J. Sprague, Jr. and Fiscal Officer John Dalziel were present. The meeting was called to order at 3:00 PM.

MOTION #2012-285

Mike Kostensky moved to accept the meeting minutes from 11/28/2012 as presented. Motion seconded by C. J. Sprague, Jr. and upon a roll call vote.

Sue Fields –	yea	C. J. Sprague, Jr. –	yea
Mike Kostensky –	yea		Motion passed

MOTION #2012-286

Sue Fields moved to approve the agenda as amended to include. Police #2 Exec Session personnel non bargaining union. Administration #4 Grant Writing for Amy, #5 Employee Handbook Motion seconded by Mike Kostensky and upon a roll call vote.

Sue Fields –	yea	C. J. Sprague, Jr. –	yea
Mike Kostensky –	yea		Motion passed

MOTION #2012-287

Mike Kostensky moved to approve the Purchase Orders. Motion seconded by C. J. Sprague, Jr. and upon a roll call vote.

Sue Fields –	yea	C. J. Sprague, Jr. –	yea
Mike Kostensky –	yea		Motion passed

MOTION #2012-288

Mike Kostensky moved to approve the warrants as presented. Motion seconded by C. J. Sprague, Jr. upon a roll call vote.

Sue Fields –	yea	C. J. Sprague, Jr. –	yea
Mike Kostensky –	yea		Motion passed

SAFETY CONCERNS: None

Public Comments: None

FIRE:

MOTION #2012-289

Sue Fields moved to approve the purchase and installation of brackets & tool board from Sensible Products. The cost will be \$6,982.00 and be paid out of 2191-760-740-0000. Motion seconded by Mike Kostensky and upon a roll call vote.

Sue Fields –	yea	C. J. Sprague, Jr. –	yea
Mike Kostensky –	yea		Motion passed

ZONING:

MOTION #2012-290

Sue Fields moved to extend the current moratorium on Internet Café's in Brimfield. New period will start 1/1/13 at 12:00 AM and continue until 12/31/13 at 11:59:59 PM. Motion seconded by Mike Kostensky and upon a roll call vote.

Sue Fields – yea
Mike Kostensky – yea

C. J. Sprague, Jr. – yea
Motion passed

PUBLIC WORKS:

MOTION #2012-291

Mike Kostensky moved to purchase a computer system and Archive 2 software program for Records Management of Inventory from Burrowes Consulting Services. This will be implemented to convert the entire Cemetery to an online program. This will be paid out of the General Fund in the Amount of \$11,420.00. Motion seconded by C. J. Sprague, Jr. and upon a roll call vote.

Sue Fields – yea
Mike Kostensky – yea

C. J. Sprague, Jr. – yea
Motion passed

ADMINISTRATION

MOTION #2012-292

C. J. Sprague, Jr. moved to approve the budget adjustments per the Fiscal Officer request dated 12/7/2012. Second by Mike Kostensky.

Sue Fields – yea
Mike Kostensky – yea

C. J. Sprague, Jr. – yea
Motion passed

MOTION #2012-293

C. J. Sprague, Jr. moved to allow Amy Arnold to attend a grant writing session on January 2, 2013 and January 15, 2013. Second by Sue Fields.

Sue Fields – yea
Mike Kostensky – yea

C. J. Sprague, Jr. – yea
Motion passed

MOTION #2012-294

C. J. Sprague, Jr. moved to create an employee handbook committee to make changes and recommendations to the Brimfield Employee handbook. Committee members include Chief Keller, Patti Harjung, and Sue Fields. Second by Mike Kostensky.

Sue Fields – yea
Mike Kostensky – yea

C. J. Sprague, Jr. – yea
Motion passed

MOTION #2012-295

Sue Fields moved to adjourn to executive session at 4:01 PM to discuss union contract. Mike Kostensky second.

Sue Fields – yea
Mike Kostensky – yea

C. J. Sprague, Jr. – yea
Motion passed

MOTION #2012-296

Mike Kostensky moved to return to regular session at 4:45 PM. Sue Fields second.

Sue Fields – yea
Mike Kostensky – yea

C. J. Sprague, Jr. – yea
Motion passed

As a result of the Executive Session.

MOTION #2012-297

Mike Kostensky moved to approve a pay increase for Chief David Oliver based on the schedule from the Fiscal Office. Attached. Sue Fields second.

Sue Fields – yea
Mike Kostensky – yea

C. J. Sprague, Jr. – yea
Motion passed

MOTION #2012-298

Mike Kostensky moved to approve a pay increase for the Assistant to the Fiscal Officer, Nancy Rodd to \$45,000.00 per year annually effective 1/1/2013. Sue Fields second.

Sue Fields – yea
Mike Kostensky – yea

C. J. Sprague, Jr. – no
Motion passed

MOTION #2012-299

Mike Kostensky moved to increase Dick Messners Annual pay to \$36,000. Effective 1/1/2013. Sue Fields second.

Sue Fields – yea
Mike Kostensky – yea

C. J. Sprague, Jr. – no
Motion passed

There being no further business to come before this meeting of the Brimfield Township Board of Trustees Sue Fields moved at 4:50 PM to adjourn. Motion seconded by C. J. Sprague, Jr. Upon a roll call vote passed unanimously.

We, the Trustees of Brimfield Township, do hereby set our hands as approval of the foregoing minutes as a true and accurate record of the proceedings.

Chairman

Fiscal Officer