

**Brimfield Township Board of Trustees
Regular Meeting
Wednesday July 15, 2020**

The Brimfield Township Board of Trustees met in a regular meeting on the above date, at the Brimfield Town Hall. Present were Trustees Sue Fields, Nicholas Coia and Fiscal Officer John Dalziel. Mike Kostensky was absent.

The meeting was called to order at 8:00 AM.

MOTION #2020-199

Sue Fields moved to approve minutes for regular meeting on 7/1/20 and Bid Opening meeting 7/1/20. Nicholas Coia second.

Mike Kostensky	- absent	Sue Fields – yes
Nicholas Coia	- yes	Motion Passed

MOTION #2020-200

Nicholas Coia moved to approve the agenda as amended to include under Administration, Recycling. Sue Fields second.

Mike Kostensky	- absent	Sue Fields – yes
Nicholas Coia	- yes	Motion Passed

MOTION #2020-201

Sue Fields moved to approve Purchase Orders. Nicholas Coia second.

Mike Kostensky	- absent	Sue Fields – yes
Nicholas Coia	- yes	Motion Passed

MOTION #2020-202

Nicholas Coia moved to approve warrants. Sue Fields second.

Mike Kostensky	- absent	Sue Fields – yes
Nicholas Coia	- yes	Motion Passed

Police: No Action

Fire:

MOTION #2020-203

Sue Fields moved to approve the purchase of a 2020 Ford F150 from Sarchione Ford for a government bid purchase price of \$37,127.98. Nicholas Coia second.

Mike Kostensky	- absent	Sue Fields – yes
Nicholas Coia	- yes	Motion Passed

Administration:

MOTION #2020-204

The Board of Township Trustees of the Township of Brimfield, County of Portage, Ohio, met in regular session at 8:00 o'clock a.m., on July 15, 2020, at Town hall Meeting room, Kent, Ohio with the following members present:

Present: Nicholas Coia Sue Fields

Absent: Mike Kostensky

Nicholas Coia moved the adoption of the following resolution:

RESOLUTION NO. 2020-204

RESOLUTION REQUESTING FISCAL OFFICER
TO CERTIFY MAXIMUM MATURITY OF BONDS

WHEREAS, this Board of Township Trustees contemplates the issuance of bonds in the sum of \$8,500,000 for the purpose of renovating and improving the existing fire station and adding administration offices and meeting space, making site improvements and acquiring furniture and equipment therefor;

NOW, THEREFORE, BE IT RESOLVED by the Board of Township Trustees of the Township of Brimfield (hereinafter called the "Board"), County of Portage, Ohio:

SECTION 1. That the Township Fiscal Officer of this township, as fiscal officer thereof, is hereby requested to certify to this Board the estimated life of the improvements, assets and/or property to be made and/or acquired with the proceeds of the sale of the bonds referred to in the preambles hereof and the maximum maturity of said bonds as provided in Sections 133.19 and 133.20 of the Ohio Revised Code.

SECTION 2. That it is found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

SECTION 3. That this resolution shall take effect immediately upon its adoption.

Sue Fields seconded the motion and the roll being called upon the question of adoption of the resolution, the vote resulted as follows:

AYE: Nicholas Coia Sue Fields Mike Kostensky - Absent

NAY: _____

Motion Passed

ADOPTED this 15st day of July, 2020.

Township Fiscal Officer

CERTIFICATE

The undersigned hereby certifies that the foregoing is a true and correct copy of a resolution adopted at a meeting held on July 15, 2020, together with a true and correct extract from the minutes of said meeting to the extent pertinent to consideration and adoption of said resolution.

MOTION #2020-205

Nicholas Coia moved to approve Certificate as to Maximum Maturity of Bonds. Sue Fields second.

Mike Kostensky	- absent	Sue Fields – yes
Nicholas Coia	- yes	Motion Passed

MOTION #2020-206

The Board of Township Trustees of the Township of Brimfield, County of Portage, Ohio, met in regular session at 8:00 o'clock a.m., on July 15, 2020, at Township Hall Meeting Room, Kent, Ohio with the following members present:

Present: Nicholas Coia Sue Fields

Absent: Mike Kostensky

Nicholas Coia moved the adoption of the following resolution:

RESOLUTION NO. 2020-206

RESOLUTION DECLARING THE NECESSITY OF ISSUING BONDS FOR THE PURPOSE OF RENOVATING AND IMPROVING THE EXISTING FIRE STATION AND ADDING ADMINISTRATION OFFICES AND MEETING SPACE, MAKING SITE IMPROVEMENTS AND ACQUIRING FURNITURE AND EQUIPMENT THEREFOR, AND SUBMITTING THE QUESTION TO THE ELECTORS OF THE TOWNSHIP

WHEREAS, this Board of Township Trustees proposes to submit to the electors of this township at the election to be held on November 3, 2020 the question of issuing bonds of this township in the amount of \$8,500,000 for the purpose of renovating and improving the existing fire station and adding administration offices and meeting space, making site improvements and acquiring furniture and equipment therefor (the "Project"), and the question of levying an annual direct tax on all of the taxable property in this township outside of the ten-mill limitation to pay the interest on and to retire said bonds and any anticipatory securities, under authority of the Ohio Revised Code, particularly Chapter 133 (the "Act") and Section 133.18 thereof; and

WHEREAS, the Township Fiscal Officer of this township has estimated that the life of the improvements comprising the Project is at least five (5) years, and certified that the maximum maturity of such bonds issued therefor is twenty-eight (28) years; and

WHEREAS, this Board of Township Trustees desires to adopt a resolution declaring the necessity of said issue, said direct tax and said election;

NOW, THEREFORE, BE IT RESOLVED by the Board of Township Trustees of the Township of Brimfield (hereinafter called the "Board"), County of Portage, Ohio:

SECTION 1. That it is necessary to issue bonds of this township in the principal amount of \$8,500,000 for the purpose described in the preambles hereof. Said bonds shall be dated approximately January 1, 2021, shall bear interest at an average net rate now estimated at two and twenty-five hundredths percent (2.25%) per annum, and shall mature in substantially equal annual installments over a period not exceeding twenty-eight (28) years after their issuance.

SECTION 2. That it is necessary that there shall be annually levied on all of the taxable property in the entire territory of this township, an additional direct tax outside the limitation imposed by Section 2 of Article XII of the Constitution of the State of Ohio to pay the debt charges on said bonds and any anticipatory securities over such period. Said tax is expected to be first levied in 2020 and first collected in calendar year 2021.

SECTION 3. That the question of issuing said bonds and of levying said direct tax shall be submitted to the electors of the entire territory of this township at the election to be held on November 3, 2020, pursuant to Section 133.18 of the Act. This township has territory in Portage County, Ohio.

SECTION 4. That the Township Fiscal Officer of this township be and is hereby directed to certify a copy of this resolution to the county auditor for the calculation of the average annual levy that will be required to pay the interest on and retire said bonds. The county auditor is hereby requested to certify to this Board the total current tax valuation of this township and the number of mills required to generate an amount of revenue sufficient to pay the interest on and to retire said bonds.

SECTION 5. That it is found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board; and that all deliberations of this Board and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

SECTION 6. That this resolution shall take effect immediately upon its adoption.

Sue Fields seconded the motion and the roll being called upon the question of adoption of the resolution, the vote resulted as follows:

AYE: Nicholas Coia Sue Fields Mike Kostensky-Absent

NAY:

Motion Passed

ADOPTED this 15th day of July, 2020.

Township Fiscal Officer

MOTION #2020-207

The Board of Township Trustees of the Township of Brimfield, County of Portage, Ohio, met in regular session at 8:00 o'clock a.m., on July 15, 2020, at the Town Hall Meeting Room, Kent, Ohio with the following members present:

Present: Nicholas Coia Sue Fields

Absent: Mike Kostensky

Nicholas Coia moved the adoption of the following resolution:

RESOLUTION NO. 2020-207

RESOLUTION RETAINING BOND ATTORNEYS IN
CONNECTION WITH PROCEEDINGS TO SUBMIT A

BOND ISSUE TO THE ELECTORS OF THE
TOWNSHIP

SECTION 1. That the law firm of Dinsmore & Shohl LLP, bond attorneys, be and is hereby retained to prepare the necessary proceedings for submitting to the electors of this township the question of issuing securities for the purpose described in the preamble hereto, and to prepare proceedings for the sale thereof and to render an approving legal opinion thereon, such sale or sales of securities to occur at one time or in installments over a period of years based on the plan of finance developed by this Board.

SECTION 2. That said firm of attorneys shall be compensated by this township for such services in accordance with a written agreement substantially the form presently on file with the Board. At least two members of the Board, the Township Fiscal Officer and other appropriate officials of the Township, are each hereby separately authorized, without further action of the Board, to execute and deliver such agreement on behalf of the Township in substantially the form presently on file with the Board and to take any and all actions and to execute such other instruments that may be necessary or appropriate in order to effect the retention of such firm and the intent of this resolution. If the ballot issue is approved by the electors of this township and if this Board determines to issue such bonds, or notes in anticipation of such bonds, such firm shall be compensated in accordance with a separate written agreement to be entered into with this Township at the time such bonds or notes are issued.

SECTION 3. That it is found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board; and that all deliberations of this Board and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.

SECTION 4. That this resolution shall take effect immediately upon its adoption.

Sue Fields seconded the motion and the roll being called upon the question of adoption of the resolution, the vote resulted as follows:

AYE: Nicholas Coia Sue Fields Mike Kostensky - Absent

NAY: _____

Motion Passed

ADOPTED this 15th day of July, 2020.

Township Fiscal Officer

MOTION #2020-208

Sue Fields moved to approve the purchase of the property at 3421 State Route 43, Kent, OH 44240 at a price of \$100,000 and to pay the said buyer closing costs of the transaction. Nicholas Coia second.

Mike Kostensky	- absent	Sue Fields – yes
Nicholas Coia	- yes	Motion Passed

MOTION #2020-209

Nicholas Coia moved to approve the purchase of the Soccer Goals in the amount of the donation from Meijer’s for the new soccer fields on Township Property. Sue Fields second.

Mike Kostensky	- absent	Sue Fields – yes
Nicholas Coia	- yes	Motion Passed

MOTION #2020-210

Nicholas Coia moved to approve the rental of two porta potties via Portage Portables not to exceed \$500.00 for the soccer fields. Sue Fields second.

Mike Kostensky	- absent	Sue Fields – yes
Nicholas Coia	- yes	Motion Passed

MOTION #2020-211

Nicholas Coia moved to alter the rental agreement for 2020 only for the use of Township soccer & football fields. The flat rate for the season will be \$200.00. Sue Fields second.

Mike Kostensky	- absent	Sue Fields – yes
Nicholas Coia	- yes	Motion Passed

MOTION #2020-212

Nicholas Coia moved to approve the use of the Lions Park Enclosed Pavilion for the storage of Field Youth Football equipment for 2020 only. Sue Fields second.

Mike Kostensky	- absent	Sue Fields – yes
Nicholas Coia	- yes	Motion Passed

Zoning:

MOTION #2020-213

Nicholas Coia moved to removal of Section 400.20 B.47.H of the Brimfield Township Zoning Resolution requiring a letter from the Fire Chief on flag shaped lots. Sue Fields second.

Mike Kostensky	- absent	Sue Fields – yes
Nicholas Coia	- yes	Motion Passed

Road:

MOTION #2020-214

Nicholas Coia moved to approve the purchase Grade Line as the contractor for the Selnik/Meloy Road culvert project as low bidders at \$129,817.83. Sue Fields second.

Mike Kostensky	- absent	Sue Fields – yes
Nicholas Coia	- yes	Motion Passed

MOTION #2020-215

Nicholas Coia moved to approve Omnipro as the inspector for the Selnik Road and Meloy Road Culver Project at a cost not to exceed \$27,617.00. Sue Fields second.

Mike Kostensky	- absent	Sue Fields – yes
Nicholas Coia	- yes	Motion Passed

MOTION #2020-216

Nicholas Coia moved to approve no parking sign placements throughout the Pleasant Lakes housing complex public roads. Sue Fields second.

Mike Kostensky	- absent	Sue Fields – yes
Nicholas Coia	- yes	Motion Passed

Parks:

MOTION #2020-217

Nicholas Coia moved to request the formation of a Brimfield Parks committee to begin Fall of 2020. Sue Fields second.

Mike Kostensky	- absent	Sue Fields – yes
Nicholas Coia	- yes	Motion Passed

There being no further business to come before this meeting of the Brimfield Township Board of Trustee Sue Fields moved at 9:19 AM to adjourn. Motion seconded by Nicholas Coia. Upon a roll call vote passed unanimously.

We, the Trustees of Brimfield Township, do hereby set out hands as approval of the foregoing minutes as a true and accurate record of the proceedings.

Chairman

Fiscal Officer