

**Brimfield Township Board of Trustees
Regular Meeting
Wednesday, April 11, 2018**

The Brimfield Township Board of Trustees met in a regular meeting on the above date, at the Brimfield Town Hall. Present were Trustees Sue Fields, Mike Kostensky, Nicholas Coia and Fiscal Officer John Dalziel.

The meeting was called to order at 3:00 PM by Chairman Mike Kostensky.

MOTION #2018-113

Sue Fields moved to request a letter from Police Department Chief to the Portage County Engineer regarding the Intersection of SR43/176 Ramps/Edson Road regarding their annual Traffic Crash Memorandum for crashes in the years 2014 – 2016. Mike Kostensky second.

Mike Kostensky	- yea	Sue Fields	- yea
Nicholas Coia	- yea		Motion Passed

Swore in K-9 Unit Recon effective 4/11/18 to the Brimfield Police Department K-9 unit. Sgt. Dave Knarr explained his training and achievements.

MOTION #2018-114

Mike Kostensky moved to approve the minutes from 2/28/18. Sue Fields second.

Mike Kostensky	- yea	Sue Fields	- yea
Nicholas Coia	- abstain		Motion Passed

MOTION #2018-115

Nicholas Coia moved to approve the minutes from 3/14/18 and 3/28/18. Sue Fields second.

Mike Kostensky	- yea	Sue Fields	- yea
Nicholas Coia	- yea		Motion Passed

MOTION #2018-116

Mike Kostensky moved approve the minutes from the 4/5/18 Work Session. Nicholas Coia second.

Mike Kostensky	- yea	Sue Fields	- abstain
Nicholas Coia	- yea		Motion Passed

Thanked Marie Amato for donation to the Brimfield Community Center in the amount of \$100.00 in honor of her late husband Steve Amato.

MOTION #2018-117

Mike Kostensky moved approve the purchase orders. Sue Fields second.

Mike Kostensky	- yea	Sue Fields	- yea
Nicholas Coia	- yea		Motion Passed

MOTION #2018-118

Mike Kostensky moved to approve the amended agenda to update the Executive Session wording to Land Acquisition. Sue Fields second.

Mike Kostensky	- yea	Sue Fields - yea
Nicholas Coia	- yea	Motion Passed

MOTION #2018-119

Mike Kostensky moved to approve the warrants. Nicholas Coia second.

Mike Kostensky	- yea	Sue Fields - yea
Nicholas Coia	- yea	Motion Passed

Public Comments: -

Pastor Jeremy from the Hill Church donated to the Brimfield Community Center in the amount of \$2,500. Last Sunday's offering.

Police: -

MOTION #2018-120

Nicholas Coia moved to purchase a Stalker Radar Sam Trailer in the amount of \$8,794.00. The purchase will come from 2193-330-420-0000. Sue Fields second.

Mike Kostensky	- yea	Sue Fields - yea
Nicholas Coia	- yea	Motion Passed

Road: - No Action

Fire: -

MOTION #2018-121

Sue Fields moved to purchase a 2018 Lifeline Ambulance at a cost of \$222,821.00 with a 5-year lease payment of \$44,564. Per year. Payment will come out of 2281 and 2191 only. Mike Kostensky Second.

Mike Kostensky	- Yea	Sue Fields - yea
Nicholas Coia	- Yea	Motion Passed

MOTION #2018-122

Nicholas Coia moved to approve the employee agreement effective 4/11/18 for the Zoning Inspector and Economic Development Job. Sue Fields second.

Mike Kostensky	- yea	Sue Fields - yea
Nicholas Coia	- yea	Motion Passed

MOTION #2018-123

Mike Kostensky moved to approve the four-non-union pay raises effective 4/22/18. Nicholas Coia second.

Nancy Rodd	-	4%
Jendy Miller	-	2%
Patti Harjung	-	2%
Debbie Stasik	-	2%

Mike Kostensky - yea Sue Fields - yea
Nicholas Coia - yea Motion Passed

MOTION #2018-124

Nicholas Coia moved to create a Township Safety Commission to comply with the PERRP regulations. The Department heads will assign an employee from each department to attend monthly meetings and implement township wide updates and changes. Mike Kostensky second.

Mike Kostensky - yea Sue Fields - yea
Nicholas Coia - yea Motion Passed

MOTION #2018-125

Mike Kostensky moved to change the township logo on the company letterhead to only be used by the Administrative offices. Police, Fire and the Fiscal Office will continue to use their current letterhead. They will eventually transition to the Logo for all departments. Nicholas Coia second.

Mike Kostensky - yea Sue Fields - yea
Nicholas Coia - yea Motion Passed

MOTION #2018-126

Nicholas Coia moved to amend the agenda to include under administration - flooring. Sue Fields second.

Mike Kostensky - yea Sue Fields - yea
Nicholas Coia - yea Motion Passed

MOTION #2018-127

Mike Kostensky moved to approve the Lowe's proposal for flooring in the amount of \$6,261.66. The flooring will run from the Fire Department hallway doors back to the Administrative hall and Lobby. Sue Fields second.

Mike Kostensky - yea Sue Fields - yea
Nicholas Coia - yea Motion Passed

Parks: - No Action

Cemetery - No Action

Fiscal Office - No Action

**MOTION #128 FOR EXECUTIVE SESSION
BRIMFIELD TOWNSHIP BOARD OF TRUSTEES**

This date, April 11, 2018, at 4:29 PM Trustee Mike Kostensky moved to convene in executive session, pursuant to Ohio Revised Code Section 121.22(G), for the purpose of considering the following matters:

A check mark must be placed next to the applicable section(s):

X (2) To consider the purchase of property for public purposes, or for the sale of property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the general public interest. No member of a public body shall use division (G)(2) of this section as a subterfuge for providing covert information to prospective buyers or sellers. A purchase or sale of public property is void if the seller or buyer of the public property has received covert information from a member of a public body that has not been disclosed to the general public in sufficient time for other prospective

buyers and sellers to prepare and submit offers.

If the minutes of the public body show that all meetings and deliberations of the public body have been conducted in compliance with this section, any instrument executed by the public body purporting to convey, lease, or otherwise dispose of any right, title, or interest in any public property shall be conclusively presumed to have been executed in compliance with this section insofar as title or other interest of any bona fide purchasers, lessees, or transferees of the property is concerned

Additional Comments (if applicable) _____

(b) A unanimous quorum of the public body determines, by a roll call vote, that the executive session is necessary to protect the interests of the applicant or the possible investment or expenditure of public funds to be made in connection with the economic development project.

The motion was seconded by Trustee Nicholas Coia.

Roll Call Vote:	Trustee <u>Mike Kostensky</u>	Yes
	Trustee <u>Nicholas Coia</u>	Yes
	Trustee <u>Sue Fields</u>	Yes

MOTION #2018-129

Mike Kostensky moved to return to regular session at 5:09 PM. Nicholas Coia second.

Mike Kostensky	- yea	Sue Fields	- yea
Nicholas Coia	- yea	Motion Passed	

No action as a result of Executive Session.

There being no further business to come before this meeting of the Brimfield Township Board of Trustees Nicholas Coia moved at 5:11 PM to adjourn. Motion seconded by Sue Fields. Upon a roll call vote passed unanimously.

We, the Trustees of Brimfield Township, do hereby set out hands as approval of the foregoing minutes as a true and accurate record of the proceedings.

Chairman

Fiscal Officer