

# AGENDA

Regular Meeting: December 16, 2020  
Wednesday – 8:00 AM

Call to Order/ Roll Call/ Pledge of Allegiance

Announcements / Correspondence:

Meeting Guests:

Agenda: Additions, Act to Accept

Purchase Orders: Acknowledgement

Warrants: Review, Sign

Public: Comments, Questions:

Please state your name and address before addressing the Board

Safety Concerns:

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## **POLICE DEPARTMENT:**

1. BPD modified Shop with a Cop is taking place on Sat. December 19<sup>th</sup> 11:00am-1:00pm
2. Backgrounds ongoing. One (1) candidate for Police Officer position currently scheduled for polygraph examination this week
3. Requesting Board approval to post the attached Request for Proposals (RFP) for Towing Services to the Brimfield Township website effective upon Board approval, with due date of January 16, 2021 (please see attached draft resolution from Township legal counsel)

## **FIRE DEPARTMENT:**

1. Santa Gift Delivery- Will be this Saturday and Sunday. I will repost flyer soon.

## **ADMINISTRATION:**

1. Covid Color Guideline Resolution- Talk about changes. (Cassie, Rachelle, and Lauren come back to work on Thursday 12/17)
2. Brimfest location discussion
3. Administration/ Fire Department building change. Staffing
4. Brimfield Downtown historical district- Mike K.

## **ZONING / ECONOMIC DEVELOPMENT:**

1. The Virtual Board of Zoning Appeals Hearing is December 16, 2020 at 7:00 pm.
2. The next Zoning Commission meeting is January 14<sup>th</sup>, 2021 at 7:00 pm.
3. The Zoning Commission Virtual Public Hearing for Proposed Amendments is January 14<sup>th</sup>, 2021 at 6:30 pm.
4. Comprehensive Land Use Plan: Working on Final Draft.

5. GDI is working on plans for the Township signs. I spoke with GDI (Craig), and they will notify when all signs are staked out. Dave spoke with County Engineer, and they will approve locations once staking is complete.
6. Permit Fee Report:
  - a. Zoning December 15<sup>th</sup> – \$133,675.00
  - b. Fire Nov 30<sup>th</sup> – \$16,471.00
7. Total Fees to December 15th: \$150,146.00, which is a record year for permitting.

## **ROAD DEPARTMENT:**

1. Got 200-ton salt in
2. Fixing potholes
3. Trimmed trees back
4. Cleaned trees up on Sherman Road
5. Paperwork in for OPWC grant
6. County still doing study on 18 and sandy lake
7. Change Order

## **PARKS & RECREATION:**

1. Christmas events
  - a. Township Christmas lighting contest
    - i. Winners announced on 12/6
      1. First place: 1935 Cyprus Circle (House #5)
      2. Second place: 1390 Howe Rd (House #6)
      3. Third Place: 2218 Roberts Journey (House #8)
    - ii. Overall contest with Rootstown, Suffield, Tallmadge, and Atwater happening now, winner announced 12/19.
    - iii. All information can be found on Facebook or Parks tab of website
2. Backyard Brimfield web series
  - a. Next episode Saturday 12/19
3. Parks Advisory Committee
  - a. First official meeting January 21<sup>st</sup> 2021 at 6:30 PM; meetings held every third Thursday
4. Vacation 12/28/2020-1/4/2021

## **CEMETERY:**

1. No action

## **FISCAL OFFICE:**

1. No action

## **EXECUTIVE SESSION:**

1. No action

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### **For the Good of Brimfield Township**

Warning: Please be advised that the Board of Trustees could be using an audio tape recorder and/or video recorder to record this meeting/hearing and that the quality of the tape might not permit verbatim transcript. Therefore, anyone desiring a verbatim transcript of this meeting/hearing is instructed to make his/her own arrangements.

If you wish to address the Board of Trustees, the Board reserves the right to limit your remarks to a period of three (3) minutes for the subject before the Board.