

**Brimfield Township Board of Trustees  
Organizational Meeting  
Wednesday, January 2, 2013**

The Brimfield Township Board of Trustees met in an organizational meeting on the above date, at the Brimfield Town Hall. Present were Trustees Sue Fields, Mike Kostensky, C.J. Sprague, Jr. and Fiscal Officer John Dalziel.

The meeting was called to order at 2:30 PM.

**MOTION #2013-001**

Sue Fields moved to name Mike Kostensky as 2013 Board Chairman. Second by C.J. Sprague.

Mike Kostensky – yea  
C.J. Sprague, Jr. – yea

Sue Fields - yea  
Motion Passed

**MOTION #2013-002**

Sue Fields moved to name C. J. Sprague, Jr. as vice chairman. Second by Mike Kostensky.

Mike Kostensky – yea  
C.J. Sprague, Jr. – yea

Sue Fields - yea  
Motion Passed

**MOTION #2013-003**

Sue Fields moved to appoint Mike Kostensky as Police Department Liaison. Second by C. J. Sprague, Jr.

Mike Kostensky – yea  
C.J. Sprague, Jr. – yea

Sue Fields - yea  
Motion Passed

**MOTION #2013-004**

Mike Kostensky moved to appoint Sue Fields as liaison to Public Works. Second by C.J. Sprague.

Mike Kostensky – yea  
C.J. Sprague, Jr. – yea

Sue Fields - yea  
Motion Passed

**MOTION #2013-005**

Mike Kostensky moved to appoint Sue Fields as liaison to the Fire Department. Second by C.J. Sprague.

Mike Kostensky – yea  
C.J. Sprague, Jr. – yea

Sue Fields - yea  
Motion Passed

**MOTION #2013-006**

Sue Fields moved to appoint C.J. Sprague as liaison for administration and zoning. Second by Mike Kostensky.

Mike Kostensky – yea  
C.J. Sprague, Jr. – yea

Sue Fields - yea  
Motion Passed

MOTION #2013-007

Mike Kostensky moved to appoint Amy Arnold Cemetery Sexton overseen by the Public Works Director. Seconded by Sue Fields.

Mike Kostensky – yea  
C.J. Sprague, Jr. – yea

Sue Fields - yea  
Motion Passed

MOTION #2013-008

Sue Fields moved to have Chad Murdock as Legal Counsel to Brimfield Township. Second by C.J. Sprague.

Mike Kostensky – yea  
C.J. Sprague, Jr. – yea

Sue Fields - yea  
Motion Passed

MOTION #2013-009

Mike Kostensky moved to retain Chase as the 2013 Township financial institute. Second by C J. Sprague, Jr.

Mike Kostensky – yea  
C.J. Sprague, Jr. – yea

Sue Fields - yea  
Motion Passed

MOTION #2013-010

Mike Kostensky moved to have town hall hours Monday-Friday from 8 a.m. to 4 p.m. Second by C.J. Sprague.

Mike Kostensky – yea  
C.J. Sprague, Jr. – yea

Sue Fields - yea  
Motion Passed

MOTION #2013-011

C. J. Sprague, Jr. moved to appoint Dick Messner as the Township representative to Portage County Regional Planning Commission and Lisa Cotton as an Alternate. Second by Sue Fields.

Mike Kostensky – yea  
C.J. Sprague, Jr. – yea

Sue Fields - yea  
Motion Passed

MOTION #2013-012

Mike Kostensky moved to retain the Record Courier as the Township public notice avenue. Second by C.J. Sprague.

Mike Kostensky – yea  
C.J. Sprague, Jr. – yea

Sue Fields - yea  
Motion Passed

MOTION #2013-013

Mike Kostensky moved to set the following 2013 regular meeting dates as below: at 3 p.m. on January 23, February 6 and 20, March 6 and 20, April 3 and 17, May 1, 15, 29, Jun 12, 26, July 10, 24, August 7, 21, September 4, 18, October 2, 16, 30, November 13, 27, and December 11. No meeting on December 25<sup>th</sup>.. Second by C. J. Sprague, Jr.

Mike Kostensky – yea  
C.J. Sprague, Jr. – yea

Sue Fields - yea  
Motion Passed

MOTION #2013-014

C.J. Sprague, Jr. moved to accept the Federal Standards for year 2013 as stated by ORC for holiday closings. Second by Mike Kostensky.

Mike Kostensky – yea  
C.J. Sprague, Jr. – yea

Sue Fields - yea  
Motion Passed

MOTION #2013-016

Mike Kostensky moved to approve a temporary budget for 2013 to match the 1/2013 Fund Balance sheet. Second by Sue Fields.

Mike Kostensky – yea  
C.J. Sprague, Jr. – yea

Sue Fields - yea  
Motion Passed

There being no further business to come before this meeting of the Brimfield Township Board of Trustees Sue Fields moved at 2:55 PM to adjourn. Motion seconded by Mike Kostensky. Upon a roll call vote passed unanimously.

We, the Trustees of Brimfield Township, do hereby set out hands as approval of the foregoing minutes as a true and accurate record of the proceedings.

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Chairman

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Fiscal Officer