

**Brimfield Township Board of Trustees
Regular Meeting
Wednesday December 4, 2019**

The Brimfield Township Board of Trustees met in a regular meeting on the above date, at the Brimfield Town Hall. Present were Trustees Mike Kostensky, Nicholas Coia and Fiscal Officer John Dalziel. Trustee Sue Fields was absent.

The meeting was called to order at 8:00 AM.

MOTION #2019-305

Mike Kostensky moved to approve the minutes from the 11/20/19 and 11/22/19 regular meetings. Nicholas Coia second.

Mike Kostensky	- yea	Sue Fields - absent
Nicholas Coia	- yea	Motion Passed

MOTION #2019-306

Mike Kostensky moved to approve agenda as amended to include under admin 1. January Organizational meeting and under Fiscal Office Amended Estimate of Resources. Nicholas Coia second.

Mike Kostensky	- yea	Sue Fields - absent
Nicholas Coia	- yea	Motion Passed

MOTION #2019-307

Nicholas Coia moved to approve PO's. Mike Kostensky second.

Mike Kostensky	- yea	Sue Fields - absent
Nicholas Coia	- yea	Motion Passed

MOTION #2019-308

Mike Kostensky moved to approve the warrants. Nicholas Coia second.

Mike Kostensky	- yea	Sue Fields - absent
Nicholas Coia	- yea	Motion Passed

Police: No Action

Fire: No Action

Administration:

MOTION #2019-309

Nicholas Coia moved to set the 2020 Organizational meeting at 8 AM on January 2, 2020. Mike Kostensky second.

Mike Kostensky	- yea	Sue Fields - absent
Nicholas Coia	- yea	Motion Passed

Zoning:

Roads:

Parks:

Fiscal Office:

MOTION #2019-310

Mike Kostensky moved to amend the Certificate of Estimated Resources by \$120,000. Into fund 2031 appropriations to be set in salaries. Nicholas Coia second.

Mike Kostensky	- yea	Sue Fields - absent
Nicholas Coia	- yea	Motion Passed

MOTION #2019-311

Mike Kostensky moved to approve the Faithful Performance resolution as presented by OTARMA below and put it into effect 1/1/2020. Nicholas Coia second.

WHEREAS, Brimfield Township, Portage County is a member of the Ohio Township Association Risk Management Authority (OTARMA), a political subdivision risk pool established pursuant to Ohio Revised Code hereinafter "ORC," 2744.081;

WHEREAS, House Bill 291 was signed into law on December 20, 2018 and became effective March 20, 2019; authorizes the use of an, "employee dishonesty and faithful performance of duty policy," instead of individual surety bonds, for trustees, employees, and appointees who are otherwise required by law to acquire a bond before entering upon the discharge of duties; and

WHEREAS, in accordance with ORC 3.061, the township must adopt a policy by resolution to allow the use of an "employee dishonesty and faithful performance of duty" coverage document, rather than a surety bond, to cover loss by fraudulent or dishonest actions of employees and failure of employees to faithfully perform duties; the following shall apply to the policy:

1. An officer, employee, or appointee shall be considered qualified to hold the office or employment, without acquiring a bond, on the date the oath of office is taken, certified, and filed as required by law.
2. An officer, employee, or appointee shall have the employee dishonesty and faithful performance of duty policy in effect before the individual's term of office or employment and the officer, employee or appointee shall not commence the discharge of duties until coverage is documented.
3. All officers, employees, or appointees who would otherwise be required to file a bond before commencing the discharge of duties shall be covered by and are subject to the employee dishonesty and faithful performance of duty policy instead of a surety bond requirement.
4. The coverage amount for an officer, employee, or appointee under an employee dishonesty and faithful performance of duty policy shall be equal to or greater than the maximum amount of the bond otherwise required by law.
5. Elected officials, prior to taking the oath of office and holding office, shall obtain approval of the intent to use the township's OTARMA coverage agreement and affirm that the township's coverage complies with ORC 3.061. Said approval shall be obtained by the Brimfield Township, Portage County.

WHEREAS, Brimfield Township, Portage County's, "employee dishonesty and faithful performance of duty policy" through the OTARMA coverage document complies with ORC 3.061: and

NOW, THEREFORE, BE IT RESOLVED, that on December 4, 2018 , the Brimfield Township Trustees in Portage County hereby authorizes the township to purchase and use "employee

dishonesty and faithful performance of duty policy" through OTARMA instead of individual surety bonds for officers, employees, and appointees who are otherwise required by law to acquire a bond before entering upon the discharge of duties.

Mike Kostensky - yea
Nicholas Coia - yea

Sue Fields - absent
Motion Passed

There being no further business to come before this meeting of the Brimfield Township Board of Trustees Mike Kostensky moved at 8:45 AM to adjourn. Motion seconded by Nicholas Coia. Upon a roll call vote passed unanimously.

We, the Trustees of Brimfield Township, do hereby set out hands as approval of the foregoing minutes as a true and accurate record of the proceedings.

Chairman

Fiscal Officer