

**Brimfield Township Board of Trustees
Regular Meeting
Wednesday August 12, 2020**

The Brimfield Township Board of Trustees met in a regular meeting on the above date, at the Brimfield Town Hall. Present were Trustees Mike Kostensky, Sue Fields, Nicholas Coia and Fiscal Officer John Dalziel.

The meeting was called to order at 8:00 AM.

MOTION #2020-238

Mike Kostensky moved to approve minutes for regular meeting on 7/29/20 Regular meeting. Sue Fields second.

Mike Kostensky	- yes	Sue Fields – yes
Nicholas Coia	- yes	Motion Passed

MOTION #2020-239

Mike Kostensky moved to approve the agenda as amended to include under Fiscal Office, Key Bank. Sue Fields second.

Mike Kostensky	- yes	Sue Fields – yes
Nicholas Coia	- yes	Motion Passed

MOTION #2020-240

Mike Kostensky moved to approve Purchase Orders. Sue Fields second.

Mike Kostensky	- yes	Sue Fields – yes
Nicholas Coia	- yes	Motion Passed

MOTION #2020-241

Sue Fields moved to approve warrants. Mike Kostensky second.

Mike Kostensky	- yes	Sue Fields – yes
Nicholas Coia	- yes	Motion Passed

Police:

MOTION #2020-242

Nicholas Coia moved to approve a quote from Sable Asphalt in the amount of \$2,637.17 to seal coat the Police Department parking lot. Mike Kostensky second.

Mike Kostensky	- yes	Sue Fields – yes
Nicholas Coia	- yes	Motion Passed

Fire:

MOTION #2020-243

Sue Fields moved to approve Brimfield Fire Department's KSU Communication contract for 9/2020 to 8/2021 at a cost of \$30,874.00. Mike Kostensky second.

Mike Kostensky	- yes	Sue Fields – yes
Nicholas Coia	- yes	Motion Passed

MOTION #2020-244

Sue Fields moved to accept the 2020 a Federal grant for \$158,359.05 for the purchase of new Marc’s Radio system for the Fire Department. Mike Kostensky second.

Mike Kostensky	- yes	Sue Fields – yes
Nicholas Coia	- yes	Motion Passed

MOTION #2020-245

Sue Fields moved to approve the Marc’s Radio Federal Grant employer match of \$7,917.95 in order to finalize the transaction. Nicholas Coia second.

Mike Kostensky	- yes	Sue Fields – yes
Nicholas Coia	- yes	Motion Passed

Administration:

MOTION #2020-246

Nicholas Coia moved to approve a \$2,000.00 merit increase for all non-union full-time hourly employees and a \$1,000.00 merit increase for all non-union part-time employees. Mike Kostensky second.

Mike Kostensky	- yes	Sue Fields – yes
Nicholas Coia	- yes	Motion Passed

MOTION #2020-247

Mike Kostensky moved to send a letter to the Portage County Engineer’s office stating Brimfield’s approval of the Old Forge and Mogadore Road Study. Sue Fields second.

Mike Kostensky	- yes	Sue Fields – yes
Nicholas Coia	- yes	Motion Passed

Zoning:

MOTION #2020-248

Nicholas Coia moved to send a letter to Prosecutor Brett Bencze for the abandoned house at 1145 Howe Road. Mike Kostensky second.

Mike Kostensky	- yes	Sue Fields – yes
Nicholas Coia	- yes	Motion Passed

Road:

MOTION #2020-249

Mike Kostensky moved to approve the repairs to Willowbrook Developments road to be completed by Cardinal Asphalt at a cost of \$6,000.00. Nicholas Coia second.

Mike Kostensky	- yes	Sue Fields – yes
Nicholas Coia	- yes	Motion Passed

Parks:

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MOTION #2020-250

Sue Fields moved to approve the committee guidelines and application to be posted on the website and social media. Mike Kostensky second.

Mike Kostensky - yes
Nicholas Coia - yes

Sue Fields – yes
Motion Passed

MOTION #2020-251

Nicholas Coia moved to approve the letter to be sent by Chad Murdock to the Brimfield Athletic Association to remove their shed from the Edson Road Park on 8/12/2020. Mike Kostensky second.

Mike Kostensky - yes
Nicholas Coia - yes

Sue Fields – yes
Motion Passed

MOTION #2020-252

Nicholas Coia moved to have Trick or Treat on Saturday 10/31/2020 from 5 to 7 PM. Mike Kostensky second.

Mike Kostensky - yes
Nicholas Coia - yes

Sue Fields – yes
Motion Passed

MOTION #2020-253

Mike Kostensky moved to close the Community Center and Pavilion to rent for the rest of 2020. Sue Fields second.

Mike Kostensky - yes
Nicholas Coia - yes

Sue Fields – yes
Motion Passed

Cemetery: - No Action

Fiscal Office -

MOTION #2020-254

Mike Kostensky moved to agree to use the Key Government Finance loan offer for the property at 4096 State Route 43, Kent, Ohio. Loan is for 10 years at 4.25% interest on \$100,000. Nicholas Coia second.

Mike Kostensky - yes
Nicholas Coia - yes

Sue Fields – yes
Motion Passed

There being no further business to come before this meeting of the Brimfield Township Board of Trustee Mike Kostensky moved at 9:36 AM to adjourn. Motion seconded by Nicholas Coia. Upon a roll call vote passed unanimously.

We, the Trustees of Brimfield Township, do hereby set out hands as approval of the foregoing minutes as a true and accurate record of the proceedings.

Chairman

Fiscal Officer