

BRIMFIELD TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING
WEDNESDAY OCTOBER 19, 2011

The Brimfield Township Board of Trustees met in a regular meeting on the above date, at the Brimfield Town Hall. Present were Trustees Sue Fields, Mike Kostensky, C. J. Sprague, Jr. Fiscal Officer John Dalziel was absent.

The meeting was called to order at 3:00 PM.

No Announcements

Suspend regular order of Agenda to swear in Daniel R. Biltz.

Chief Keller conducts official swearing in. (Daniel R. Biltz was a Brimfield Resident growing up and graduated from Field High School)

MOTION #2011-309

Sue Fields moved to approve meeting minutes from 9/21/2011. Second by Mike Kostensky.

Sue Fields –	yea	C. J. Sprague, Jr. –	yea
Mike Kostensky –	yea		Motion passed

MOTION #2011-310

C. J. Sprague, Jr. moved to table the meeting minutes from 9/28/2011. Second by Mike Kostensky.

Sue Fields –	yea	C. J. Sprague, Jr. –	yea
Mike Kostensky –	yea		Motion passed

MOTION #2011-311

Sue Fields moved to void not delete 2011-305 from the October 5th minutes. Fiscal officer corrected minutes because they were not put in the book Trustees do not need to make a motion to change minutes. Second by Mike Kostensky.

Sue Fields –	yea	C. J. Sprague, Jr. –	yea
Mike Kostensky –	yea		Motion passed

MOTION #2011-312

Mike Kostensky moved to approve the minutes as amended. Second by Sue Fields.

Sue Fields –	yea	C. J. Sprague, Jr. –	yea
Mike Kostensky –	yea		Motion passed

MOTION #2011-313

Sue Fields moved to accept the agenda as amended. Second by Mike Kostensky.

Add:	Road Department:	Discussion on Pipe Installations
		Truck Repair
		Ohio Co-op Purchasing Agreement
	Administration:	Drain pool @ Farmakidis
		Minutes not updated on web site until approved by Trustees

Sue Fields –	yea	C. J. Sprague, Jr. –	yea
Mike Kostensky –	yea		Motion passed

MOTION #2011-314

Sue Fields moved to accept PO's and warrants as presented. Motion seconded by Mike Kostensky and upon a roll call vote.

Sue Fields – yea
Mike Kostensky – yea

C. J. Sprague, Jr. – yea
Motion passed

MOTION #2011-315

Mike Kostensky made a motion to request Chris Meduri to give an opinion on the Fiscal Office Purchase Order Procedure. Amy Arnold to draft the letter. Sue Fields second.

Sue Fields – yea
Mike Kostensky – yea

C. J. Sprague, Jr. – yea
Motion passed

Safety Concerns: C. J. Sprague, Jr. states that there is a tree that is leaning drastically and would like Amy to call Ohio Edison to inform them – the size of the tree exceeds what the Township can take down.

Guard rail concern to be addressed after November 1, 2011

Fire Department:

MOTION #2011-316

Sue Fields made a motion to approve the employment of Daniel R. Biltz. Effective date of appointment is October 23, 2011 at 00:01 AM. He is being hired as a full-time firefighter/EMT basic. Mike Kostensky second.

Sue Fields – yea
Mike Kostensky – yea

C. J. Sprague, Jr. – yea
Motion passed

MOTION #2011-317

Sue Fields made a motion to approve the purchase of the emergency lighting on utility vehicle 1226 performed by Fallsway Equipment Company. Cost not to exceed \$2,650.00. From line item # 2281-760-740-0000. Mike Kostensky second.

Sue Fields – yea
Mike Kostensky – yea

C. J. Sprague, Jr. – yea
Motion passed

Parks and Rec: No Action

Police Department: No Action

Zoning Department:

MOTION #2011-318

Mike Kostensky made a motion to accept the resignation of Pam Jeanneret from the Brimfield Township Board of Appeals. Sue Fields asked Amy Arnold to write a letter of thanks via email. C. J. Sprague, Jr. second.

Sue Fields – yea
Mike Kostensky – yea

C. J. Sprague, Jr. – yea
Motion passed

MOTION #2011-319

Sue Fields made a motion to have Ed Paine the current alternate serve the unexpired term of Pam Jeanneret. C. J. Sprague, Jr. second.

Sue Fields – yea
Mike Kostensky – yea

C. J. Sprague, Jr. – yea
Motion passed

MOTION #2011-320

C. J. Sprague, Jr. made a motion to approve the purchase drum of oil from Ravenna Oil. No account number listed. Sue Fields second.

Sue Fields – yea
Mike Kostensky – yea

C. J. Sprague, Jr. – yea
Motion passed

MOTION #2011-321

C. J. Sprague, Jr. made a motion to sign the Co-Op purchasing agreement. Mike Kostensky second.

**AUTHORIZING POLITICAL SUBDIVION TO PARTICIPATE
IN THE STATE OF OHIO COOPERATIVE PURCHSING PROGRAM**

WHEREAS, Ohio's Cooperative Purchasing Act. (AM. Sub. H.B. No. 100), as signed into law on December 4, 1985; and

WHEREAS, effective March 6, 1986, Ohio's Cooperative Purchasing Act provides the opportunity for counties, townships, municipal corporations, regional transit authorities, regional airport authorities or port authorities and school district, conservancy districts, township park districts and park districts and other authorities, to participate in contracts distributed by the State of Ohio, Department of Administrative Services, Office of Cooperative Purchasing for the purchase of supplies, services, equipment and certain materials; now therefore,

BE IT ORDAINED BY THE BRIMFIELD TOWNSHIP BOARD OF TRUSTEES

Section 1. That the Brimfield Township Fiscal Officer hereby requests authority in the name of the Brimfield Township Board of Trustees to participate in state contracts which the Department of Administration Services, Office of State Purchasing has entered into and the Office of Cooperative Purchasing has distributed for the purchase of supplies, services, equipment and certain other materials pursuant to Revised Code Section 125.04.

Section 2. That the Brimfield Township Fiscal Officer is hereby authorized to agree in the name of the Brimfield Township Board of Trustees to be bound by all contract terms and conditions as the Department of Administrative Services, Office of Cooperative Purchasing prescribes. Such terms and conditions may include a reasonable annual membership fee to cover the administrative costs which the Department of Administrative Services incurs as a result of Brimfield Township's participation in the contract. Further, that the Brimfield Township Fiscal Officer does hereby agree to be bound by all such terms and conditions and to not cause or assist in any way the misuse of such contracts or make contract disclosures to non-members of the Coop for the purpose of avoiding the requirements established by OCR 125.04.

Section 3. That the Brimfield Township Fiscal Officer is hereby authorized to agree in the name of the Brimfield Township Board of Trustees to directly pay the vendor, under each such state contract in which it participates for items it receives pursuant to the contract, and the Brimfield Township Fiscal Officer does hereby agree to directly pay the vendor.

Date: _____

Chairman

Sue Fields – yea
Mike Kostensky – yea

Fiscal Officer

C. J. Sprague, Jr. – yea
Motion passed

Road Department:

MOTION #2011-322

C. J. Sprague, Jr. moved to eliminate the installation portion of pipes in the road right of way as of November 1st, 2011. Second by Mike Kostensky and upon a roll call vote.

Sue Fields – yea
Mike Kostensky – yea

C. J. Sprague, Jr. – yea
Motion passed

There being no further business to come before this meeting of the Brimfield Township Board of Trustees Sue Fields moved, at 4:16 PM to adjourn. Motion seconded by Mike Kostensky. Upon a roll call vote passed unanimously.

We, the Trustees of Brimfield Township, do hereby set our hands as approval of the foregoing minutes as a true and accurate record of the proceedings.

Chairman

Fiscal Officer