

**BRIMFIELD TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING
WEDNESDAY MARCH 23, 2011**

The Brimfield Township Board of Trustees met in a regular meeting on the above date, at the Brimfield Town Hall. Present were Trustees Mike Kostensky, Sue Fields and C. J. Sprague, Jr. and Fiscal Officer John Dalziel.

Chairman Sue Fields called the meeting to order at 3:00 PM.

MOTION #2011-109

Sue Fields moved to table the minutes as amended from the 3/9/2011 meeting until the next meeting. Motion seconded by Mike Kostensky and upon a roll call vote.

Sue Fields – yea	C. J. Sprague, Jr. – yea
Mike Kostensky – yea	Motion passed

MOTION #2011-110

Sue Fields moved to accept the agenda as amended to include:

Moving Windstream Phone System to #1

Motion seconded by Mike Kostensky. Upon roll call vote:

Sue Fields – yea	C. J. Sprague, Jr. – yea
Mike Kostensky – yea	Motion passed

MOTION #2011-111

Sue Fields moved to approve PO's and warrants as presented. Motion seconded by Mike Kostensky and upon a roll call vote.

Sue Fields – yea	C. J. Sprague, Jr. – yea
Mike Kostensky – yea	Motion passed

Safety Concerns – None

Administration:

MOTION #2011-112

C. J. Sprague, Jr. moved to have Windstream come back to meet again to discuss price & options. Motion seconded by Sue Fields and upon a roll call vote.

Sue Fields – yea	C. J. Sprague, Jr. – yea
Mike Kostensky – yea	Motion passed

Police Department: No Action

Fire Department: No Action

Parks & Rec:

MOTION #2011-113

Mike Kostensky moved to increase open air & closed shelter rent at Edson Road park effective 3/23/2011. Motion seconded by C. J. Sprague, Jr. and upon a roll call vote.

\$45.00 Residents
\$75.00 Non-Residents

Sue Fields – yea	C. J. Sprague, Jr. – yea
Mike Kostensky – yea	Motion passed

Zoning Department:

MOTION #2011-114

Sue Fields moved that we reimburse the temporary zoning Secretary \$25.00 a meeting for a total of \$100.00 for past meetings only. Motion seconded by Mike Kostensky and upon a roll call vote.

Sue Fields – yea
Mike Kostensky – yea
C. J. Sprague, Jr. – yea
Motion passed

MOTION #2011-115

C. J. Sprague, Jr. moved to have routine maintenance on the zoning truck not to exceed \$150.00. Dillon will be the vendor. Dick will get the invoice to the Fiscal Office. Motion seconded by Mike Kostensky and upon a roll call vote.

Sue Fields – yea
Mike Kostensky – yea
C. J. Sprague, Jr. – yea
Motion passed

Cemetery:

MOTION #2011-116

Mike Kostensky moved to rehire Joe Etz as Part Time Road Department summer help. Effective 4/1/2011 to 9/30/2011. Motion seconded by Sue Fields and upon a roll call vote.

Sue Fields – yea
Mike Kostensky – yea
C. J. Sprague, Jr. – yea
Motion passed

Administration:

MOTION #2011-117

Mike Kostensky moved to approve the Conroy Lease agreement at Plaza 43 for the Fiscal Office. Effective 4/1/2011 to 3/31/2012. Motion seconded by Sue Fields and upon a roll call vote.

Sue Fields – yea
Mike Kostensky – yea
C. J. Sprague, Jr. – yea
Motion passed

MOTION #2011-118

C. J. Sprague, Jr. moved to have all Township employees complete the affidavit with a copy of their driver’s license to be sent to the BMV. Anyone that refuses to turn in the required license paperwork will be subject to termination. Motion seconded by Sue Fields.

Sue Fields – yea
Mike Kostensky – yea
C. J. Sprague, Jr. – yea
Motion passed

MOTION #2011-119

Mike Kostensky moved to submit payment to Graphic Detail in the amount of \$9875.00 as a down payment on the Town hall park sign. These proceeds are from the NOPEC energy grant. Motion seconded by C. J. Sprague, Jr. and upon a roll call vote.

Sue Fields – yea
Mike Kostensky – yea
C. J. Sprague, Jr. – yea
Motion passed

MOTION #2011-120

Sue Fields moved to adjourn to executive session at 4:25 PM to discuss.

- 1. Administrative personnel

C. J. Sprague, Jr. seconded.

Sue Fields – Yea
C. J. Sprague Jr. – Yea

Mike Kostensky – Yea

Motion passed

MOTION #2011-121

Mike Kostensky moved to return to regular session at 4:42 PM. Seconded by Sue Fields.

Sue Fields – yea

C. J. Sprague, Jr. – yea

Mike Kostensky – yea

Motion passed

As a result of the above executive session:

MOTION #2011-122

Sue Fields moved to hire Amy Arnold as the Town hall Administrative Coordinator at a rate of \$15.00 per hour with a standard work week of 32 hours per week. Date of Hire 4/4/2011 or 4/11/2011 based on Amy’s ability to start. Motion seconded by C. J. Sprague, Jr. and upon a roll call vote.

Sue Fields – yea

C. J. Sprague, Jr. – yea

Mike Kostensky – yea

Motion passed

MOTION #2011-123

Mike Kostensky moved to change Brimfield Township full time employee status to 32 hours per week. Motion seconded by Sue Fields and upon a roll call vote.

Sue Fields – yea

C. J. Sprague, Jr. – yea

Mike Kostensky – yea

Motion passed

There being no further business to come before this meeting of the Brimfield Township Board of Trustees Sue Fields moved, at 4:45 PM to adjourn. Motion seconded by Mike Kostensky. Upon a roll call vote passed unanimously.

We, the Trustees of Brimfield Township, do hereby set out hands as approval of the foregoing minutes as a true and accurate record of the proceedings.

Chairman

Fiscal Officer