

**Brimfield Township Board of Trustees
Regular Meeting
January 23, 2013**

The Brimfield Township Board of Trustees met in a regular meeting on the above date at the Brimfield Town Hall. Present were Trustees Sue Fields, Mike Kostensky, C.J. Sprague, Jr. and Fiscal Officer John Dalziel.

The meeting was called to order at 3:00 p.m.

MOTION #2013-039

Mike Kostensky moved to table the Organizational Meeting Minutes from 1/2/2013. Second by Sue Fields.

Mike Kostensky – yea	Sue Fields - yea
C.J. Sprague, Jr. – yea	Motion Passed

MOTION #2013-040

Mike Kostensky moved to approve the agenda as amended. Add Public Works Executive Session – personnel, Administration Executive Session – personnel, and Inventory. Second by C.J. Sprague.

Mike Kostensky – yea	Sue Fields - yea
C.J. Sprague, Jr. – yea	Motion Passed

MOTION #2013-041

Mike Kostensky moved to table the PO's as presented. Second by Sue Fields.

Mike Kostensky – yea	Sue Fields - yea
C.J. Sprague, Jr. – yea	Motion Passed

MOTION #2013-042

Sue Fields moved to approve warrants as presented. Second by Mike Kostensky.

Mike Kostensky – yea	Sue Fields - yea
C.J. Sprague, Jr. – yea	Motion Passed

Fire:

MOTION #2013-043

Sue Fields moved to retain David Sommers & Associates to create a Schematic drawing and feasibility study and cost estimate of project on 3 different sites. Cost not to exceed \$10,400.00. Take funds from both JEDD'S M & I equally. 2193 and 2194. Second by Mike Kostensky.

Mike Kostensky – yea	Sue Fields - yea
C.J. Sprague, Jr. – yea	Motion Passed

Police:

MOTION 2013-044

Mike Kostensky moved to have Jim Nethken contact Portage County to request a traffic study on the intersection of Meloy/Edson. Is a stop sign warranted at the location?

Mike Kostensky – yea Sue Fields - yea C.J. Sprague, Jr. – yea
Motion Passed

MOTION #2013-045

Mike Kostensky moved to adjourn to executive session at 3:39 PM. To discuss personnel issues Public Works and Administration. Second by Sue Fields.

Mike Kostensky – yea Sue Fields - yea
C.J. Sprague, Jr. – yea Motion Passed

MOTION #2013-046

Mike Kostensky moved to return to regular session at 4:25 PM. Second by C. J. Sprague, Jr.

Mike Kostensky – yea Sue Fields - yea
C.J. Sprague, Jr. – yea Motion Passed

As a result of the Executive Session

MOTION #2013-047

Mike Kostensky moved to remove Jim Nethken’s supervisory responsibility over Amy Arnold. Amy will report to C. J. Sprague, Jr. for Cemetery issues and Sue Fields for Parks & Recreation functions. Second by Sue Fields.

Mike Kostensky – yea Sue Fields - yea
C.J. Sprague, Jr. – yea Motion Passed

MOTION #2013-048

Sue Field moved to purchase 1 2500 gallon brine storage tank not to exceed \$1,525.00 from Deerfield Farms. Second by C. J. Sprague, Jr.
Acct. # 2031-330-420-0000

Mike Kostensky – yea Sue Fields - yea
C.J. Sprague, Jr. – yea Motion Passed

Zoning:

MOTION #2013-049

Mike Kostensky moved to reappoint Ron Jones on the Zoning Commission 1/1/13 to 12/31/2017. Reappoint Harry Carpenter to the Board of Zoning Appeals 1/1/13 to 12/21/2017. Second by C. J. Sprague, Jr.

Mike Kostensky – yea Sue Fields - yea
C.J. Sprague, Jr. – yea Motion Passed

MOTION #2013-050

C. J. Sprague, Jr. moved to schedule a public hearing for demolition of a condemned building at the address of 4780 Loraine Drive meeting date 2/20/13 at 2:45PM. Amy Arnold will put in Record Courier. Second by C. J. Sprague, Jr.

Mike Kostensky – yea Sue Fields - yea
C.J. Sprague, Jr. – yea Motion Passed

MOTION #2013-051

Mike Kostensky moved to adjourn to executive session at 4:38 PM. To discuss the public contract with Portage County Recycling Center. Second by Sue Fields.

Mike Kostensky – yea
C.J. Sprague, Jr. – yea

Sue Fields - yea
Motion Passed

MOTION #2013-052

Mike Kostensky moved to return to regular session at 5:06 PM. Second by Sue Fields.

Mike Kostensky – yea
C.J. Sprague, Jr. – yea

Sue Fields - yea
Motion Passed

As a result of executive session.

ADMINISTRATION

MOTION #2013-053

Mike Kostensky moved that Dick Messner and Amy Arnold report all absences (vacation, illness, comp time taken) to the Township Fiscal Officer for record keeping purposes. Second by Sue Fields.

Mike Kostensky – yea
C.J. Sprague, Jr. – yea

Sue Fields - yea
Motion Passed

There being no further business to come before this meeting of the Brimfield Township Board of Trustees Mike Kostensky moved at 5:11 PM to adjourn. Motion seconded by Sue Fields. Upon a roll call vote passed unanimously.

We, the Trustees of Brimfield Township, do hereby set our hands as approval of the foregoing minutes as a true and accurate record of the proceedings.

Chairman

Fiscal Officer