

**Brimfield Township Board of Trustees
Regular Meeting
Wednesday, July 14, 2021**

The Brimfield Township Board of Trustees met in a regular meeting at the Brimfield Community Center on the above date. Present were Trustees Nicholas Coia, Mike Kostensky Sue Fields, and Fiscal Officer John Dalziel

The meeting was called to order at 8:00 AM by Trustee Nicholas Coia.

Swearing in of Part-time Brimfield Police Department officer Austin Schreckengost.

Introduce Erin Bowman – Part-time Parks and Recreation.

Meeting guest:

John Harris – Portage County District Library – talked about library.

John Simon – 5216 Cline Road. Concerns about Kent State University traffic on Cline Road during graduation and football games.

MOTION #2021-220

Mike Kostensky moved to approve minutes from 6/30/21 regular meeting. Sue Fields second.

Mike Kostensky	- yea	Sue Fields - yea
Nicholas Coia	- yea	Motion Pass

MOTION #2021-221

Mike Kostensky moved to approve the agenda as amended to include:
Sue Fields second.

Fiscal 2b.) Maplecrest TIF approval
Admin 2b.) Erin Bowman, Part-time new hire
Police 2a.) Letter of necessity
2b.) Executive session
Excel A.) Police dept executive session

Mike Kostensky	- yea	Sue Fields - yea
Nicholas Coia	- yea	Motion Pass

MOTION #2021-222

Mike Kostensky moved to approve Purchase Orders. Nicholas Coia second.

Mike Kostensky	- yea	Sue Fields - yea
Nicholas Coia	- yea	Motion Pass

MOTION #2021-223

Sue Fields moved to approve warrants. Mike Kostensky second.

Mike Kostensky	- yea	Sue Fields - yea
Nicholas Coia	- yea	Motion Pass

Public Comments:

Dave Hardman 3848 Morley Drive – concerns about junk cars on Morley Drive. Mike Hlad will drive by today (7/14/2021) to review.

Police:

MOTION #2021-224

Nicholas Coia moved to amend agenda to include:
Mike Kostensky second.

Police 2c.) drug use prevention grant for 2021-2022 \$2020.40
2d.) \$3,200.00 S.G Masonry
Fiscal Office 2c.) ACA funding

Mike Kostensky	- yea	Sue Fields - yea
Nicholas Coia	- yea	Motion Pass

MOTION #2021-225

Nicholas Coia moved to accept drug use prevention grant for 2021-2022 in the amount of \$2,020.40. Sue Fields second.

Mike Kostensky	- yea	Sue Fields - yea
Nicholas Coia	- yea	Motion Pass

BOARD OF TRUSTEES
BRIMFIELD TOWNSHIP, PORTAGE COUNTY, OHIO

Resolution No. 2021-226

A RESOLUTION

Declaring the necessity of an additional continuing levy for the purpose of police protection in excess of the ten mill limitation, pursuant to Ohio Revised Code Sections 5705.19(J); 5705.191; 5705.25; 505.51.

The Board of Trustees of Brimfield Township, Portage County, Ohio met at a regular session, on the 14th day of July 2021, at Brimfield Town Hall, at 1333 Tallmadge Road, Kent, Ohio with the following members present:

Nicholas Coia
Mike Kostensky
Sue Fields

Nicholas Coia moved the adoption of the following resolution:

WHEREAS the amount of taxes that may be raised within the ten mill limitation will be insufficient to provide an adequate amount for the necessary requirements of Brimfield Township, Portage County, Ohio; and

WHEREAS, a resolution declaring the necessity of levying a tax under RC 5705.19(J) outside the ten mill limitation must be passed and certified to the county auditor of Portage County in order to permit the board of trustees to consider the levy of such tax, and must request that the county auditor certify to the board of trustees the total current tax valuation of Brimfield Township and the dollar amount that would be generated by 1.95 mills, to be first collected in the tax year 2021.

RESOLVED, by the Brimfield Township Board of Trustees, Portage County, Ohio, with at least two-thirds of all members elected thereto concurring, that it is necessary to levy an additional 1.95 mills for a continuing period of time as follows:

An additional continuing tax levy of 1.95 mills, to constitute a tax for the benefit of Brimfield Township under R.C. 5705.19(J) for the purpose of providing and maintaining motor vehicles, communications, other equipment, buildings, and sites for such buildings used directly in the operation of a police department, for the payment of salaries of permanent or part-time police, communications, or administrative personnel to operate the same, including the payment of any employer contributions required for such personnel under section 145.48 or 742.33 of the Revised

Code, for the payment of the costs incurred by townships as a result of contracts made with other political subdivisions in order to obtain police protection, for the provision of ambulance or emergency medical services operated by a police department, or for the payment of other related costs at a rate not exceeding 1.95 mills for each one dollar of valuation, which amounts to \$0.195 for each one hundred dollars in valuation for a continuing period of time, and; be it further

RESOLVED, that the question of such tax levy shall be submitted to the electors of Brimfield Township in its entirety, at the election to be held therein on November 2, 2021; and be it further

RESOLVED, that the Fiscal Officer is hereby directed to certify a copy of the resolution to the county auditor and board of elections, Portage County, Ohio. The board of trustees hereby requests that the county auditor certify to this board of trustees the total current tax valuation of Brimfield Township and the dollar amount of revenue that would be generated by the tax levy if approved by the electors.

RESOLVED, that the Board of Trustees finds and determines that all formal actions of this Board concerning and related to the adoption of this Resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Mike Kostensky seconded the motion and the roll being called on the question of its adoption. The vote was as follows:

Nicholas Coia: _____ Mike Kostensky: _____

Sue Fields: _____ Motion Pass

Adopted July 14, 2021

CERTIFICATE

State of Ohio, Portage County

I, the undersigned Fiscal Officer of Brimfield Township, Portage County, Ohio, certify that the foregoing Resolution No. 2020-226 is taken and copied from the record of proceedings of the Township, and that it has been compared by me with the resolution on the record and is a true copy.

Date July 14, 2021

Brimfield Township Fiscal Officer
Portage County, Ohio

MOTION #2021-227

Nicholas Coia moved to approve PO for S.G Masonry police department garage work in the amount of \$3,200.00. Mike Kostensky second.

Mike Kostensky - yea Sue Fields - yea
Nicholas Coia - yea Motion Pass

Fire: No Action

Administration:

MOTION #2021-228

Mike Kostensky moved to approve the hire of Erin Bowman as the part-time parks and recreation assistant. Nicholas Coia second.

Mike Kostensky - yea Sue Fields - yea

Nicholas Coia - yea Motion Pass

Zoning:

MOTION #2021-229

Mike Kostensky moved to send 3773 Pelham Lane to the Portage County Prosecutor's Office for further action after failing to clean up property. Nicholas Coia second.

Mike Kostensky - yea Sue Fields - yea
Nicholas Coia - yea Motion Pass

MOTION #2021-230

Nicholas Coia moved to send 1178 Sandy Lake Road to the Portage County Prosecutor's Office for further action after failing to clean up property. Mike Kostensky second.

Mike Kostensky - yea Sue Fields - yea
Nicholas Coia - yea Motion Pass

Roads: No Action

Parks: No Action

Fiscal Office:

MOTION #2021-231

Nicholas Coia moved to request a hearing with the Liquor Control Division for the transfer of Rico's liquor permit to Bank and Bite LLC. Mike Kostensky second.

Mike Kostensky - no Sue Fields - no
Nicholas Coia - no Motion Fail

MOTION #2021-232

Nicholas Coia moved to approve/accept the Portage County Development Board TIRC meeting minutes from March 10, 2021. Mike Kostensky second.

Mike Kostensky - yea Sue Fields - yea
Nicholas Coia - yea Motion Pass

MOTION #2021-233

Nicholas Coia moved to accept the ACA funding amount of \$1,082,078.44. Sue Fields second.

Mike Kostensky - yea Sue Fields - yea
Nicholas Coia - yea Motion Pass

**MOTION #2021-234 FOR EXECUTIVE SESSION
BRIMFIELD TOWNSHIP BOARD OF TRUSTEES**

This date, July 14, 2021, Trustee Sue Fields moved to convene in executive session, at 9:56 AM pursuant to Ohio Revised Code Section 121.22(G), for the purpose of considering the following matters:

A check mark must be placed next to the applicable section(s):

X (1) To consider the:

- appointment,
- employment,
- dismissal,
- discipline,
- promotion,
- demotion,
- or compensation of a public employee or official,
- or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual, unless the public employee, official, licensee, or regulated individual requests a public hearing.

Except as otherwise provided by law, no public body shall hold an executive session for the discipline of an elected official for conduct related to the performance of the elected official's official duties or for the elected official's removal from office. If a public body holds an executive session pursuant to division (G)(1) of this section, the motion and vote to hold that executive session shall state which one or more of the approved purposes listed in division (G)(1) of this section are the purposes for which the executive session is to be held, but need not include the name of any person to be considered at the meeting.

Additional Comments (if applicable) _____

- (2) To consider the purchase of property for public purposes, or for the sale of property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the general public interest. No member of a public body shall use division (G)(2) of this section as a subterfuge for providing covert information to prospective buyers or sellers. A purchase or sale of public property is void if the seller or buyer of the public property has received covert information from a member of a public body that has not been disclosed to the general public in sufficient time for other prospective buyers and sellers to prepare and submit offers.

If the minutes of the public body show that all meetings and deliberations of the public body have been conducted in compliance with this section, any instrument executed by the public body purporting to convey, lease, or otherwise dispose of any right, title, or interest in any public property shall be conclusively presumed to have been executed in compliance with this section insofar as title or other interest of any bona fide purchasers, lessees, or transferees of the property is concerned

Additional Comments (if applicable) _____

- (3) Conferences with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action.

Additional Comments (if applicable) _____

- (4) Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.

Additional Comments (if applicable) _____

(5) Matters required to be kept confidential by federal law or regulations or state statutes.

Additional Comments (if applicable) _____

(6) Details relative to the security arrangements and emergency response protocols for a public body or a public office, if disclosure of the matters discussed could reasonably be expected to jeopardize the security of the public body or public office.

Additional Comments (if applicable) _____

(7) To consider confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance, or to negotiations with other political subdivisions respecting requests for economic development assistance, provided that both of the following conditions apply:

(a) The information is directly related to a request for economic development assistance that is to be provided or administered under any provision of Chapter 715., 725., 1724., or 1728. or sections 701.07, 3735.67 to 3735.70, 5709.40 to 5709.43, 5709.61 to 5709.69, 5709.73 to 5709.75, or 5709.77 to 5709.81 of the Revised Code, or that involves public infrastructure improvements or the extension of utility services that are directly related to an economic development project.

(b) A unanimous quorum of the public body determines, by a roll call vote, that the executive session is necessary to protect the interests of the applicant or the possible investment or expenditure of public funds to be made in connection with the economic development project.

The motion was seconded by Trustee Nicholas Coia.

Roll Call Vote: Trustee Nicholas Coia Yes

Trustee Mike Kostensky Yes

Trustee Sue Fields Yes

MOTION #2021-235

Nicholas Coia moved to return to regular session at 10:08 AM. Sue Fields second.

Mike Kostensky - yes
Nicholas Coia - yes

Sue Fields – yea
Motion Passed

MOTION #2021-236

Nicholas Coia moved to approve the Brimfield Police Department Administration Assistant – records clerk, full-time, non-bargaining unit job description. Sue Fields second.

Police Administrative Assistant – Records

Classification	Base (Start)	Step 1 (Year 2)	Step 2 (Year 3)	Step 3 (Year 4)	Step 4 (Year 5)	Step 5 (Year 6)	Step 6 (Year 7)
Police Admin Asst. - Records	16.83	17.31	17.79	18.27	18.76	19.23	21.00

Mike Kostensky - absent
Nicholas Coia - yes

Sue Fields – yea
Motion Passed

There being no further business to come before this meeting of the Brimfield Township Board of Trustees Sue Fields moved at 10:09 AM to adjourn. Motion seconded by Nicholas Coia. Upon a roll call vote passed unanimously.

We, the Trustees of Brimfield Township, do hereby set out hands as approval of the foregoing minutes as a true and accurate record of the proceedings.

Chairman

Fiscal Officer