

# AGENDA

Regular Meeting: May 18, 2022

Wednesday – 8:00 AM

Call to Order/ Roll Call/ Pledge of Allegiance

Announcements / Correspondence:

Meeting Guests: Terry Seeberger, Brian Ebie

Minutes: Review, Sign

Agenda: Additions, Act to Accept

Purchase Orders: Acknowledgement

Warrants: Review, Sign

Public: Comments, Questions:

Please state your name and address before addressing the Board

Safety Concerns:

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## **POLICE DEPARTMENT:**

1. Old Business
  - a. Update Board on Safety Day. Capt. Adkins, Stg. Knarr & K9 Recon, Officer Dinkelman, and Patti Harjung were our key staff involved, in addition to FD staff and a few community volunteers
  - b. New cruiser is in. Will coordinate with Hall Public Safety on scheduling equipment outfitting/installation
  - c. New Police Records Clerk Cassie Moles has started. Her first day of training was May 16<sup>th</sup>
2. New Business
  - a. D.A.R.E graduation at Brimfield Elementary School Tue. May 24<sup>th</sup> at 6:00pm
  - b. Discuss House Bill 172, effective date July 1, 2022. Fireworks Discharge

## **FIRE DEPARTMENT:**

1. Old Business
  - a. None
2. New Business
  - a. Station update
  - b. Ohio Covid numbers have increased slightly in the past month. April 1 st – 443 average, May 1<sup>st</sup>- 1247 average. No increase to Brimfield Fire
  - c. Firefighter test given on Monday May 6<sup>th</sup>., 11 sat for the test. There are qualified candidates in the group. There will be a couple more steps before a candidate is chosen. Lieutenant interviews completed for the top 3

## **ADMINISTRATION:**

1. Old Business
  - a. None
2. New Business
  - a. Human Resources
    - i. Weekly Updates

- ii. 1<sup>st</sup> Qtr. Status report
- iii. Project list moving forward
- iv. Policy & Procedure manual update
- v. Job Descriptions
- vi. Step raise document update
- b. Information Technology
  - i. Cyber Security & Last Pass
  - ii. Website re-build and branding
  - iii. One Drive Migration
  - iv. Network Mapping and Documentation
  - v. Quarterly Reporting
- c. Fire Station & Administration Building Project
  - i. Solar Power

**ZONING / ECONOMIC DEVELOPMENT:**

- 1. Old Business
  - a. None
- 2. New Business
  - a. We made progress with 1435 Tallmadge & 1863 Old Forge abandoned home violations. Reinspection of 1435 Tallmadge was on Wednesday May 11<sup>th</sup> at 12:00 pm. We are waiting the inspection sheets from all departments. 1863 Old Forge mediation is to follow and I will notify Trustee's when I have a date
  - b. Search Warrants were obtained on Wednesday May 11<sup>th</sup> for the following properties: 4545 State Route 43, 1354 Brimfield Drive, and 5305 Mogadore Road. After inspections, I will let Trustees know the stats
  - c. Request Board Approval for the revised Brimfield Township Zoning fee sheet. We only revised the Temporary Vendor as requested last meeting
  - d. Request Board Approval of Maplecrest Road Extension Legal Services with attorney Terry Seeberger. Mr. Seeberger is here to explain and answer questions

**ROAD DEPARTMENT:**

- 1. Old Business
  - a. None
- 2. New Business
  - a. Fire Station bell weighs 1000 pounds
  - b. Removed trees at Kelso House
  - c. Part time worker has started and doing well

**PARKS & RECREATION:**

- 1. Old Business
  - a. None
- 2. New Business
  - a. None

**CEMETERY:**

- 1. Old Business
  - a. None

2. New Business

- a. None

**FISCAL OFFICE:**

1. Old Business

- a. None

2. New Business

- a. Accept amounts and rates

**EXECUTIVE SESSION:**

1. Possible negotiation proposal – BFD
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**For the Good of Brimfield Township**

Warning: Please be advised that the Board of Trustees could be using an audio tape recorder and/or video recorder to record this meeting/hearing and that the quality of the tape might not permit verbatim transcript. Therefore, anyone desiring a verbatim transcript of this meeting/hearing is instructed to make his/her own arrangements. If you wish to address the Board of Trustees, the Board reserves the right to limit your remarks to a period of three (3) minutes for the subject before the Board.