

**Brimfield Township Board of Trustees  
Organizational Meeting  
Monday January 3, 2022**

The Brimfield Township Board of Trustees met in an organizational meeting at the Brimfield Community Center on the above date. Present were Trustees Nicholas Coia, Sue Fields, and Fiscal Officer John Dalziel. Absent was Trustee Mike Kostensky.

The meeting was called to order at 8:00 AM by Nicholas Coia

**MOTION #2022-001**

Sue Fields moved to name Nicholas Coia 2022 Board Chairman. Nicholas Coia second.

Mike Kostensky	- absent	Sue Fields - yea
Nicholas Coia	- yea	Motion Passed

**MOTION #2022-002**

Sue Fields moved to name Mike Kostensky as vice chairman. Nicholas Coia second.

Mike Kostensky	- absent	Sue Fields - yea
Nicholas Coia	- yea	Motion Passed

**MOTION #2022-003**

Sue Fields moved to appoint Nicholas Coia as Police Department Liaison. Nicholas Coia second.

Mike Kostensky	- absent	Sue Fields - yea
Nicholas Coia	- yea	Motion Passed

**MOTION #2022-004**

Nicholas Coia moved to appoint Sue Fields as liaison to the Fire Department. Sue Fields second.

Mike Kostensky	- absent	Sue Fields - yea
Nicholas Coia	- yea	Motion Passed

**MOTION #2022-005**

Nicholas Coia moved to appoint Mike Kostensky as liaison to the Road Department. Sue Fields second.

Mike Kostensky	- absent	Sue Fields - yea
Nicholas Coia	- yea	Motion Passed

**MOTION #2022-006**

Nicholas Coia moved to appoint Mike Kostensky as liaison to Parks and Recreation. Sue Fields second.

Mike Kostensky	- absent	Sue Fields - yea
Nicholas Coia	- yea	Motion Passed

**MOTION #2022-007**

Nicholas Coia moved to appoint Sue Fields as Cemetery Liaison.

Mike Kostensky	– absent	Sue Fields - yea
Nicholas Coia	– yea	Motion Passed

MOTION #2022-008

Sue Fields moved to appoint Nicholas Coia as liaison to Administration and Zoning. Nic Coia second.

Mike Kostensky	– absent	Sue Fields - yea
Nicholas Coia	– yea	Motion Passed

MOTION #2022-009

Nicholas Coia moved to have Chad Murdock and Diemert & Associates as Legal Counsel/Human Resource Contact to Brimfield Township. Zashin and Rich as legal council for Police Department as needed. Sue Fields second.

Mike Kostensky	– absent	Sue Fields - yea
Nicholas Coia	– yea	Motion Passed

MOTION #2022-010

Nicholas Coia moved to retain Chase as the 2022 Township financial institute. Sue Fields second.

Mike Kostensky	– absent	Sue Fields - yea
Nicholas Coia	– yea	Motion Passed

MOTION #2022-011

Nicholas Coia moved to have administrative hours Monday-Friday from 8 a.m. to 4 p.m. Office located at 4121 State Route 43. Sue Fields second.

Mike Kostensky	– yea	Sue Fields - yea
Nicholas Coia	– yea	Motion Passed

MOTION #2022-012

Nicholas Coia moved to retain the Record Courier as the Township public notice avenue. Sue Fields second.

Mike Kostensky	– absent	Sue Fields - yea
Nicholas Coia	– yea	Motion Passed

MOTION #2022-013

Sue Fields moved to appoint Mike Hlad as the representatives to the Portage Development Board and Nic Coia is the alternate in Mike's absence. Nic Coia second.

Mike Kostensky	– absent	Sue Fields - yea
Nicholas Coia	– yea	Motion Passed

MOTION #2022-014

Nicholas Coia moved to approve a temporary budget for 2022 to match the 1/1/2022 Fund Status sheet. Sue Fields second.

Mike Kostensky	– absent	Sue Fields - yea
Nicholas Coia	– yea	Motion Passed

MOTION #2022-015

Nicholas Coia moved to accept the Federal Standards for year 2022 as stated by the Township Manual for holiday closings and to include Juneteenth as a new federal holiday. Sue Fields second.

Mike Kostensky	– absent	Sue Fields - yea
Nicholas Coia	– yea	Motion Passed

MOTION #2022-016

Nicholas Coia moved to schedule the 2022 inventory meeting for 1/10/2022 at 8:00 AM. Sue Fields second.

Mike Kostensky	– absent	Sue Fields - yea
Nicholas Coia	– yea	Motion Passed

MOTION #2022-017

Nicholas Coia moved to pay the Township Trustees and Fiscal Officer as determined by the 2022 annual budget, per the ORC. Sue Fields second.

Mike Kostensky	– absent	Sue Fields - yea
Nicholas Coia	– yea	Motion Passed

MOTION #2022-018

Nicholas Coia moved to approve the IRS standard for mileage reimbursement for 2022. Sue Fields second.

Mike Kostensky	– absent	Sue Fields - yea
Nicholas Coia	– yea	Motion Passed

MOTION #2022-019

Nicholas Coia moved to set the 2022 meeting schedule as follows. Sue Fields Second.

## 2022 TOWNSHIP TRUSTEES MEETINGS

Wednesday, January 12, 2022	8:00AM
Wednesday, January 26, 2022	8:00AM
Wednesday, February 9, 2022	8:00AM
Wednesday, February 23, 2022	8:00AM
Wednesday, March 9, 2022	8:00AM
Wednesday, March 23, 2022	8:00AM
Wednesday, April 6, 2022	8:00AM
Wednesday, April 20, 2022	8:00AM
Wednesday, May 4, 2022	8:00AM
Wednesday, May 18, 2022	8:00AM
Wednesday, June 1, 2022	8:00AM
Wednesday, June 15, 2022	8:00AM
Wednesday, June 29, 2022	8:00AM
Wednesday, July 13, 2022	8:00AM

Wednesday, July 27, 2022	8:00AM
Wednesday, August 10, 2022	8:00AM
Wednesday, August 24, 2022	8:00AM
Wednesday, September 7, 2022	8:00AM
Wednesday, September 21, 2022	8:00AM
Wednesday, October 5, 2022	8:00AM
Wednesday, October 19, 2022	8:00AM
Wednesday, November 2, 2022	8:00AM
Wednesday, November 16, 2022	8:00AM
Wednesday, November 30, 2022	8:00AM
Wednesday, December 14, 2022	8:00AM
Wednesday, December 28, 2022	8:00AM

Mike Kostensky	– absent	Sue Fields – yea
Nicholas Coia	– yea	Motion Passed

MOTION #2022-020

Nicholas Coia moved to appoint Mike Hlad as our Soil & Water Task Force member and Dave Rufener as Alternate. Sue Fields second.

Mike Kostensky	– absent	Sue Fields - yea
Nicholas Coia	– yea	Motion Passed

MOTION #2022-021

Nicholas Coia moved to appoint Kirsten Mitchen and Rachelle Stacel as OBWC Safety Council Members for 2022. Sue Fields second.

Mike Kostensky	– absent	Sue Fields - yea
Nicholas Coia	– yea	Motion Passed

MOTION #2022-022

Nicholas Coia moved to appoint Mike Hlad as representative to Regional Planning Board and Lauren Coffman as alternative. Sue Fields second.

Mike Kostensky	– absent	Sue Fields - yea
Nicholas Coia	– yea	Motion Passed

There being no further business to come before this meeting of the Brimfield Township Board of Trustees Nicholas Coia moved at 8:11 AM to adjourn. Motion seconded by Sue Fields. Upon a roll call vote passed unanimously.

We, the Trustees of Brimfield Township, do hereby set out hands as approval of the foregoing minutes as a true and accurate record of the proceedings.

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Fiscal Officer