

**Brimfield Township Board of Trustees  
Organizational Meeting  
Wednesday, January 3, 2018**

The Brimfield Township Board of Trustees met in an organizational meeting on the above date, at the Brimfield Town Hall. Present were Trustees Sue Fields, Mike Kostensky, Nicholas Coia and Fiscal Officer John Dalziel.

The meeting was called to order at 2:00 PM by Fiscal Officer John Dalziel.

**MOTION #2018-001**

Sue Fields moved to name Mike Kostensky 2018 Board Chairman. Second by Nicholas Coia.

Mike Kostensky	- yea	Sue Fields - yea
Nicholas Coia	- yea	Motion Passed

Meeting turned over to 2018 Chairman by Fiscal Officer John Dalziel.

**MOTION #2018-002**

Mike Kostensky moved to name Sue Fields as vice chairman. Second Sue Fields.

Mike Kostensky	– yea	Sue Fields - yea
Nicholas Coia	– yea	Motion Passed

**MOTION #2018-003**

Sue Fields moved to appoint Nicholas Coia as Police Department Liaison. Nicholas Coia second.

Mike Kostensky	– yea	Sue Fields - yea
Nicholas Coia	– yea	Motion Passed

**MOTION #2018-004**

Mike Kostensky moved to appoint Sue Fields as liaison to the Fire Department. Second Sue Fields.

Mike Kostensky	– yea	Sue Fields - yea
Nicholas Coia	– yea	Motion Passed

**MOTION #2018-005**

Sue Fields moved to appoint Mike Kostensky as liaison to the Road Department. Second Nicholas Coia.

Mike Kostensky	– yea	Sue Fields - yea
Nicholas Coia	– yea	Motion Passed

MOTION #2018-006

Sue Fields moved to appoint Nicholas Coia as liaison to Parks, Administration, Zoning and Cemetery. Second by Mike Kostensky.

Mike Kostensky	– yea	Sue Fields - yea
Nicholas Coia	– yea	Motion Passed

MOTION #2018-007

Mike Kostensky moved to have Chad Murdock as Legal Counsel/Human Resource Contact to Brimfield Township. Second by Sue Fields.

Mike Kostensky	– yea	Sue Fields - yea
Nicholas Coia	– yea	Motion Passed

MOTION #2018-008

Mike Kostensky moved to retain Chase as the 2018 Township financial institute. Second by Nicholas Coia.

Mike Kostensky	– yea	Sue Fields - yea
Nicholas Coia	– yea	Motion Passed

MOTION #2018-009

Mike Kostensky moved to have town hall hours Monday-Friday from 7 a.m. to 5 p.m. Township Secretary will be here 7 to 3 PM and Zoning Inspector will be here from 8 to 4 PM. Sue Fields second.

Mike Kostensky	– yea	Sue Fields - yea
Nicholas Coia	– yea	Motion Passed

MOTION #2018-010

Mike Kostensky moved to reappoint Mary Johnson, Sue Fields and Patti Harjung as trustees of the Brimfield Food Cupboard. Nicholas Coia second.

Mike Kostensky	– yea	Sue Fields - yea
Nicholas Coia	– yea	Motion Passed

MOTION #2018-011

Mike Kostensky moved to retain the Record Courier as the Township public notice avenue. Second by Sue Fields.

Mike Kostensky	– yea	Sue Fields - yea
Nicholas Coia	– yea	Motion Passed

MOTION #2018-012

Mike Kostensky moved to appoint Sue Fields as the representatives to the Portage Development Board. Nicholas Coia second.

Mike Kostensky	– yea	Sue Fields - yea
Nicholas Coia	– yea	Motion Passed

MOTION #2018-013

Mike Kostensky moved to approve a temporary budget for 2018 to match the 1/1/2018 Fund Status sheet. Sue Fields second.

Mike Kostensky	– yea	Sue Fields - yea
Nicholas Coia	– yea	Motion Passed

MOTION #2018-014

Mike Kostensky moved to accept the Federal Standards for year 2018 as stated by the Township Manual for holiday closings. Nicholas Coia second.

Mike Kostensky	– yea	Sue Fields - yea
Nicholas Coia	– yea	Motion Passed

MOTION #2018-015

Mike Kostensky moved to schedule the 2017 inventory meeting for 1/9/2017 at 9:00 AM. Sue Fields second.

Mike Kostensky	– yea	Sue Fields - yea
Nicholas Coia	– yea	Motion Passed

MOTION #2018-016

Mike Kostensky moved to pay the Township Trustees and Fiscal Officer as determined by the 2018 annual budget, per the ORC. Nicholas Coia second.

Mike Kostensky	– yea	Sue Fields - yea
Nicholas Coia	– yea	Motion Passed

MOTION #2018-017

Mike Kostensky moved to approve the IRS standard for mileage reimbursement for 2018. Mike Kostensky second.

Mike Kostensky	– yea	Sue Fields - yea
Nicholas Coia	– yea	Motion Passed

MOTION #2018-018

Mike Kostensky moved to set the 2018 meeting schedule as follows. Sue Fields Second.

**2018 TOWNSHIP  
TRUSTEES MEETINGS  
EVERY OTHER WEDNESDAY**

1/2/2018	3:00 PM
1/17/2018	3:00 PM
1/31/2018	3:00 PM
2/14/2018	3:00 PM
2/28/2018	3:00 PM
3/14/2018	3:00 PM
3/28/2018	3:00 PM
4/11/2018	3:00 PM
4/25/2018	3:00 PM
5/9/2018	3:00 PM

5/23/2018	3:00 PM
6/6/2018	3:00 PM
6/20/2018	3:00 PM
No Meeting 7/4/2018	3:00 PM
7/18/2018	3:00 PM
8/1/2018	3:00 PM
8/15/2018	3:00 PM
8/29/2018	3:00 PM
9/12/2018	3:00 PM
9/26/2018	3:00 PM
10/10/2018	3:00 PM
10/24/2018	3:00 PM
11/7/2018	3:00 PM
11/21/2018	3:00 PM
12/5/2018	3:00 PM
12/19/2018	3:00 PM

Mike Kostensky	– yea	Sue Fields - yea
Nicholas Coia	– yea	Motion Passed

MOTION #2018-019

Sue Fields moved to have no regular meeting on 7/4/2018. Second by Mike Kostensky.

Mike Kostensky	– yea	Sue Fields - yea
Nicholas Coia	– yea	Motion Passed

MOTION #2018-020

Sue Fields moved to pay Zoning Commission and Zoning Board of Appeals alternates \$25.00 stipend for meetings they attend. Second by Mike Kostensky.

Mike Kostensky	– yea	Sue Fields - yea
Nicholas Coia	– yea	Motion Passed

MOTION #2018-021

Mike Kostensky moved to appoint Wendi O’Neal as our Soil & Water Task Force member and Dave Rufener as Alternate. Nicholas Coia second.

Mike Kostensky	– yea	Sue Fields - yea
Nicholas Coia	– yea	Motion Passed

MOTION #2018-022

Mike Kostensky moved to appoint Nancy Rodd and Craig Mullaly as OBWC Safety Council Members for 2018. Sue Fields second.

Mike Kostensky	– yea	Sue Fields - yea
Nicholas Coia	– yea	Motion Passed

MOTION #2018-023

Mike Kostensky moved to have Nicholas Coia look into digit order mail machine for Town Hall. Fiscal Officer clearly stated he was against this. Sue Fields second.

Mike Kostensky	– yea	Sue Fields - yea
Nicholas Coia	– yea	Motion Passed

There being no further business to come before this meeting of the Brimfield Township Board of Trustees Mike Kostensky moved at 2:58 PM to adjourn. Motion seconded by Nicholas Coia. Upon a roll call vote passed unanimously.

We, the Trustees of Brimfield Township, do hereby set out hands as approval of the foregoing minutes as a true and accurate record of the proceedings.

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Fiscal Officer