



# Brimfield Township Trustee Meeting Agenda

## Meeting Details

**Meeting Type:** Regular Meeting

**Date & Time:** June 1, 2026

## Items

1. Call to Order/Roll Call/Pledge of Allegiance
2. Announcements/Correspondence:
3. Meeting Guests: Jim Zuccaro, Summit Insurance Agency/OTARMA
4. Minutes: Review, Sign: 05/18/26 Regular Meeting
5. Agenda: Additions, Act to Accept
6. Purchase Orders: Acknowledgement
7. Warrants: Review, Sign
8. Public Comments: - Please state your name and address before addressing the Board
9. Safety Concerns

## Section Updates

### Police Department

Calls for service year-to-date.

2026: 8738

2025: 9924

### Old Business:

Updates:

- 1.
- 2.

### Board Approval:

1. Accept \$2,000 donation to K9 Unit from Mogadore VFW Post 8487

### New Business:

Updates:

1. DB Office conversion

2. Distracted Driving Blitz – June 23<sup>rd</sup> and 24<sup>th</sup>

Board Approval:

1. 2026-2028 Contract with Lexipol

Fire Department

Calls for service year-to-date.

2026: 751

2025: 786

Old Business:

Updates:

1. None

Board Approval:

1. None

New Business:

Updates:

1. FD attended Memorial Day celebration
2. Filed a claim with OTARMA on 05/28/26 for fire engine

Board Approval:

1. Resolution authorizing Fire Chief to Execute DEA Power of Attorney and Administer Controlled Substance Ordering Authority for the Brimfield Township Fire Department (Mosley/Mullaly)
2. Purchase of used fire engine from the City of Streetsboro for \$30K.

## Administration

### **Old Business:**

#### Updates:

1. Touch A Truck (Scott)
2. Property tax payment township owned parcels (Coia)
3. Field rentals (Coia)
4. Website update (Jamison)
- 5.

#### Board Approval:

- 1.

### **New Business:**

#### Updates:

1. Brimfield Township-Tallmadge JEDD Agreement (Coia)
2. Notification of Filing of Auditor of State Report Brimfield Township-City of Tallmadge Joint Economic Development District (Coia)
3. Application for \$2,000 *OTARMA Police & Fire/EMS Grant* submitted 05/21/2026 (Mosley)

#### Board Approval:

1. Renew contract Agreement with BenefitScape for Affordable Care Act (ACA) reporting for tax year 2026 (Mosley)
2. OTARMA Insurance Renewal 2026-2027 (Mosley)
3. Acceptance of *OTARMA MORE Grant* in the amount of \$250 (Mosley)
3. Brimfield Township hosting POW/MIA Observance Program Sat. September 18<sup>th</sup> in partnership with Alpha 11 Veteran Logistics Inc. & the Portage County Veterans Service Commission (Mosley)

## Zoning/Economic Development

Permit fees year-to-date.

As of 5/29/2026: Zoning - \$21,221.15

### **Old Business:**

#### Updates:

- 1.

#### Board Approval:

1. None

## **New Business:**

### **Updates:**

1. Zoning Commission:
  - The discussion surrounding data centers continues, including detailed restrictions that are needed in the draft legislation.
  - The survey results of agricultural properties over 20 acres in the R-3 and R-4 districts were covered. Minimal responses to the survey were received.
  - Updates to Chapter 8, Agriculture of the Comprehensive Land Use Plan will be discussed at the June meeting.
  - The Commission discussed and moved to remove Section 400.10 B. 56. L. #1. The current language allows for high density development in the O-C District. A public hearing is scheduled for June 10<sup>th</sup> at 6:30 p.m.
2. BZA:
  - No applications were received for the May BZA meeting, so it was canceled. The next meeting is scheduled for June 10<sup>th</sup> at 7:00 p.m.
3. The Portage Development Board Locate, Stay, and Grow Event was held on May 27, 2026. Village of Saint Edwards was given the Locate Award, and they are bringing 83 jobs to the community.
4. Villas at Wyles Farm apartment homes on Town Square Drive continue site work and constructing apartments and are nearing completion. The County Engineer has approved the public roadway improvements from the TIF. Lights and sidewalks are now being installed on Town Square Park East.
5. Brimfield Crossings Plaza building construction is complete, and they are currently working on landscaping and preparing for paving. Subway will soon relocate to this plaza.

### **Board Approval:**

1. None

## **Road Department**

## **Old Business:**

### **Updates:**

1. Meloy Rd. update
2. Country View Dr. Update
3. Buckeye Blvd. Update
4. Working on cemetery foundations

### **Board Approval:**

1. None

**New Business:**

**Updates:**

1. OPWC 2027 Submission in partnership with Portage County Engineer - Howe Road
2. 2026 OPWC - Sanctuary View adding on Willow Brook
3. Road mowing has begun

**Board Approval:**

1. None

**Cemetery**

**Old Business:**

1. Memorial Day Service went well. Many thanks to Chief Mullaly for placing the flags, Joe Jamison for setting up sound equipment, Road Dept crew for all the cleanup, flag placement on graves, placing equipment etc., Nic Coia, Don & Karen Upson, First Freedom Baptist Church Pastor Dan Alexoff, and choir, and trumpet player Keith Sites. There weren't many attendees, but it was a very nice service.

- 2.

**New Business:**

- 1.
- 2.

**Fiscal Office**

**Old Business:**

- 1.
- 2

**New Business**

- 1.
- 2.

**Executive Session**

To consider the discipline of a public employee.

---

## **For the Good of Brimfield Township**

Warning: Please be advised that the Board of Trustees could be using an audio tape recorder and/or video recorder to record this meeting/hearing and that the quality of the tape might not permit verbatim transcript. Therefore, anyone desiring a verbatim transcript of this meeting/hearing is instructed to make his/her own arrangements. If you wish to address the Board of Trustees, the Board reserves the right to limit your remarks to a period of three (3) minutes for the subject before the Board.