

**Brimfield Township Board of Trustees
Regular Meeting
Wednesday July 31, 2019**

The Brimfield Township Board of Trustees met in a regular meeting on the above date, at the Brimfield Town Hall. Present were Trustees Nicholas Coia, Sue Fields, Mike Kostensky, and Fiscal Officer John Dalziel.

The meeting was called to order at 8:00 AM.

MOTION #2019-186

Nicholas Coia moved to the minutes from the 7/3/19, 7/17/19 regular meeting and 7/17/19 bid opening meeting. Sue Fields second.

Mike Kostensky	- yea	Sue Fields - yea
Nicholas Coia	- yea	Motion Passed

MOTION #2019-187

Mike Kostensky moved to approve the amended agenda. Nicholas Coia second.

Administration:	2.) Limited home rule
	3.) Hazard community program
	4.) Ladder safety program
	5.) Personal protection program
Roads:	6.) Great lakes fueling services

Mike Kostensky	- yea	Sue Fields - yea
Nicholas Coia	- yea	Motion Passed

MOTION #2019-188

Mike Kostensky moved to approve PO's. Nicholas Coia second.

Mike Kostensky	- yea	Sue Fields - yea
Nicholas Coia	- yea	Motion Passed

MOTION #2019-189

Nicholas Coia moved to approve the warrants. Mike Kostensky second.

Mike Kostensky	- yea	Sue Fields - yea
Nicholas Coia	- yea	Motion Passed

Public Comments: Cynthia Moore – 4322 Mogadore Road – zoning issues

Carol Tosenberger – Gary Drive - flooding issues. Dave is investigating options.

Police:

MOTION #2019-190

Nicholas Coia moved to approve PO to Vance's Law Enforcement for ammunition- \$2,954.80. Sue Fields second.

Mike Kostensky	- yea	Sue Fields - yea
Nicholas Coia	- yea	Motion Passed

MOTION #2019-191

Nicholas Coia moved that we send a response letter to Field Local Schools, superintendent and all board members from Chief Mullaly, Chief Mosley and all Township board members. This letter is in response to the contract termination of the school resource officer. Sue Fields second.

Mike Kostensky - yea Sue Fields - yea
Nicholas Coia - yea Motion Passed

Fire: No Action

Administration:

MOTION #2019-192

Mike Kostensky moved to contact Diemert and Association to look into legal options of moving Brimfield to limit home rule. Nicholas Coia second.

Mike Kostensky - yea Sue Fields - yea
Nicholas Coia - yea Motion Passed

MOTION #2019-193

Nicholas Coia moved to adopt the following procedures for Brimfield Township safety manual. Sue Fields second.

- 1.) Personal protection plan
- 2.) Ladder safety plan
- 3.) Hazard communication plan

Mike Kostensky - yea Sue Fields - yea
Nicholas Coia - yea Motion Passed

Zoning: No Action

Roads: Great Lakes Petroleum. Jeff – presented fueling tank proposal for the Township.

MOTION #2019-194

Mike Kostensky moved to approve Lynn Rd tree work with Kuntzman Tree Service in the amount of \$20,000.00. Nicholas Coia second.

Mike Kostensky - yea Sue Fields - yea
Nicholas Coia - yea Motion Passed

MOTION #2019-195

Mike Kostensky moved to approve 2019 chip and seal project awarded to Karvo INC for \$489,770.28. Nicholas Coia second.

Mike Kostensky - yea Sue Fields - yea
Nicholas Coia - yea Motion Passed

**BRIMFIELD TOWNSHIP BOARD OF TRUSTEES
RESOLUTION 2019-196**

**A RESOLUTION AUTHORIZING ADVANCE PAYMENT TO THE PORTAGE COUNTY
ENGINEER FOR CONSTRUCTION ADMINISTRATION AND INSPECTION SERVICES FOR**

THE 2019 CHIP & SEAL PROJECT AND THE 2019 SAXE ROAD RESURFACING PROJECT

The Brimfield Township Board of Trustees met in a regular session on July 31, 2019 at the Brimfield Township Hall, 1333 Tallmadge Road, Kent, Ohio, with the following members present:

The meeting was called to order at 8 AM.

Mike Kostensky moved to adopt the following resolution:

WHEREAS, the Brimfield Township Trustees are planning to make capital improvements to various Township roads; and

WHEREAS, these improvements are considered to be a priority need for the community; and

WHEREAS, Ohio Revised Code requires that the Portage County Engineer serve as technical advisor to Portage County's townships, when requested, for the maintenance and improvements of Township roads and culverts and select consultants, as necessary, to perform professional services; and

WHEREAS, the Brimfield Township Trustees have requested the professional services of the Portage County Engineer for the aforementioned road projects; and

WHEREAS, the Portage County Engineer has determined that it will be necessary to acquire the services of a consultant to perform professional services for said project; and

WHEREAS, the Portage County Engineer will enter into a contract with Omnipro Services, LLC, for a fee of \$27,757.00, to perform construction administration and inspection services for Brimfield Township's 2019 Chip & Seal Project and their 2019 Saxe Road Resurfacing Project; now therefore be it

RESOLVED, that the agreed upon amount of \$27,757.00 will be paid in advance to the Portage County Engineer by the Brimfield Township Board of Trustees; and be it further

RESOLVED, that Brimfield Township Fiscal Officer be and is hereby directed to maintain a copy of this resolution in the Township Office for inspection by the public; and be it further

RESOLVED, that the Brimfield Township Board of Trustees finds and determines that all formal actions of this Board concerning and related to the adoption of this Resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in a meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Was second by Nicholas Coia.

Mike Kostensky	- yea	Sue Fields - yea
Nicholas Coia	- no	Motion Passed

I, John C. Dalziel, Fiscal Officer of Brimfield Township do hereby certify that the above resolution is a true and accurate copy as it appears in the record of proceedings of Brimfield Township.

MOTION #2019-197

Nicholas Coia moved to approve Saxe Road A&B project to Frank Martuccio Asphalt and Paving INC for \$113,602.40. Mike Kostensky second.

Mike Kostensky	- yea	Sue Fields - yea
Nicholas Coia	- yea	Motion Passed

MOTION #2019-198

Mike Kostensky moved to approve dump truck #25 repairs in the amount of \$4,516.25. Repairs will be made at RJ's Auto. Sue Fields second.

Mike Kostensky	- yea	Sue Fields - yea
Nicholas Coia	- yea	Motion Passed

MOTION #2019-199

Sue Fields moved to amend agenda to include: Nicholas Coia second.

1.) Lighting district updates

Mike Kostensky	- yea	Sue Fields - yea
Nicholas Coia	- yea	Motion Passed

MOTION #2019-200

Sue Fields moved to approve the voiding of the two years 2019 and 2020 of King’s Ridge lighting district and approve the new lighting district with additional properties added for 2019, 2020, and 2021. And the voiding of the three years of 2019, 2020, and 2021 of Willowbrook lighting district and approve the new lighting district with additional properties added for 2019, 2020, and 2021. And approved the lighting districts for 2020,2021, and 2022 for Sterling Green, Hunter’s Ridge, Country View Estates, Sugar Maple Hills, and Whispering Woods. Nicholas Coia second. See attachment for voided lighting districts.

Mike Kostensky	- yea	Sue Fields - yea
Nicholas Coia	- yea	Motion Passed

There being no further business to come before this meeting of the Brimfield Township Board of Trustees Mike Kostensky moved at 9:59 AM to adjourn. Motion seconded by Nicholas Coia. Upon a roll call vote passed unanimously.

We, the Trustees of Brimfield Township, do hereby set out hands as approval of the foregoing minutes as a true and accurate record of the proceedings.

Chairman

Fiscal Officer