

**Brimfield Township Board of Trustees
Regular Meeting
Wednesday June 15, 2022**

The Brimfield Township Board of Trustees met in a regular meeting at the Brimfield Community Center on the above date. Present were Trustees Nicholas Coia, Mike Kostensky, and Sue Fields. Absent was Fiscal Officer John Dalziel.

The meeting was called to order at 8:00 AM by Nicholas Coia.

MOTION #2022-171

Sue Fields moved to table minutes from 6/01/2022 regular meeting. Mike Kostensky second.

Mike Kostensky	- yea	Sue Fields	- yea
Nicholas Coia	- yea	Motion Pass	

MOTION #2022-172

Sue Fields moved to approve the amended agenda to include:
Mike Kostensky second.

Admin– 2b.) LGF Committee
2c.) HR Manual

Mike Kostensky	- yea	Sue Fields	- yea
Nicholas Coia	- yea	Motion Pass	

MOTION #2022-173

Sue Fields moved to approve Purchase Orders with the removal of PO #554-2022 Brimfield Historical Society. Mike Kostensky second.

Mike Kostensky	- yea	Sue Fields	- yea
Nicholas Coia	- yea	Motion Pass	

MOTION #2022-174

Nicholas Coia moved to approve warrants with the removal of Warrant #67995 Brimfield Historical Society. Sue Fields second.

Mike Kostensky	- yea	Sue Fields	- yea
Nicholas Coia	- yea	Motion Pass	

**MOTION #2022-175 FOR EXECUTIVE SESSION
BRIMFIELD TOWNSHIP BOARD OF TRUSTEES**

This date, June 15, 2022, Trustee Nicholas Coia moved to convene in executive session, pursuant to Ohio Revised Code Section 121.22(G), for the purpose of considering the following matters at 8:06AM:

A check mark must be placed next to the applicable section(s):

- (1) To consider the:
 - appointment,
 - employment,
 - dismissal,
 - discipline,
 - promotion,

- demotion,
- or compensation of a public employee or official,
- or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual, unless the public employee, official, licensee, or regulated individual requests a public hearing.

Except as otherwise provided by law, no public body shall hold an executive session for the discipline of an elected official for conduct related to the performance of the elected official's official duties or for the elected official's removal from office. If a public body holds an executive session pursuant to division (G)(1) of this section, the motion and vote to hold that executive session shall state which one or more of the approved purposes listed in division (G)(1) of this section are the purposes for which the executive session is to be held but need not include the name of any person to be considered at the meeting.

Additional Comments (if applicable) _____

- (2) To consider the purchase of property for public purposes, or for the sale of property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is averse to the general public interest. No member of a public body shall use division (G)(2) of this section as a subterfuge for providing covert information to prospective buyers or sellers. A purchase or sale of public property is void if the seller or buyer of the public property has received covert information from a member of a public body that has not been disclosed to the general public in sufficient time for other prospective buyers and sellers to prepare and submit offers.

If the minutes of the public body show that all meetings and deliberations of the public body have been conducted in compliance with this section, any instrument executed by the public body purporting to convey, lease, or otherwise dispose of any right, title, or interest in any public property shall be conclusively presumed to have been executed in compliance with this section insofar as title or other interest of any bona fide purchasers, lessees, or transferees of the property is concerned.

Additional Comments (if applicable) _____

- (3) Conferences with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action.

Additional Comments (if applicable) _____

- (4) Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.

Additional Comments (if applicable) _____

- (5) Matters required to be kept confidential by federal law or regulations or state statutes.

Additional Comments (if applicable) _____

(6) Details relative to the security arrangements and emergency response protocols for a public body or a public office, if disclosure of the matters discussed could reasonably be expected to jeopardize the security of the public body or public office.

Additional Comments (if applicable) _____

(7) To consider confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance, or to negotiations with other political subdivisions respecting requests for economic development assistance, provided that both of the following conditions apply:

(a) The information is directly related to a request for economic development assistance that is to be provided or administered under any provision of Chapter 715., 725., 1724., or 1728. or sections 701.07, 3735.67 to 3735.70, 5709.40 to 5709.43, 5709.61 to 5709.69, 5709.73 to 5709.75, or 5709.77 to 5709.81 of the Revised Code, or that involves public infrastructure improvements or the extension of utility services that are directly related to an economic development project.

(b) A unanimous quorum of the public body determines, by a roll call vote, that the executive session is necessary to protect the interests of the applicant or the possible investment or expenditure of public funds to be made in connection with the economic development project.

The motion was seconded by Trustee Sue Fields.

Roll Call Vote:	Trustee	Nicholas Coia	Yea
	Trustee	Mike Kostensky	Yea
	Trustee	Sue Field	Yea

MOTION #2022-176

Mike Kostensky moved to return from executive session back to the regular meeting at 8:24 AM. Sue Fields second.

Mike Kostensky	- yea	Sue Fields - yea
Nicholas Coia	- yea	Motion Pass

MOTION #2022-177

Mike Kostensky moved to hire full-time Parks and Recreation Assistant Erin Bowman, effective next pay period. Sue Fields second.

Mike Kostensky	- yea	Sue Fields - yea
Nicholas Coia	- yea	Motion Pass

Police: No Action

Fire: No Action

Admin:

MOTION #2022-178

Sue Fields moved to appoint Nicholas Coia as the township representative for the Local Government Fund Committee. Nicholas Coia second.

Mike Kostensky	- absent	Sue Fields - yea
Nicholas Coia	- yea	Motion Pass

MOTION #2022-179

Nicholas Coia moved to set a deadline of 10/01/2022 for the HR manual to be completed for review by the board. Sue Fields second.

Mike Kostensky	- absent	Sue Fields - yea
Nicholas Coia	- yea	Motion Pass

Zoning: No Action

Road:

MOTION #2022-180

Nicholas Coia moved to approve the Portage County Engineer to prepare a bid book for the OPWC Round 36 Cascades paving project. Sue Fields second.

Mike Kostensky	- absent	Sue Fields - yea
Nicholas Coia	- yea	Motion Pass

MOTION #2022-181

Nicholas Coia moved to advertise the OPWC Round 36 Cascades paving project in the Record Courier on 6/24/22 and 7/01/2022. Sue Fields second.

Mike Kostensky	- absent	Sue Fields - yea
Nicholas Coia	- yea	Motion Pass

MOTION #2022-182

Nicholas Coia moved to approve OPWC Round 36 Cascades paving project bid opening date for 7/13/2022 at 7:45 AM at the Brimfield Community Center. Sue Fields second.

Mike Kostensky	- absent	Sue Fields - yea
Nicholas Coia	- yea	Motion Pass

MOTION #2022-183

Nicholas Coia moved to approve the inspection service of QCI for Butternut Ridge at a cost of \$16,299.78. Sue Fields second.

Mike Kostensky	- absent	Sue Fields - yea
Nicholas Coia	- yea	Motion Pass

MOTION #2022-184

Nicholas Coia moved to approve Helmling Construction for the driveway construction at the Soccer Fields for a cost of \$8,000.00. Funding will come from the ARPA funds. Sue Fields second.

Mike Kostensky	- absent	Sue Fields - yea
Nicholas Coia	- yea	Motion Pass

Parks: No Action

Cemetery: No Action

Fiscal Office: No Action

There being no further business to come before this meeting of the Brimfield Township Board of Trustees Nicholas Coia moved at 9:03 AM to adjourn. Motion seconded by Sue Fields. Upon a roll call vote passed unanimously.

We, the Trustees of Brimfield Township, do hereby set out hands as approval of the foregoing minutes as a true and accurate record of the proceedings.

Chairman

Fiscal Officer