

**Brimfield Township Board of Trustees
Regular Meeting
Wednesday July 3, 2019**

The Brimfield Township Board of Trustees met in a regular meeting on the above date, at the Brimfield Town Hall. Present were Trustees Nicholas Coia, Sue Fields, Mike Kostensky, and Fiscal Officer John Dalziel.

The meeting was called to order at 8:00 AM.

MOTION #2019-154

Mike Kostensky moved to approve the minutes from 5/22/2019, 6/7/2019, and 6/19/19. Sue Fields second.

| | | |
|----------------|-------|------------------|
| Mike Kostensky | - yea | Sue Fields - yea |
| Nicholas Coia | - yea | Motion Passed |

MOTION #2019-155

Mike Kostensky moved to amend the agenda to include: Janie Lane Update, Pictures in the meeting room, and Township Association Meeting. Nicholas Coia second.

| | | |
|----------------|-------|------------------|
| Mike Kostensky | - yea | Sue Fields - yea |
| Nicholas Coia | - yea | Motion Passed |

MOTION #2019-156

Mike Kostensky moved to approve PO's. Nicholas Coia second.

| | | |
|----------------|-------|------------------|
| Mike Kostensky | - yea | Sue Fields - yea |
| Nicholas Coia | - yea | Motion Passed |

MOTION #2019-157

Nicholas Coia moved to approve the warrants. Mike Kostensky second.

| | | |
|----------------|-------|------------------|
| Mike Kostensky | - yea | Sue Fields - yea |
| Nicholas Coia | - yea | Motion Passed |

Public Comments: Bob Buell thanked the Road Department for cleaning out ditches and catch basins. Cynthia Rhoads thanked Nicolas Coia for help with the Road noise from Trucks at night on Mogadore Road. Conroy Jacobson 3926 Selnik Road had issues with neighbor blowing leaves and debris being blown on his property.

Safety Issues: Sunnybrook tree removal is a Portage County Road issue. Sunnybrook and Old Forge intersection short site distance.

Administration:

MOTION #2019-158

Mike Kostensky moved to amend the agenda to include under Road Department- Road Levy. Sue Fields second.

| | | |
|----------------|-------|------------------|
| Mike Kostensky | - yea | Sue Fields - yea |
| Nicholas Coia | - yea | Motion Passed |

Roads:

MOTION #2019-159

BOARD OF TRUSTEES

BRIMFIELD, PORTAGE COUNTY, OHIO

Resolution to proceed with placing on the ballot a renewal levy for the purpose of a tax in excess of the ten mill limitation pursuant to Ohio Revised Code Sections 5705.19(G).

The Board of Trustees of Brimfield Township, Portage County, Ohio met at a regular session, on the 3rd day of July, 2019 at the Town Hall at 1333 Tallmadge Road, Kent, Ohio, with the following members present:

Mike Kostensky;
Sue Fields;
Nicholas Coia:

Nicholas Coia moved the adoption of the following resolution:

- Whereas, on the 3rd day of July, 2019, the board of trustees passed a resolution declaring the necessity, for the purpose described in RC 5705.19(G), to renew a levy of a tax in excess of the ten-mill limitation, at a rate of 0.95 mills for each one dollar of valuation.
- Whereas, the Portage County Auditor has certified to the board of trustees that the dollar amount of revenue that would be generated by the 1.9 mill additional tax levy will be \$489,591. for each one hundred dollars of valuation, based on the current assessed valuation of the Township of \$ 286,210,090.
- Resolved, by the board of trustees, with at least two-thirds of all members elected thereto concurring, that the board desires to proceed with the submission of the question of a renewal of a tax levy at the rate of 1.9 mills for each one dollar of valuation, which amounts to \$.19 for each one hundred dollars of valuation, to the electors of Brimfield Township.
- Resolved, that the tax levy will be for 5 years and such levy will include a levy on the tax list commencing in the tax year 2020, first due in calendar year 2021, if approved by a majority of the electors voting thereon.
- Resolved, that the Township Fiscal Officer is hereby directed to certify, not less than 90 days prior the general election to the Board of Elections, Portage County, Ohio, a copy of the resolution dated July 3, 2019, along with a copy of this resolution to proceed, together with the certification on the Portage County Auditor, and notify the board of elections to cause notice of the election on the question of levying the tax to be given as required by law.
- Resolved, that it be hereby found and determined that all formal actions of this board concerning and relating to the adoption of this resolution were adopted in open meeting of this board under R.C. 121.22.

Mike Kostensky seconded the motion and the roll was called on the question of its adoption. The vote was as follows:

| | | |
|---------|----------------|-----|
| Trustee | Mike Kostensky | Yea |
| Trustee | Sue Fields | Yea |
| Trustee | Nicholas Coia | Yea |

Adopted July 3, 2019

MOTION #2019-160

BOARD OF TRUSTEES

BRIMFIELD, PORTAGE COUNTY, OHIO

Resolution to proceed with placing on the ballot a renewal levy for the purpose of a tax in excess of the ten mill limitation pursuant to Ohio Revised Code Sections 5705.19(G).

The Board of Trustees of Brimfield Township, Portage County, Ohio met at a regular session, on the 3rd day of July, 2019 at the Town Hall at 1333 Tallmadge Road, Kent, Ohio, with the following members present:

Mike Kostensky;
Sue Fields;
Nicholas Coia:

Mike Kostensky moved the adoption of the following resolution:

- Whereas, on the 3rd day of July, 2019, the board of trustees passed a resolution declaring the necessity, for the purpose described in RC 5705.19(G), to renew a levy of a tax in excess of the ten-mill limitation, at a rate of 0.95 mills for each one dollar of valuation.
- Whereas, the Portage County Auditor has certified to the board of trustees that the dollar amount of revenue that would be generated by the .95 mill additional tax levy will be \$234,950. for each one hundred dollars of valuation, based on the current assessed valuation of the Township of \$ 286,210,090.
- Resolved, by the board of trustees, with at least two-thirds of all members elected thereto concurring, that the board desires to proceed with the submission of the question of a renewal of a tax levy at the rate of .95 mills for each one dollar of valuation, which amounts to \$.095 for each one hundred dollars of valuation, to the electors of Brimfield Township.
- Resolved, that the tax levy will be for 5 years and such levy will include a levy on the tax list commencing in the tax year 2020, first due in calendar year 2021, if approved by a majority of the electors voting thereon.
- Resolved, that the Township Fiscal Officer is hereby directed to certify, not less than 90 days prior the general election to the Board of Elections, Portage County, Ohio, a copy of the resolution dated July 3, 2019, along with a copy of this resolution to proceed, together with the certification on the Portage County Auditor, and notify the board of elections to cause notice of the election on the question of levying the tax to be given as required by law.
- Resolved, that it be hereby found and determined that all formal actions of this board concerning and relating to the adoption of this resolution were adopted in open meeting of this board under R.C. 121.22.

Nicholas Coia seconded the motion and the roll was called on the question of its adoption. The vote was as follows:

| | | |
|---------|----------------|-----|
| Trustee | Mike Kostensky | Yea |
| Trustee | Sue Fields | Yea |
| Trustee | Nicholas Coia | Yea |

Adopted July 3, 2019

Police: No Action

Fire:

MOTION #2019-161

Nicholas Coia moved to approve PO in the amount of \$5,168.00 for firefighter fitness testing. Mike Kostensky second. Nicholas Coia second.

| | | |
|----------------|-------|------------------|
| Mike Kostensky | - yea | Sue Fields - yea |
| Nicholas Coia | - yea | Motion Passed |

MOTION #2019-162

Sue Fields moved to approve PO in the amount of \$3,750.80 for iPad's for EMS reporting. Nicholas Coia second.

| | | |
|----------------|-------|------------------|
| Mike Kostensky | - yea | Sue Fields - yea |
| Nicholas Coia | - yea | Motion Passed |

Administration:

MOTION #2019-163

Mike Kostensky moved to donate a 1/10 of an acre off Mogadore Rd that is valued at \$535.00 to ODOT. This will allow the off-ramp project to start and is for the benefit of Brimfield Township. Sue Fields second.

| | | |
|----------------|-------|------------------|
| Mike Kostensky | - yea | Sue Fields - yea |
| Nicholas Coia | - no | Motion Passed |

MOTION #2019-164

Nicholas Coia moved to approve the SHI proposal for the purchase of Microsoft 365 1 year at a price of \$3,600.00(15 license). Mike Kostensky second.

| | | |
|----------------|-------|------------------|
| Mike Kostensky | - yea | Sue Fields - yea |
| Nicholas Coia | - yea | Motion Passed |

MOTION #2019-165

Mike Kostensky moved to assign the Portage County Fair design project to Cassie and Rachelle. The limit for the project is \$500.00. Nicholas Coia second.

| | | |
|----------------|-------|------------------|
| Mike Kostensky | - yea | Sue Fields - yea |
| Nicholas Coia | - yea | Motion Passed |

MOTION #2019-166

Mike Kostensky moved to amend agenda. Nicholas Coia second.

Zoning 2.) Wanda Wrights property line.

| | | |
|----------------|-------|------------------|
| Mike Kostensky | - yea | Sue Fields - yea |
| Nicholas Coia | - yea | Motion Passed |

**BRIMFIELD TOWNSHIP, OHIO
RESOLUTION NO. 2019-167**

**A RESOLUTION
AUTHORIZING THE TOWNSHIP TO ADVERTISE AND REQUEST PROPOSALS FOR
CERTAIN CURBSIDE RECYCLING COLLECTION SERVICES**

WHEREAS, it has been deemed in the best interest of the health, safety and welfare of all residents and inhabitants of the Township to seek proposals for certain curbside recycling collection services for properties within the Township; and

WHEREAS, the Board of Trustees therefore wishes to authorize the Township, through its Fiscal Office, to advertise for and request proposals for such curbside recycling collection services as more fully described herein.

NOW, THEREFORE, BE IT RESOLVED by the Trustees of Brimfield Township, County of Portage and State of Ohio:

Section 1. That the Township Fiscal Office is authorized and directed to advertise for and request proposals regarding certain curbside recycling collection services as described in the Request for Proposal documents attached hereto as Exhibit “A” and incorporated herein by reference.

Section 2. It is found and determined that all formal actions of the Trustees concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board, and that all deliberations of the Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements.

Section 3. This Resolution shall take effect upon adoption by the Board of Trustees or after the earliest period allowed by law.

Reading Date(s): July 3, 2019

Mike Kostensky - yea Sue Fields - no
Nicholas Coia - yea Motion Passed

Fiscal Office:

MOTION #2019-168

Nicholas Coia moved to allow Nicholas Coia to be the township representative at the Portage County Commissioners meeting to discuss the Portage County Recycling contract request for Curbside Subscription proposal. Mike Kostensky second.

Mike Kostensky - yea Sue Fields - yea
Nicholas Coia - yea Motion Passed

MOTION #2019-169

Mike Kostensky moved to request that the Administrative Supervisor purchase pictures of the President, Vice President, Governor, and Lieutenant Governor and display them at the Town Hall meeting room. Sue Fields second.

Mike Kostensky - yea Sue Fields - yea
Nicholas Coia - yea Motion Passed

Zoning: No Action

Parks:

MOTION #2019-170

Nicholas Coia moved to name the Smith James Conservation property to Messner Conservation Acres, this property is located off Cline Road. The property is being dedicated to Dick Messner for all his work and commitment to Brimfield Township. Sue Fields second.

Mike Kostensky - yea
Nicholas Coia - yea

Sue Fields - yea
Motion Passed

MOTION #2019-171

Mike Kostensky moved to request a survey on Wanda Wrights property to determine the Township boundary lines. Sue Fields second.

Mike Kostensky - yea
Nicholas Coia - yea

Sue Fields - yea
Motion Passed

MOTION #2019-172

Nicholas Coia moved to amend the agenda to include under administration July 5th office closing. Mike Kostensky second.

Mike Kostensky - yea
Nicholas Coia - yea

Sue Fields - yea
Motion Passed

MOTION #2019-173

Nicholas Coia moved to close the Township Administration offices July 5, 2019. Sue Fields second.

Mike Kostensky - yea
Nicholas Coia - yea

Sue Fields - yea
Motion Passed

There being no further business to come before this meeting of the Brimfield Township Board of Trustees Mike Kostensky moved at 10:06 AM to adjourn. Motion seconded by Sue Fields. Upon a roll call vote passed unanimously.

We, the Trustees of Brimfield Township, do hereby set out hands as approval of the foregoing minutes as a true and accurate record of the proceedings.

Chairman

Fiscal Officer