

**Brimfield Township Board of Trustees
Regular Meeting
Wednesday, June 6, 2018**

The Brimfield Township Board of Trustees met in a regular meeting on the above date, at the Brimfield Town Hall. Present were Trustees Sue Fields, Mike Kostensky, Nicholas Coia and Fiscal Officer John Dalziel was absent.

The meeting was called to order at 3:00 PM by Chairman Mike Kostensky.

Announcements: Chief Roy Mosely sworn in his new Police Officer Jake William Rapp. Mike Kostensky announced that the Batmobile will be in the Brimfest Parade.

MOTION #2018-180

Mike Kostensky moved to approve the minutes from May 23, 2018. Nicholas Coia Second.

Mike Kostensky	- yea	Sue Fields - abstain
Nicholas Coia	- yea	Motion Passed

MOTION #2018-181

Nicholas Coia moved to approve Purchase Orders. Sue Fields second.

Mike Kostensky	- abstain	Sue Fields - yea
Nicholas Coia	- yea	Motion Passed

MOTION #2018-182

Mike Kostensky moved to approve the amended agenda to include under administration 4. Township Policy and procedure manual, Add Randolph Fair and Tax Advances from the Portage County Auditor's office. Nicholas Coia second.

Mike Kostensky	- yea	Sue Fields – yea
Nicholas Coia	- yea	Motion Passed

MOTION #2018-183

Mike Kostensky moved to approve warrants. Nicholas Coia second.

Mike Kostensky	- yea	Sue Fields - yea
Nicholas Coia	- yea	Motion Passed

Zoning: -

MOTION #2018-184

Nicholas Coia moved to approve the upgrade to the IWorQ software for the zoning department not to exceed \$3,079.00. Mike Kostensky second.

Mike Kostensky	- yea	Sue Fields - yea
Nicholas Coia	- yea	Motion Passed

MOTION #2018-185

Mike Kostensky moved to continue working with the TIF to the satisfaction of Brimfield Township. Nicholas Coia second.

Mike Kostensky - yea Sue Fields - yea
Nicholas Coia - yea Motion Passed

MOTION #2018-186

Nicholas Coia moved to approve the contract for the Administrative Zoning Assistant Consultant. Sue Fields second.

Mike Kostensky - yea Sue Fields - yea
Nicholas Coia - yea Motion Passed

Police: - No Action

Road: -

MOTION #2018-187

Mike Kostensky moved to approve the plan for the Edson Road Project advertisement for June 15th and June 22nd. Nicholas Coia second.

Mike Kostensky - yea Sue Fields - yea
Nicholas Coia - yea Motion Passed

MOTION #2018-188

Mike Kostensky moved to approve the bid opening date of July 18th at 2:45 PM. Nicholas Coia second.

Mike Kostensky - yea Sue Fields - yea
Nicholas Coia - yea Motion Passed

Fire: -

MOTION #2018-189

Sue Fields moved to approve the ambulance repairs of \$3,500.00 for brakes. Mike Kostensky second.

Mike Kostensky - yea Sue Fields - yea
Nicholas Coia - yea Motion Passed

Admin: -

MOTION #2018-190

Sue Fields move to approve the maintenance contract with Safco Heating and Air Conditioning for \$2,435.00 per year. Nicholas Coia second.

Mike Kostensky - yea Sue Fields - yea
Nicholas Coia - yea Motion Passed

MOTION #2018-191

Nicholas Coia moved to hold a Public Meeting on July 27th at 9AM to discuss the policy and procedure manual. Mike Kostensky second.

Mike Kostensky - yea Sue Fields - yea
Nicholas Coia - yea Motion Passed

MOTION #2018-192

Mike Kostensky moved to approve the 2018 tax advances from Portage County. Nicholas Coia second.

Mike Kostensky – yea
Nicholas Coia – yea

Sue Fields - yea
Motion Passed

**MOTION # 193 FOR EXECUTIVE SESSION
BRIMFIELD TOWNSHIP BOARD OF TRUSTEES**

This date, June 6, 2018, Trustee Mike Kostensky moved to convene in executive session, at 4:02 PM pursuant to Ohio Revised Code Section 121.22(G), for the purpose of considering the following matters:

A check mark must be placed next to the applicable section(s):

- (1) To consider the:
 - appointment,
 - employment, two
 - dismissal,
 - discipline,
 - promotion,
 - demotion,
 - or compensation of a public employee or official,
 - or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual, unless the public employee, official, licensee, or regulated individual requests a public hearing.

Except as otherwise provided by law, no public body shall hold an executive session for the discipline of an elected official for conduct related to the performance of the elected official's official duties or for the elected official's removal from office. If a public body holds an executive session pursuant to division (G)(1) of this section, the motion and vote to hold that executive session shall state which one or more of the approved purposes listed in division (G)(1) of this section are the purposes for which the executive session is to be held, but need not include the name of any person to be considered at the meeting.

- (2) To consider the purchase of property for public purposes, or for the sale of property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the general public interest. No member of a public body shall use division (G)(2) of this section as a subterfuge for providing covert information to prospective buyers or sellers. A purchase or sale of public property is void if the seller or buyer of the public property has received covert information from a member of a public body that has not been disclosed to the general public in sufficient time for other prospective buyers and sellers to prepare and submit offers.

If the minutes of the public body show that all meetings and deliberations of the public body have been conducted in compliance with this section, any instrument executed by the public body purporting to convey, lease, or otherwise dispose of any right, title, or interest in any public property shall be conclusively presumed to have been executed in compliance with this section insofar as title or other interest of any bona fide purchasers, lessees, or transferees of the property is concerned

Additional Comments (if applicable) _____

(a) The information is directly related to a request for economic development assistance that is to be provided or administered under any provision of Chapter 715., 725., 1724., or 1728. or sections 701.07, 3735.67 to 3735.70, 5709.40 to 5709.43, 5709.61 to 5709.69, 5709.73 to 5709.75, or 5709.77 to 5709.81 of the Revised Code, or that involves public infrastructure improvements or the extension of utility

services that are directly related to an economic development project.

(b) A unanimous quorum of the public body determines, by a roll call vote, that the executive session is necessary to protect the interests of the applicant or the possible investment or expenditure of public funds to be made in connection with the economic development project.

The motion was seconded by Trustee Nicholas Coia.

In attendance Fire Chief, Dick Messner, Trustees & Assistant to the Fiscal Officer.

Roll Call Vote:	Trustee <u>Mike Kostensky</u>	Yes
	Trustee <u>Nicholas Coia</u>	Yes
	Trustee <u>Sue Fields</u>	Yes

MOTION #2018-194

Mike Kostensky moved to return to regular session at 4:45 PM. Nicholas Coia second.

Mike Kostensky	- yea	Sue Fields - yea
Nicholas Coia	- yea	Motion Passed

MOTION #2018-195

Mike Kostensky moved to amend Dave Rufener's contract to a yearly wage of \$83,000.00 per year effective immediately. Nicholas Coia second.

Mike Kostensky	- yea	Sue Fields - yea
Nicholas Coia	- yea	Motion Passed

There being no further business to come before this meeting of the Brimfield Township Board of Trustees Mike Kostensky moved at 4:56 PM to adjourn. Motion seconded by Nicholas Coia. Upon a roll call vote passed unanimously.

We, the Trustees of Brimfield Township, do hereby set out hands as approval of the foregoing minutes as a true and accurate record of the proceedings.

Chairman

Fiscal Officer