

**Brimfield Township Board of Trustees
Regular Meeting
September 18, 2013**

The Brimfield Township Board of Trustees met in a regular meeting on the above date at the Brimfield Town Hall. Present were Trustees Sue Fields, Mike Kostensky, C.J. Sprague, Jr. and Fiscal Officer John Dalziel.

The meeting was called to order at 3:00 p.m. by Chairman Mike Kostensky.

MOTION #2013-239

Mike Kostensky moved to approve the minutes from 9/4/2013 as amended.

Mike Kostensky – yea	Sue Fields - yea
C.J. Sprague, Jr. – yea	Motion Passed

MOTION #2013-240

Mike Kostensky moved to table the minutes from 8/30/2013. Second by Sue Fields.

Mike Kostensky – yea	Sue Fields - yea
C.J. Sprague, Jr. – yea	Motion Passed

MOTION #2013-241

Mike Kostensky moved to approve the agenda as presented. Second by C. J. Sprague, Jr.

Mike Kostensky – yea	Sue Fields - yea
C.J. Sprague, Jr. – yea	Motion Passed

MOTION #2013-242

Sue Fields moved to approve the PO's as presented. Second by Mike Kostensky.

Mike Kostensky – yea	Sue Fields - yea
C.J. Sprague, Jr. – yea	Motion Passed

MOTION #2013-243

Mike Kostensky moved to approve Warrants as presented. Second by C. J. Sprague, Jr.

Mike Kostensky – yea	Sue Fields - yea
C.J. Sprague, Jr. – yea	Motion Passed

SAFETY CONCERNS:

Township Executive:

MOTION #2013-244

Mike Kostensky moved to approve the job description for the job of “Township Zoning and Economic Development Secretary” as presented by Bob Keller and Dick Messner. Bob Keller, Dick Messner and Sue Fields will conduct the interviews and make the hiring recommendations to the board of Trustees. Second by C. J. Sprague, Jr.

Mike Kostensky – yea
C.J. Sprague, Jr. – yea

Sue Fields - yea
Motion Passed

MOTION #2013-245

Sue Fields moved to set the starting wage for the Township Zoning and Economic Development Secretary at \$10.00 per hour and 16 hours per week. The position will have a six (6) month probationary period. Second by C. J. Sprague, Jr.

Mike Kostensky – yea
C.J. Sprague, Jr. – yea

Sue Fields - yea
Motion Passed

Fire:

MOTION #2013-246

Sue Fields moved to approve H2W Environmental Consultants to conduct a Phase I Environmental study on the new fire station site. This study will only take place after a purchase agreement has been completed with Mike Casamento for the purchase of the property. The study will cost \$2,200.00 and the cost will be divided between the JEDD's and the general fund.

Mike Kostensky – yea
C.J. Sprague, Jr. – yea

Sue Fields - yea
Motion Passed

Police: No Action

Zoning: No Action

Public Works:

MOTION #2013-247

Sue Fields moved to put out to bid the cemetery mowing contract for 2014 mowing and leaf removal season. Second by Mike Kostensky.

Mike Kostensky – yea
C.J. Sprague, Jr. – yea

Sue Fields - yea
Motion Passed

MOTION #2013-248

Mike Kostensky moved to purchase one steel roof 24 X 30 pavilion from Carter Lumber at a cost of \$2,835.74 and Tom Sargent will do the construction for the cost of \$2,800.00. Second by C. J. Sprague, Jr. Funds to come from the General Fund Acct. No. 1000-610-330-0000.

Mike Kostensky – yea
C.J. Sprague, Jr. – yea

Sue Fields - yea
Motion Passed

MOTION #2013-249

Sue Fields moved to hire GP Tree Service to remove trees from Sherman Road and Edson Road per Contract. The cost will not exceed \$2,795.00. Second by Mike Kostensky. Account number 2021-330-323-0000.

Mike Kostensky – yea
C.J. Sprague, Jr. – yea

Sue Fields - yea
Motion Passed

There being no further business to come before this meeting of the Brimfield Township Board of Trustees Mike Kostensky moved at 4:44 PM to adjourn. Motion seconded by Sue Fields. Upon a roll call vote passed unanimously.

We, the Trustees of Brimfield Township, do hereby set our hands as approval of the foregoing minutes as a true and accurate record of the proceedings.

Chairman

Fiscal Officer