

**Brimfield Township Board of Trustees  
Regular Meeting  
March 6, 2013**

The Brimfield Township Board of Trustees met in a regular meeting on the above date at the Brimfield Town Hall. Present were Trustees Sue Fields, Mike Kostensky, C.J. Sprague, Jr. and Fiscal Officer John Dalziel.

The meeting was called to order at 3:00 p.m. by Chairman Mike Kostensky.

**MOTION #2013-081**

Mike Kostensky moved to approve the Public Hearing Minutes from 2/20/2013 as presented. Second by C. J. Sprague, Jr.

Mike Kostensky – yea	Sue Fields - yea
C.J. Sprague, Jr. – yea	Motion Passed

**MOTION #2013-082**

Sue Fields moved to approve the Regular Meeting Minutes from 2/20/2013 as amended. Second by Mike Kostensky.

Mike Kostensky – yea	Sue Fields - yea
C.J. Sprague, Jr. – yea	Motion Passed

**MOTION #2013-083**

Mike Kostensky moved to approve the PO's as presented. Second by Sue Fields.

Mike Kostensky – yea	Sue Fields - yea
C.J. Sprague, Jr. – no	Motion Passed

**MOTION #2013-084**

Sue Fields moved to approve Warrants as presented. Second by C. J. Sprague, Jr.

Mike Kostensky – abstain	Sue Fields - yea
C.J. Sprague, Jr. – yea	Motion Passed

**MOTION #2013-085**

Mike Kostensky moved to approve the agenda as amended. Add under Administration – Executive Session – Employment related issues. Second by C. J. Sprague, Jr.

Mike Kostensky – yea	Sue Fields - yea
C.J. Sprague, Jr. – yea	Motion Passed

**ADMINISTRATION**

**MOTION #2013-086**

Mike Kostensky moved to table the Portage County Solid Waste proposal until Trustees can review. Due date is 3/22/13. Second by Sue Fields.

Mike Kostensky – yea	Sue Fields - yea
C.J. Sprague, Jr. – yea	Motion Passed

**PUBLIC COMMENTS:**

Dave Hall – Discussion on buffer between Estes Residential Neighborhood and Insite Rubbermaid facility.

MOTION #2013-087

Mike Kostensky moved to approve the Hall/Rhodes landscaping recommendation with regards to the Insite/Rubbermaid project. Second by C. J. Sprague, Jr.

Mike Kostensky – yea	Sue Fields - yea
C.J. Sprague, Jr. – yea	Motion Passed

**Fire:**

No Action

**Police:**

MOTION #2013-088

Mike Kostensky moved to adjourn to executive session at 4:04 PM. To discuss Police personnel. Second by Sue Fields.

Mike Kostensky – yea	Sue Fields - yea
C.J. Sprague, Jr. – yea	Motion Passed

MOTION #2013-089

Mike Kostensky moved to return to regular session at 4:15 PM. Second by Sue Fields.

Mike Kostensky – yea	Sue Fields - yea
C.J. Sprague, Jr. – yea	Motion Passed

**Results from Executive Session**

MOTION #2013-090

Mike Kostensky moved to promote Sergeant Christopher Adkins to the position of Captain effective 3/17/2013 at a salary of \$74,000 a year. If at any time the position of Captain is eliminated or if Christopher Adkins chooses to leave the position of Captain, he has the right to return to his position of Sergeant. Second by C. J. Sprague, Jr.

Mike Kostensky – yea	Sue Fields - yea
C.J. Sprague, Jr. – yea	Motion Passed

**Zoning:**

MOTION #2013-091

C. J. Sprague, Jr. moved to accept the

**MEMORANDUM OF UNDERSTANDING  
BETWEEN  
THE PORTAGE COUNTY LAND REUTILIZATION CORPORATION  
AND  
THE PORTAGE COUNTY REGIONAL PLANNING COMMISSION  
AND  
BRIMFIELD TOWNSHIP**

**WHEREAS,** There is funding available for government collaboration with the Portage County Land Reutilization Corporation (“PCLRC”) from the Moving Ohio Forward Grant Program to demolish vacant, abandoned, and blighted properties that

detract from existing home values and create a breeding ground for criminal activities;

**WHEREAS,** The Moving Ohio Forward Grant Program encourages collaboration with all local governments and interested organizations within each respective county to receive funding for the demolition of vacant, abandoned, and blighted properties within neighborhoods;

**WHEREAS,** The PCLRC has been duly formed under the laws of Ohio to be the lead entity for receiving all funds associated with and claimed under the Moving Ohio Forward Grant Program for Portage County, Ohio;

**WHEREAS,** The PCLRC has designated the Portage County Regional Planning Commission (“Regional Planning”) to administer and assist the PCLRC in facilitating and providing effective demolition of vacant, abandoned, and blighted properties within Portage County, Ohio;

**WHEREAS,** Regional Planning will utilize allocated grant funding established by the Moving Ohio Grant Program to oversee and implement all phases of the demolition process for properties within Portage County, Ohio;

**WHEREAS,** The PCLRC, Regional Planning, and Brimfield Township (the “Township”) desire to collaborate in an effort to obtain and use funding provided by the Moving Ohio Grant Program to demolish vacant, abandoned, and blighted properties within the Township;

**WHEREAS,** The parties to this Memorandum set forth their understanding and agreement as to the collaborative effort to be put forth in utilizing the funds allocated by the Moving Ohio Grant Program by demolishing vacant, abandoned, and blighted properties within the Township that are believed to be structurally defective and/or unfit for human habitation;

**NOW, THEREFORE,** the Township, Regional Planning, and the PCLRC hereby agree as follows:

1. The Township will proceed under R.C. 505.86, and upon a finding the structure is defective and/or unfit for human habitation, the Township will forward a copy of the Resolution ordering the abatement and removal of said structure to the PCLRC and Regional Planning, who will then assist and facilitate the removal of the structure, as well as the payment of the costs of demolition/removal from awarded grant funds under the Moving Ohio Forward Grant Program.
2. The Township will proceed under R.C. 505.86 concerning a building/structure located at \_\_\_\_\_, P.P.N # \_\_\_\_\_ that is located in the Township and is reasonably believed to be structurally defective and/or unfit for human habitation.
3. Regional Planning will contract with the appropriate contractor to remove the structure/building and that Regional Planning will pay the contractor the demolition/removal costs from awarded grant funds under the Moving Ohio Forward Grant Program upon receipt from the Ohio Attorney General (“OAG”) and will notify the Township on the amount paid to the contractor for the demolition/removal of the structure/building, which includes reimbursing the Township the cost for title and lien search reports.
4. The Township will then certify the costs paid by Regional Planning and the PCLRC for the demolition/removal of the structure/building to the Portage County Auditor to be placed on the tax duplicate and to be a lien upon the land from the date of entry, to be collected as other taxes and returned to the PCLRC from the demolition/removal costs when, if ever, the land is sold.

**IN WITNESS WHEREOF,** the individuals executing this Agreement have set forth their signatures as and of the date set forth below

**For the PCLRC**

By: \_\_\_\_\_  
President

Date: \_\_\_\_\_

**For Regional Planning**

By: \_\_\_\_\_  
Director

Date: \_\_\_\_\_

**For the Township**

By: \_\_\_\_\_  
Trustee

Date: \_\_\_\_\_

By: \_\_\_\_\_  
Trustee

Date: \_\_\_\_\_

By: \_\_\_\_\_  
Trustee

Date: \_\_\_\_\_

Second by Mike Kostensky.

Mike Kostensky – yea  
C.J. Sprague, Jr. – yea

Sue Fields - yea  
Motion Passed

**MOTION #2013-092**

Mike Kostensky moved to accept the quote from Accurate Electrical Service, Inc. to repair lights in the town center. The cost to repair will not exceed \$680.00. To be taken out of Acct. No. 1000-330-323-0000. Second by C. J. Sprague, Jr.

Mike Kostensky – yea  
C.J. Sprague, Jr. – yea

Sue Fields - yea  
Motion Passed

**MOTION #2013-093**

Sue Fields moved to approve the refurbish of the new road truck by La Mancusa Auto Body (old Fire Department Truck) for the amount of \$5097.70 from account 2231-330-323-0000. Second by C. J. Sprague, Jr.

Mike Kostensky – yea  
C.J. Sprague, Jr. – yea

Sue Fields - yea  
Motion Passed

**ADMINISTRATION**

**MOTION #2013-094**

Sue Fields moved to pay trustees on a salary basis for 2013. Second by C. J. Sprague, Jr.

Mike Kostensky – yea  
C.J. Sprague, Jr. – yea

Sue Fields - yea  
Motion Passed

**MOTION #2013-095**

Mike Kostensky moved to approve 2013 permanent appropriations as presented. Second by Sue Fields.

Mike Kostensky – yea  
C.J. Sprague, Jr. – no

Sue Fields - yea  
Motion Passed

MOTION #2013-096

Mike Kostensky moved to adjourn to executive session at 5:13 PM. To discuss employment related issues. Second by Sue Fields.

Mike Kostensky – yea  
C.J. Sprague, Jr. – yea  
Sue Fields - yea  
Motion Passed

MOTION #2013-097

C. J. Sprague, Jr. moved to return to regular session at 5:17 PM. Second by Sue Fields.

Mike Kostensky – yea  
C.J. Sprague, Jr. – yea  
Sue Fields - yea  
Motion Passed

**No Action from the executive session.**

There being no further business to come before this meeting of the Brimfield Township Board of Trustees C. J. Sprague, Jr. moved at 5:18 PM to adjourn. Motion seconded by Sue Fields. Upon a roll call vote passed unanimously.

We, the Trustees of Brimfield Township, do hereby set our hands as approval of the foregoing minutes as a true and accurate record of the proceedings.

\_\_\_\_\_

Chairman

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Fiscal Officer