

**Brimfield Township Board of Trustees  
Regular Meeting  
Wednesday August 24, 2022**

The Brimfield Township Board of Trustees met in a regular meeting at the Brimfield Community Center on the above date. Present were Trustees Nicholas Coia Mike Kostensky, Sue Fields, and Fiscal Officer John Dalziel.

The meeting was called to order at 8:00 AM by Nicholas Coia

**MOTION #2022-255**

Mike Kostensky moved to approve minutes from 8/10/2022 public hearing and 8/10/2022 regular meeting. Sue Fields second.

Mike Kostensky	- yea	Sue Fields - yea
Nicholas Coia	- yea	Motion Pass

**MOTION #2022-256**

Sue Fields moved to approve minutes from 8/17/2022 bid opening. Mike Kostensky second.

Mike Kostensky	- yea	Sue Fields - yea
Nicholas Coia	- abstain	Motion Pass

**MOTION #2022-257**

Mike Kostensky moved to approve the amended agenda to include:  
Sue Fields second.

Parks g.) Parks Director contract  
Admin 2b.) Library  
Fiscal 2a.) Driving policy 8.4

Mike Kostensky	- yea	Sue Fields - yea
Nicholas Coia	- yea	Motion Pass

**MOTION #2022-258**

Sue Fields moved to approve warrants. Nicholas Coia second.

Mike Kostensky	- abstain	Sue Fields - yea
Nicholas Coia	- yea	Motion Pass

**MOTION #2022-259**

Sue Fields moved to approve warrants. Nicholas Coia second.

Mike Kostensky	- abstain	Sue Fields - yea
Nicholas Coia	- yea	Motion Pass

**Public Comments:** Jim McKey 4505 Mogadore Road - regards to zoning public hearing.

**Police:** No Action

**Fire:** No Action

**Admin:**

MOTION #2022-260

Mike Kostensky moved to approve Window Genie's Christmas lighting proposal for Kelso House with a cost to not exceed \$4,400.00. Sue Fields second.

Mike Kostensky	- yea	Sue Fields - yea
Nicholas Coia	- yea	Motion Pass

MOTION #2022-261

Nicholas Coia moved to contact Charles Corcoran to offer options for the library design and opinion. Mike Kostensky second.

Mike Kostensky	- yea	Sue Fields - yea
Nicholas Coia	- yea	Motion Pass

**Zoning:**

MOTION #2022-262

Nicholas Coia moved to schedule a public hearing on 9/6/2022 at 6:00 PM regarding O-R change to L-I west side of Mogadore. Mike Kostensky second.

Mike Kostensky	- yea	Sue Fields - yea
Nicholas Coia	- yea	Motion Pass

MOTION #2022-263

Mike Kostensky moved to schedule a public hearing on 9/6/2022 at 6:30 PM regarding the removal of PRD's from O-C, R-R, and R-1 zoning districts. Sue Fields second.

Mike Kostensky	- yea	Sue Fields - yea
Nicholas Coia	- yea	Motion Pass

MOTION #2022-264

Mike Kostensky moved to send a violation letter to the Portage County Prosecutor for address 2543 Buckeye Blvd. Nicholas Coia second.

Mike Kostensky	- yea	Sue Fields - yea
Nicholas Coia	- yea	Motion Pass

**Road:**

MOTION #2022-265

Mike Kostensky moved to approve the purchase of the Hunter Ridge sign at a cost not to exceed \$1,700.00 from GDI. Nicholas Coia second.

Mike Kostensky	- yea	Sue Fields - yea
Nicholas Coia	- yea	Motion Pass

MOTION #2022-266

Mike Kostensky moved to accept the bid from Barbicas Construction Co Inc. for the OPWC Round 36 Cascades paving project at a cost of \$272,045.00. Coia second.

Mike Kostensky	- yea	Sue Fields - yea
Nicholas Coia	- yea	Motion Pass

MOTION #2022-267

Mike Kostensky moved to authorize Portage County Engineers to use pre-paid funds from Buckeye Blvd inspection job and transfer left over dollars to the inspection job at Cascades. Total price will not exceed \$16,299.78 and has already been paid to QCI. Coia second.

Mike Kostensky - yea Sue Fields - yea  
Nicholas Coia - yea Motion Pass

**Parks:**

MOTION #2022-268

Mike Kostensky moved to approve Cassandra Weyer’s contract as Brimfield Township Park and Recreation Director effective 9/1/2022 through 8/31/2027. Nicholas Coia second.

Mike Kostensky - yea Sue Fields - yea  
Nicholas Coia - yea Motion Pass

MOTION #2022-269

Nicholas Coia moved to set the Trick-or-Treat date on 10/29/2022 from 6:00 PM to 8:00 PM. Mike Kostensky second.

Mike Kostensky - yea Sue Fields - yea  
Nicholas Coia - yea Motion Pass

**Cemetery:**

No Action

**Fiscal Office:**

MOTION #2022-270

Mike Kostensky moved to approve the verbiage SECTION 8.4: USE OF TOWNSHIP VEHICLES. Verbiage reads, “Employees authorized to use Township vehicles may use those vehicles to transport family members to destinations that are incidental to the employee traveling to or from work. Any other use wherein a family member is a passenger must be authorized with permission from the Board of Trustees.” Sue Fields second.

Mike Kostensky - yea Sue Fields - yea  
Nicholas Coia - no Motion Pass

There being no further business to come before this meeting of the Brimfield Township Board of Trustees Mike Kostensky moved at 9:28 AM to adjourn. Motion seconded by Nicholas Coia. Upon a roll call vote passed unanimously.

We, the Trustees of Brimfield Township, do hereby set out hands as approval of the foregoing minutes as a true and accurate record of the proceedings.

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Fiscal Officer