

**Brimfield Township Board of Trustees  
Organizational Meeting  
Thursday, January 2, 2020**

The Brimfield Township Board of Trustees met in an organizational meeting on the above date, at the Brimfield Town Hall. Present were Trustees Sue Fields, Mike Kostensky, Nicholas Coia and Fiscal Officer John Dalziel.

The meeting was called to order at 8:00 AM by Mike Kostensky

**MOTION #2020-001**

Mike Kostensky moved to name Nicholas Coia 2020 Board Chairman. Sue Fields second.

|                |       |                  |
|----------------|-------|------------------|
| Mike Kostensky | - yea | Sue Fields - yea |
| Nicholas Coia  | - yea | Motion Passed    |

**MOTION #2020-002**

Nicholas Coia moved to name Mike Kostensky as vice chairman. Sue Fields second.

|                |       |                  |
|----------------|-------|------------------|
| Mike Kostensky | - yea | Sue Fields - yea |
| Nicholas Coia  | - yea | Motion Passed    |

**MOTION #2020-003**

Nicholas Coia moved to appoint Nicholas Coia as Police Department Liaison. Sue Fields second.

|                |       |                  |
|----------------|-------|------------------|
| Mike Kostensky | - yea | Sue Fields - yea |
| Nicholas Coia  | - yea | Motion Passed    |

**MOTION #2020-004**

Nicholas Coia moved to appoint Sue Fields as liaison to the Fire Department. Mike Kostensky second.

|                |       |                  |
|----------------|-------|------------------|
| Mike Kostensky | - yea | Sue Fields - yea |
| Nicholas Coia  | - yea | Motion Passed    |

**MOTION #2020-005**

Nicholas Coia moved to appoint Mike Kostensky as liaison to the Road Department. Sue Fields second.

|                |          |                  |
|----------------|----------|------------------|
| Mike Kostensky | - absent | Sue Fields - yea |
| Nicholas Coia  | - yea    | Motion Passed    |

**MOTION #2020-006**

Nicholas Coia moved to appoint Mike Kostensky as liaison to Parks and Recreation. Sue Fields second.

|                |       |                  |
|----------------|-------|------------------|
| Mike Kostensky | - yea | Sue Fields - yea |
| Nicholas Coia  | - yea | Motion Passed    |

MOTION #2020-007

Nicholas Coia moved to appoint Nicholas Coia as liaison to Administration, Zoning and Cemetery. Sue Fields second.

|                |       |                  |
|----------------|-------|------------------|
| Mike Kostensky | – yea | Sue Fields - yea |
| Nicholas Coia  | – yea | Motion Passed    |

MOTION #2020-008

Nicholas Coia moved to have Chad Murdock and Diemert & Associates as Legal Counsel/Human Resource Contact to Brimfield Township. Mike Kostensky second.

|                |       |                  |
|----------------|-------|------------------|
| Mike Kostensky | – yea | Sue Fields - yea |
| Nicholas Coia  | – yea | Motion Passed    |

MOTION #2020-009

Nicholas Coia moved to retain Chase as the 2020 Township financial institute. Sue Fields second.

|                |       |                  |
|----------------|-------|------------------|
| Mike Kostensky | – yea | Sue Fields - yea |
| Nicholas Coia  | – yea | Motion Passed    |

MOTION #2020-010

Nicholas Coia moved to have town hall hours Monday-Friday from 8 a.m. to 4 p.m. Zoning Inspector will be here from 8 to 4 PM. Sue Fields second.

|                |       |                  |
|----------------|-------|------------------|
| Mike Kostensky | – yea | Sue Fields - yea |
| Nicholas Coia  | – yea | Motion Passed    |

MOTION #2020-011

Nicholas Coia moved to retain the Record Courier as the Township public notice avenue. Sue Fields second.

|                |       |                  |
|----------------|-------|------------------|
| Mike Kostensky | – yea | Sue Fields - yea |
| Nicholas Coia  | – yea | Motion Passed    |

MOTION #2020-012

Nicholas Coia moved to appoint Mike Hlad as the representatives to the Portage Development Board and Jendy Miller is the alternate in Mike's absence. Sue Fields second.

|                |       |                  |
|----------------|-------|------------------|
| Mike Kostensky | – yea | Sue Fields - yea |
| Nicholas Coia  | – yea | Motion Passed    |

MOTION #2020-013

Nicholas Coia moved to approve a temporary budget for 2020 to match the 1/1/2020 Fund Status sheet. Mike Kostensky second.

|                |       |                  |
|----------------|-------|------------------|
| Mike Kostensky | – yea | Sue Fields - yea |
| Nicholas Coia  | – yea | Motion Passed    |

MOTION #2020-014

Nicholas Coia moved to accept the Federal Standards for year 2020 as stated by the Township Manual for holiday closings. Sue Fields second.

Mike Kostensky – yea  
Nicholas Coia – yea

Sue Fields - yea  
Motion Passed

MOTION #2020-015

Nicholas Coia moved to schedule the 2020 inventory meeting for 1/13/2020 at 8:00 AM.  
Mike Kostensky second.

Mike Kostensky – yea  
Nicholas Coia – yea

Sue Fields - yea  
Motion Passed

MOTION #2020-016

Nicholas Coia moved to pay the Township Trustees and Fiscal Officer as determined by the 2020 annual budget, per the ORC. Mike Kostensky second.

Mike Kostensky – yea  
Nicholas Coia – yea

Sue Fields - yea  
Motion Passed

MOTION #2020-017

Nicholas Coia moved to approve the IRS standard for mileage reimbursement for 2020.  
Mike Kostensky second.

Mike Kostensky – yea  
Nicholas Coia – yea

Sue Fields - yea  
Motion Passed

MOTION #2020-018

Nicholas Coia moved to set the 2020 meeting schedule as follows. Sue Fields Second.

## 2020 TOWNSHIP TRUSTEES MEETINGS

|                              |                  |
|------------------------------|------------------|
| Wednesday, January 1, 2020   | (New Year's Day) |
| Wednesday, January 15, 2020  | 8:00AM           |
| Wednesday, January 29, 2020  | 8:00AM           |
| Wednesday, February 12, 2020 | 8:00AM           |
| Wednesday, February 26, 2020 | 8:00AM           |
| Wednesday, March 11, 2020    | 8:00AM           |
| Wednesday, March 25, 2020    | 8:00AM           |
| Wednesday, April 8, 2020     | 8:00AM           |
| Wednesday, April 22, 2020    | 8:00AM           |
| Wednesday, May 6, 2020       | 8:00AM           |
| Wednesday, May 20, 2020      | 8:00AM           |
| Wednesday, June 3, 2020      | 8:00AM           |
| Wednesday, June 17, 2020     | 8:00AM           |
| Wednesday, July 1, 2020      | 8:00AM           |
| Wednesday, July 15, 2020     | 8:00AM           |
| Wednesday, July 29, 2020     | 8:00AM           |
| Wednesday, August 12, 2020   | 8:00AM           |

|                               |        |
|-------------------------------|--------|
| Wednesday, August 26, 2020    | 8:00AM |
| Wednesday, September 9, 2020  | 8:00AM |
| Wednesday, September 23, 2020 | 8:00AM |
| Wednesday, October 7, 2020    | 8:00AM |
| Wednesday, October 21, 2020   | 8:00AM |
| Wednesday, November 4, 2020   | 8:00AM |
| Wednesday, November 18, 2020  | 8:00AM |
| Wednesday, December 2, 2020   | 8:00AM |
| Wednesday, December 16, 2020  | 8:00AM |
| Wednesday, December 30, 2020  | 8:00AM |

|                |       |                  |
|----------------|-------|------------------|
| Mike Kostensky | – yea | Sue Fields - yea |
| Nicholas Coia  | – yea | Motion Passed    |

MOTION #2020-019

Nicholas Coia moved to appoint Mike Hlad as our Soil & Water Task Force member and Dave Rufener as Alternate. Sue Fields second.

|                |       |                  |
|----------------|-------|------------------|
| Mike Kostensky | – yea | Sue Fields - yea |
| Nicholas Coia  | – yea | Motion Passed    |

MOTION #2020-020

Nicholas Coia moved to appoint Nancy Rodd and Kirsten Mitchen as OBWC Safety Council Members for 2020. Sue Fields second.

|                |       |                  |
|----------------|-------|------------------|
| Mike Kostensky | – yea | Sue Fields - yea |
| Nicholas Coia  | – yea | Motion Passed    |

There being no further business to come before this meeting of the Brimfield Township Board of Trustees Nicholas Coia moved at 8:18 AM to adjourn. Motion seconded by Mike Kostensky. Upon a roll call vote passed unanimously.

We, the Trustees of Brimfield Township, do hereby set out hands as approval of the foregoing minutes as a true and accurate record of the proceedings.

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Chairman

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Fiscal Officer