

# AGENDA

Regular Meeting: September 22, 2021  
Wednesday – 8:00 AM

Call to Order/ Roll Call/ Pledge of Allegiance

Announcements / Correspondence:

Meeting Guests: Crystal Shanley-Community Garden update

Minutes: Review, Sign

Agenda: Additions, Act to Accept

Purchase Orders: Acknowledgement

Warrants: Review, Sign

Public: Comments, Questions:

Please state your name and address before addressing the Board

Safety Concerns:

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## **POLICE DEPARTMENT:**

1. Old Business
  - a. None
2. New Business
  - a. Both new patrol cruisers are now in service in the fleet following graphics and equipment installations
  - b. New admin, Asst. – Records Clerk Yalonda Hughley officially started on Wed. September 15<sup>th</sup> and is now training

## **FIRE DEPARTMENT:**

1. Old Business
  - a. None
2. New Business
  - a. Community days – FD able to provide breakfast, hose play event and sausage sales
  - b. Station build – 98% there
  - c. Great to have additional FF's – Thanks
  - d. Need approval for the KSU dispatch contract

## **ADMINISTRATION:**

1. Old Business
  - a. None
2. New Business
  - a. At least one company interested in soccer field excavation. Storage unit here any day

## **ZONING / ECONOMIC DEVELOPMENT:**

1. Old Business
  - a. None
2. New Business

- a. Tax Increment Financing Agreement is in draft form, and we continue to have meetings with DeHoff and our attorney's. School agrees and Twp. will get 5 percent as I previously discussed.
- b. Celebrate Portage dinner is September 22, 2021 and Maplecrest Development is a finalist for the Economic Development Award.
- c. Heritage of Brimfield Nursing home is finishing up underground and starting on foundation.
- d. Redwood Apartment Homes are pouring slabs for the Buildings and Framing to start soon.
- e. Hickory Hills Subdivision continues to install utilities and grade.
- f. Hamrick Manufacturing is grading and starting utilities.

**ROAD DEPARTMENT:**

1. Old Business
  - a. None
2. New Business
  - a. Easement from Portage County
  - b. Walk Behind Concrete Saw from Tuckers \$3700
  - c. Hiring of Tim Fox per drug test, background check and start date will be around Columbus Day

**PARKS & RECREATION:**

1. Old Business
  - a. Community Garden grant
  - b. Brimfield Community Days
  - c. Brimfield Parks Advisory Committee
2. New Business
  - a. Upcoming Programs
  - b. Christmas lights

**CEMETERY:**

1. Old Business
  - a. None
2. New Business
  - a. Cemetery update – Sue Fields

**FISCAL OFFICE:**

1. Old Business
  - a. None
2. New Business
  - a. None

**EXECUTIVE SESSION:**

1. No action

Warning: Please be advised that the Board of Trustees could be using an audio tape recorder and/or video recorder to record this meeting/hearing and that the quality of the tape might not permit verbatim transcript. Therefore, anyone desiring a verbatim transcript of this meeting/hearing is instructed to make his/her own arrangements.

If you wish to address the Board of Trustees, the Board reserves the right to limit your remarks to a period of three (3) minutes for the subject before the Board.