

**BRIMFIELD TOWNSHIP BOARD OF TRUSTEES  
REGULAR MEETING  
WEDNESDAY, JANUARY 26, 2011**

The Brimfield Township Board of Trustees met in a regular meeting on the above date, at the Brimfield Town Hall. Present were Trustees Mike Kostensky, Sue Fields and C. J. Sprague, Jr. and Fiscal Officer John Dalziel.

Chairman Sue Fields called the meeting to order at 3:00 PM

MOTION #2011-49

Sue Fields moved to adjust the agenda to move the swearing in of Fire Department Personnel Rhodes and Weigel to the 1<sup>st</sup> agenda item. Seconded by Mike Kostensky.

Sue Fields – yea	C. J. Sprague, Jr. – yea
Mike Kostensky – yea	Motion passed

Announcements:

Shaun Sutton will receive his Eagle Scout award February 27<sup>th</sup>, 2011 at the Brimfield Methodist Church. His project was the scattering garden at Restland Cemetery.

MOTION #2011-050

Mike Kostensky moved to approve the minutes as amended from the 1/12/2011 meeting. Motion seconded by C. J. Sprague, Jr. and passed unanimously.

MOTION #2011-051

Sue Fields moved to accept the agenda as presented. Motion seconded by Mike Kostensky. Upon roll call vote:

Sue Fields – yea	C. J. Sprague, Jr. – yea
Mike Kostensky – yea	Motion passed

MOTION #2011-052

Mike Kostensky moved to approve PO's and warrants as presented. Motion seconded by C. J. Sprague, Jr. and passed unanimously.

Safety Concerns - None

**Parks:** No Action

MOTION #2011-53

Mike Kostensky moved to adjourn to executive session at 3:18 PM to discuss a Fire Department and Road Department Grievance concerning the Township's health care agreement.. Sue Fields seconded.

Sue Fields – Yea	C. J. Sprague Jr. – Yea
Mike Kostensky – Yea	Motion passed

MOTION #2011-54

Mike Kostensky moved to return to regular session at 3:43 PM. Seconded by C. J. Sprague, Jr.

Sue Fields – yea	C. J. Sprague, Jr. – yea
Mike Kostensky – yea	Motion passed

No Action Taken

**Police Department:** No Action

**Fire Department:**

MOTION #2011-55

Sue Fields moved to approve the hiring of Curtis Rhodes and Joseph Weigel as Full Time Firefighter Paramedics. Salary to be per union contract. Mike Kostensky seconded.

Curtis Rhodes	0001 hours	2/1/2011
Joseph Weigel	0002 hours	2/1/2011

Sue Fields – Yea	C. J. Sprague Jr. – Yea
Mike Kostensky – Yea	Motion passed

MOTION #2011-56

Sue Fields moved to approve payment of the first Quarter and Dec 2010 Radio System User fee Agreement with Ravenna Township. This payment is not to exceed \$555.00. These fees are based on the calculated operating costs determined by Ravenna Township. Seconded by Mike Kostensky.

Sue Fields – no	C. J. Sprague, Jr. – no
Mike Kostensky – no	Motion failed

**Zoning Department:**

MOTION #2011-57

Mike Kostensky moved to allow the Township Fiscal Officer to allocate the writing of the Zoning Commission and Board of Zoning appeals meeting minutes to his administrative assistant for typing. Seconded by Sue Fields.

Sue Fields – yea	C. J. Sprague, Jr. – yea
Mike Kostensky – yea	Motion passed

MOTION #2011-58

Mike Kostensky moved to appoint Trustee Chick Sprague, Jr. as the Road Department Superintendent, the position is at no additional pay. Seconded by Sue Fields.

Sue Fields – yea	C. J. Sprague, Jr. – yea
Mike Kostensky – yea	Motion passed

**Administration:**

MOTION #2011-59

Mike Kostensky moved to table inventories for

- 1: Cemetery
- 2: Road
- 3: Administration
4. Fire Department
5. Road Department

Sue Fields seconded.

Sue Fields – yea	C. J. Sprague, Jr. – yea
Mike Kostensky – yea	Motion passed

RESOLUTION #2011-60

Re: Internet Service

WHEREAS: The Brimfield Township Board of Trustees has determined the need to update the Township's internet service, therefor be it,

RESOLVED: That Brimfield Township shall, contract with MD Internet to provide said service within a set-up fee of \$2,000.00, be it further,

RESOLVED: That a domain fee of \$75.00 shall be paid, be it further,

RESOLVED: That Eric Moore shall be the web-master and yearly fee to be adjusted according to usage.

C. J. Sprague, Jr. moved for the adoption of the above resolution on this 26<sup>th</sup> day of January 2011. Sue Fields seconded and upon roll call vote:

Sue Fields – yea	C. J. Sprague, Jr. – yea
Mike Kostensky – yea	Motion passed

RESOLUTION #2011-61

Re: Tax Advance

WHEREAS: Brimfield Township finds it necessary to make use of the funds that are lawfully applicable to the current fiscal year of Brimfield Township, therefore, be it,

RESOLVED: That the Brimfield Township Board of Trustees hereby requests that the Auditor of Portage County issue warrants in favor of Brimfield Township as the current taxes are collected for the General Fund, Road & Bridge Fund, Fire Levy and Police Levy.

C.J. Sprague Jr. moved for the adoption of the above resolution this 26<sup>th</sup> day of January, 2011. Motion seconded by Sue Fields. Upon a roll call vote:

Mike Kostensky – yea	Sue Fields – yea
C.J. Sprague Jr. – yea	Motion passed

MOTION #2011-62

Sue Fields moved to adjourn to executive session at 4:24 PM to discuss Personnel for Public Works and Zoning. Mike Kostensky seconded.

Sue Fields – Yea	C. J. Sprague Jr. – Yea
Mike Kostensky – Yea	Motion passed

MOTION #2011-63

C. J. Sprague, Jr. moved to return to regular session at 5:30 PM. Seconded by Sue Fields.

Sue Fields – yea	C. J. Sprague, Jr. – yea
Mike Kostensky – yea	Motion passed

As a result of the above executive session.

MOTION #2011-64

C. J. Sprague, Jr. moved to accept the resignation of Mike Winner as the Public Works Director effective 1/14/2011. Seconded by Sue Fields.

Sue Fields – yea	C. J. Sprague, Jr. – yea
Mike Kostensky – yea	Motion passed

**Cemetery:**

MOTION #2011-65

C. J. Sprague, Jr. moved to appoint Mike Winner as the Cemetery Sexton effective 1/18/2011 at a wage of \$7.45 per hour. Seconded by Mike Kostensky.

Sue Fields – yea  
Mike Kostensky – yea

C. J. Sprague, Jr. – yea  
Motion passed

**Zoning Department:**

MOTION #2011-66

C. J. Sprague, Jr. moved to change Zoning Inspector's hours to 10-2 PM Monday, Tuesday and Wednesday with 4 flex hours. The part-time job position shall pay a salary based upon 16 hours per week @ \$20.00 per hour. Seconded by Sue Fields.

Sue Fields – yea  
Mike Kostensky – yea

C. J. Sprague, Jr. – yea  
Motion passed

There being no further business to come before this meeting of the Brimfield Township Board of Trustees C. J. Sprague, Jr. moved, at 5:32 PM to adjourn. Motion seconded by Mike Kostensky Upon a roll call vote passed unanimously.

We, the Trustees of Brimfield Township, do hereby set out hands as approval of the foregoing minutes as a true and accurate record of the proceedings.

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Chairman

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Fiscal Officer