

**Brimfield Township Board of Trustees  
Regular Meeting  
Wednesday January 29, 2020**

The Brimfield Township Board of Trustees met in a regular meeting on the above date, at the Brimfield Town Hall. Present were Trustees Mike Kostensky, Sue Fields, Nicholas Coia and Fiscal Officer John Dalziel.

The meeting was called to order at 8:00 AM.

Nicholas Coia is speaking at the Brimfield Chamber on 2/19/2020 to give updates on the Township.

NOPEC – Jeff Hinric/Kayla Albright awarded Dave Rufener the 2019 NOPEC award.

Clyde Pierson - 1226 Doralee Drive, concerns about Joe's BBQ and traffic concerns and visibility issues

**MOTION #2020-049**

Mike Kostensky moved to approve the minutes from the 1/13/2020 Public Hearing, 1/18/2020 inventory meeting, 1/15/2020 Regular meeting. Sue Fields second.

Mike Kostensky	- yea	Sue Fields - yea
Nicholas Coia	- yea	Motion Passed

**MOTION #2020-050**

Mike Kostensky moved to approve amended agenda to include under Administration Portage County Development board. Sue Fields second.

Mike Kostensky	- yea	Sue Fields - yea
Nicholas Coia	- yea	Motion Passed

**MOTION #2020-051**

Sue Fields moved to approve PO's. Mike Kostensky second.

Mike Kostensky	- yea	Sue Fields – yea
Nicholas Coia	- yea	Motion Passed

**MOTION #2020-052**

Mike Kostensky moved to approve the warrants. Sue Fields second.

Mike Kostensky	- yea	Sue Fields - yea
Nicholas Coia	- yea	Motion Passed

Safety Concerns: Exit out of Maple Crest PD will address

McDonald's/Speedway exits to 43 – traffic issues

**Police:**

**MOTION #2020-053**

Nicholas Coia moved to approve the Portage County Sheriff's Office Training range agreement. Sue Fields second.

Mike Kostensky - yea  
Nicholas Coia - yea

Sue Fields – yea  
Motion Passed

**Fire:**

MOTION #2020-054

Sue Fields moved to approve a rate increase for EMS billings see below. Our last rate increase was in 2014. Mike Kostensky second.

<u>Level of Service:</u>	<u>Current Rates:</u>	<u>Approved rates:</u>
BLS	\$ 500.00	\$ 600.00
ALS	\$ 650.00	\$ 700.00
ALS2	\$ 725.00	\$ 775.00
Mileage	\$ 12.00/mile	\$ 12.00/mile
Non- Transport	\$ 160.00	\$ 160.00

Mike Kostensky - yea  
Nicholas Coia - yea

Sue Fields – yea  
Motion Passed

MOTION #2020-055

Sue Fields moved to approve an annual 2% rate increase for EMS billings. Effective January 1<sup>st</sup> of each year. Mike Kostensky second.

Mike Kostensky - yea  
Nicholas Coia - yea

Sue Fields – yea  
Motion Passed

**Administration:**

MOTION #2020-056

Mike Kostensky moved to accept the current PC Recycling rate increase 1 year service contract at \$3.00 per month for Bi-weekly curbside service. The county would provide a survey and it would not include subscription service. Sue Fields second.

Mike Kostensky - no  
Nicholas Coia - no

Sue Fields - no  
Motion Failed

MOTION #2020-057

Mike Kostensky moved to amend the agenda to include under Fiscal Office NOPEC 2020 Annual grant. Sue Fields second.

Mike Kostensky - yea  
Nicholas Coia - yea

Sue Fields – yea  
Motion Passed

**Zoning:**

MOTION #2020-058

Nicholas Coia moved to obtain a demolition price for 4585 State Route 43 in Kent. Sue Fields second.

Mike Kostensky - yea  
Nicholas Coia - yea

Sue Fields - yea  
Motion Passed

MOTION #2020-059

Nicholas Coia moved to obtain a demolition price for 3516 Congress Lake Road. Sue Fields second.

Mike Kostensky - yea

Sue Fields - yea

Nicholas Coia - yea Motion Passed

MOTION #2020-060

Mike Kostensky moved to approve for the Portage County Prosecutor to obtain a search warrant for 1435 Tallmadge Road. Sue Fields second.

Mike Kostensky - yea Sue Fields - yea  
Nicholas Coia - yea Motion Passed

**Roads:**

MOTION #2020-061

Mike Kostensky moved to approve a blanket P O for Kuntzman Tree Service in the amount of \$4,200.00 for tree removal on Sherman, Shermanwoods, and Meloy Roads. Sue Fields second.

Mike Kostensky - yea Sue Fields - yea  
Nicholas Coia - yea Motion Passed

MOTION #2020-062

Nicholas Coia moved to amend the agenda to include under Roads. Portage County Road Mileage.

Mike Kostensky - yea Sue Fields - yea  
Nicholas Coia - yea Motion Passed

MOTION #2020-063

Nicholas Coia moved to accept the Portage County Road Mileage list. Mike Kostensky second.

Mike Kostensky - yea Sue Fields - yea  
Nicholas Coia - yea Motion Passed

**Parks:** No Action

**Cemetery:** No Action

**Fiscal Office:**

MOTION #2020-064

**NORTHEAST OHIO PUBLIC ENERGY COUNCIL (NOPEC)  
ENERGIZED COMMUNITY GRANT PROGRAM  
(NEC GRANT(S))**

**RESOLUTION<sup>1</sup>**

A RESOLUTION AUTHORIZING ALL ACTIONS NECESSARY TO  
ACCEPT NORTHEAST OHIO PUBLIC ENERGY COUNCIL (NOPEC)  
2020 ENERGIZED COMMUNITY GRANT(S)

**WHEREAS**, the TOWNSHIP of Brimfield, Ohio (the “Township”) is a member of the Northeast Ohio Public Energy Council (“NOPEC”) and is eligible for one or more NOPEC Energized Community Grant(s) for 2020 (“NEC Grant(s)”) as provided for in the NEC Grant Program guidelines; and

**WHEREAS**, the TOWNSHIP has previously entered into a Grant Agreement with NOPEC, Inc. on January 1, 2020 to receive one or more NEC Grant(s).

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**WHEREAS**, the TOWNSHIP wishes to receive one or more NEC Grant(s) for 2020.

**NOW, THEREFORE**, BE IT RESOLVED BY THE BOARD OF TOWNSHIP TRUSTEES OF Brimfield TOWNSHIP, COUNTY OF Portage, AND STATE OF OHIO, THAT:

**SECTION 1.** This Board of Trustees of the TOWNSHIP (the “Board”) finds and determines that it is in the best interest of the TOWNSHIP to accept the NEC Grant(s) for 2020 and authorizes the President of the Board to accept the NEC Grant(s) funds.

**SECTION 2.** This Board finds and determines that all formal actions of this Board concerning and relating to the adoption of this Resolution were taken in an open meeting of this Board and that all deliberations of this Board and of any committees that resulted in those formal actions were in meetings open to the public in compliance with the law.

**SECTION 3.** This Resolution is declared to be an emergency measure necessary for the immediate preservation of the public health, safety and welfare of the TOWNSHIP; wherefore, this Resolution shall be in full force and effect immediately upon its adoption and approval by the President of the Board of Trustees of this TOWNSHIP.

DATE ADOPTED: January 29, 2020

\_\_\_\_\_  
Nicholas Coia, Chairman

Submitted to the Board for Approval on this 29<sup>th</sup> day of January, 2020.

ATTEST:

\_\_\_\_\_  
John C. Dalziel, Fiscal Officer of the Board of Trustees

I, John C. Dalziel, as Fiscal Officer of the Board of Trustees of Brimfield Township, County of Portage, State of Ohio, do hereby certify that the foregoing is a true and correct copy of Resolution No. 2020-064 adopted by the Board of Trustees of said Township on the 29<sup>th</sup> day of January 2020.

\_\_\_\_\_  
Mike Kostensky moved to approve the 2020 NOPEC grant amount of \$32,204.00. All proceeds will be spent in 2020. Nicholas Coia second.

Mike Kostensky - yea  
Nicholas Coia - yea

Sue Fields - yea  
Motion Passed

**MOTION #2020-065 FOR EXECUTIVE SESSION  
BRIMFIELD TOWNSHIP BOARD OF TRUSTEES**

This date, April 29, 2020 Trustee Nicholas Coia moved to convene in executive session at 9:38AM, pursuant to Ohio Revised Code Section 121.22(G), for the purpose of considering the following matters:

A check mark must be placed next to the applicable section(s):

- (1) To consider the:
  - appointment,
  - employment,
  - dismissal,
  - discipline,
  - promotion,
  - demotion,
  - or compensation of a public employee or official,
  - or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual, unless the public employee, official, licensee, or regulated individual requests a public hearing.

Except as otherwise provided by law, no public body shall hold an executive session for the discipline of an elected official for conduct related to the performance of the elected official's official duties or for the elected official's removal from office. If a public body holds an executive session pursuant to division

(G)(1) of this section, the motion and vote to hold that executive session shall state which one or more of the approved purposes listed in division (G)(1) of this section are the purposes for which the executive session is to be held, but need not include the name of any person to be considered at the meeting.

Additional Comments (if applicable) \_\_\_\_\_

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(2) To consider the purchase of property for public purposes, or for the sale of property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the general public interest. No member of a public body shall use division (G)(2) of this section as a subterfuge for providing covert information to prospective buyers or sellers. A purchase or sale of public property is void if the seller or buyer of the public property has received covert information from a member of a public body that has not been disclosed to the general public in sufficient time for other prospective buyers and sellers to prepare and submit offers.

If the minutes of the public body show that all meetings and deliberations of the public body have been conducted in compliance with this section, any instrument executed by the public body purporting to convey, lease, or otherwise dispose of any right, title, or interest in any public property shall be conclusively presumed to have been executed in compliance with this section insofar as title or other interest of any bona fide purchasers, lessees, or transferees of the property is concerned

Additional Comments (if applicable) \_\_\_\_\_

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(3) Conferences with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action.

Additional Comments (if applicable) \_\_\_\_\_

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(4) Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.

Additional Comments (if applicable) \_\_\_\_\_

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(5) Matters required to be kept confidential by federal law or regulations or state statutes.

Additional Comments (if applicable) \_\_\_\_\_

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(6) Details relative to the security arrangements and emergency response protocols for a public body or a public office, if disclosure of the matters discussed could reasonably be expected to jeopardize the security of the public body or public office.

Additional Comments (if applicable) \_\_\_\_\_

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(7) To consider confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance, or to negotiations with other political subdivisions respecting requests for economic development assistance, provided that both of the following conditions apply:

(a) The information is directly related to a request for economic development assistance that is to be provided or administered under any provision of Chapter 715., 725., 1724., or 1728. or sections 701.07, 3735.67 to 3735.70, 5709.40 to 5709.43, 5709.61 to 5709.69, 5709.73 to 5709.75, or 5709.77 to 5709.81 of the Revised Code, or that involves public infrastructure improvements or the extension of utility services that are directly related to an economic development project.

(b) A unanimous quorum of the public body determines, by a roll call vote, that the executive session is necessary to protect the interests of the applicant or the possible investment or expenditure of public funds to be made in connection with the economic development project.

The motion was seconded by Trustee Mike Kostensky.

Roll Call Vote:	Trustee Mike Kostensky	Yes
	Trustee Sue Fields	Yes
	Trustee Nicholas Coia	Yes

MOTION #2020-066

Nicholas Coia moved to return to regular meeting at 9:58 AM. Sue Fields second.

Mike Kostensky	- yea	Sue Fields - yea
Nicholas Coia	- yea	Motion Passed

There being no further business to come before this meeting of the Brimfield Township Board of Trustees Mike Kostensky moved at 9:58 AM to adjourn. Motion seconded by Nicholas Coia. Upon a roll call vote passed unanimously.

We, the Trustees of Brimfield Township, do hereby set out hands as approval of the foregoing minutes as a true and accurate record of the proceedings.

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Fiscal Officer